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**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
JANUARY 7, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko and Sheriff Roger Clemens.

Commissioner Steffen moved to add Sheriff Roger Clemens to the agenda at 9:45 am and accept the agenda with the addition and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmitz moved to leave the current appointments: Commissioner Steffen as the Chair of the Board and Commissioner Schmitz as the Vice Chair of the Board for 2020 and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmeling moved to approve the December regular and 2019 final meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling moved to approve the prepaid and current vouchers for payment and Commissioner Schmitz seconded. Motion carried.

Current business brought before the Board:

- Commissioner Steffen moved to leave the current appointments for 2020: Commissioner Schmitz to the Roosevelt Custer Board, Commissioner Steffen to the Community Action Board, Commissioner Schmitz to the GVC Zoning Board, Commissioner Schmeling to the Airport Board and Commissioner Steffen to the Library Board and Commissioner Schmeling seconded. Motion carried.
- The following resolutions have been adopted:

**RESOLUTION 2020-1**

**APPOINTMENT OF OFFICERS, CLERKS, CUSTODIAN, & ROAD FOREMAN**

STATES ATTORNEY	CHRISTINA WENKO
TAX & ZONING DIRECTOR	HENRY GERVING
CUSTODIAN	GENE SKOGLUND
ROAD FOREMAN	PETER WIRTZFELD
VETERANS SERVICE OFFICER	HENRY GERVING
CORONER	JOHN FOSTER
CAFETERIA PLAN ADMINISTRATOR	TAMRA SPERRY
SAFETY RISK MANAGER	ANGELINA MARMAN
ENGINEER	SELECTED PER PROJECT
DES DIRECTOR	RACHEL KEOHANE

ALL ELECTED OFFICIALS SHALL APPOINT THEIR DEPUTIES AND/OR CLERKS AND ARE SUBJECT TO LIMITATIONS OF THE FISCAL BUDGET APPROVED AND ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS.

COMMISSIONER STEFFEN MOVED TO ADOPT RESOLUTION 2020-1;

COMMISSIONER SCHMITZ SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-2**

**PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE HELD IN THE COMMISSIONERS ROOM OF THE GOLDEN VALLEY COUNTY COURTHOUSE AT BEACH, ND, AND THE HOUR OF BEGINNING OF MEETINGS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 11-11-05 N.D.C.C., THE BOARD OF COUNTY COMMISSIONERS SHALL DETERMINE THE DATES FOR REGULAR COMMISSIONERS MEETINGS FOR THE YEAR 2020,

AND WHEREAS, THE BOARD OF COUNTY COMMISSIONERS SHALL OBSERVE DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND MOUNTAIN STANDARD TIME DURING THOSE MONTHS MOUNTAIN STANDARD TIME IS USED,

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS MEETINGS SHALL BEGIN AT 9:00 A.M. ON THE FOLLOWING DATES AND MAY BE ADJOURNED FROM TIME TO TIME IF NECESSARY:

JANUARY 7	MAY 5	SEPTEMBER 1
FEBRUARY 4	JUNE 2	OCTOBER 6
MARCH 3	JULY 7	NOVEMBER 10
APRIL 7	AUGUST 4	DECEMBER 1

IN THE EVENT OF A SPECIAL SESSION CALLED EITHER BY THE COUNTY AUDITOR OR THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS, THE PERSON CALLING THE MEETING SHALL NOTIFY THE NEWS MEDIA ACCORDING TO THE PROVISION OF CHAPTER 11-11-05 OF THE N.D.C.C.

COMMISSIONER SCHMITZ MOVED TO ADOPT RESOLUTION 2020-2; COMMISSIONER STEFFEN SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-3**

**ESTABLISHMENT OF DAYS THE COURTHOUSE IS CLOSED DUE TO HOLIDAYS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 1-03-01 OF THE N.D.C.C. AND BY ACTIONS OF THE BOARD OF COUNTY COMMISSIONERS TO DECLARE DAYS THE COURTHOUSE WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT THE COURTHOUSE WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 1	NEW YEAR'S DAY	SEPTEMBER 7	LABOR DAY
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JANUARY 20	MARTIN LUTHER KING	NOVEMBER 11	VETERAN'S DAY
FEBRUARY 17	PRESIDENTS' DAY	NOVEMBER 26	THANKSGIVING
APRIL 10	GOOD FRIDAY	NOVEMBER 27	THANKSGIVING
MAY 25	MEMORIAL DAY	DECEMBER 24	CHRISTMAS EVE
JULY 4	INDEPENDENCE DAY	DECEMBER 25	CHRISTMAS DAY

COURTHOUSE CLOSINGS WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE U.S.A. AND THE GOVERNOR OF THE STATE OF N.D.

COMMISSIONER SCHMELING MOVED TO ADOPT RESOLUTION 2020-3;  
 COMMISSIONER STEFFEN SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-4  
 BUSINESS HOURS OF COURTHOUSE OFFICES**

WHEREAS, THE BOARD OF COUNTY COMMISSIONERS WILL DETERMINE THE HOURS THE COURTHOUSE OFFICES WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT THE COURTHOUSE OFFICES WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO 12:00 P.M. AND 1:00 P.M. TO 4:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

COMMISSIONER SCHMITZ MOVED TO ADOPT RESOLUTION 2020-4;  
 COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-5  
 REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING**

WHEREAS, COUNTY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE COUNTY,

AND WHEREAS, IF COUNTY EMPLOYEES OBTAIN PRIOR APPROVAL FROM THE BOARD OF COUNTY COMMISSIONERS TO INCUR SUCH EXPENSE, THE COUNTY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COMMISSIONERS MEETINGS,

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 11-10-15, 11-15-12, AND 54-06-09 OF N.D.C.C. AS FOLLOWS:

IN-STATE TRAVEL REIMBURSEMENT RATES:  
 MEALS: BREAKFAST – \$7.00; LUNCH – \$10.50; DINNER – \$17.50  
 BREAKFAST – TRAVEL MUST BEGIN BY 7:00 AM

LUNCH – 12:00 PM: MUST BE IN TRAVEL 1 HOUR BEFORE AND AT LEAST 1 HOUR AFTER (MUST BE IN TRAVEL BY 11:00 AM AND AFTER 1:00 PM)  
DINNER – 6:00 PM: MUST BE IN TRAVEL 1 HOUR BEFORE AND AT LEAST 1 HOUR AFTER (MUST BE IN TRAVEL BY 5:00 PM AND AFTER 7:00 PM)  
LODGING RATE: \$86.40  
PERSONAL VEHICLE MILEAGE RATE: \$0.575

COMMISSIONER SCHMELING            MOVED TO ADOPT RESOLUTION 2020-5;  
COMMISSIONER STEFFEN    SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-6  
EXPEDITION OF BUSINESS**

WHEREAS, IT APPEARS THE BUSINESS OF THE COUNTY WILL BE EXPEDITED BY AUTHORIZING THE COUNTY TREASURER, UPON AUDIT OF THE COUNTY AUDITOR, TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, (GAS, ELECTRICITY, WATER, & TELEPHONE), BLUE CROSS BLUE SHIELD OF NORTH DAKOTA EMPLOYEE PREMIUMS, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL, AND APPORTIONMENTS.

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY TREASURER BE ALLOWED TO PAY SUCH CLAIMS.

COMMISSIONER SCHMITZ    MOVED TO ADOPT RESOLUTION 2020-6;  
COMMISSIONER SCHMELING    SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-7  
LISTING OF DEPOSITORY BANKS**

WHEREAS, IT IS NECESSARY FOR THE COUNTY TREASURER TO DEPOSIT MONIES FROM TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE COUNTY TREASURER TO DRAW UPON THE DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMED FOR DEPOSITORY FUNDS;

FIRST STATE BANK OF GOLVA, GOLVA &  
BEACH, ND

BANK OF THE WEST, BEACH, ND

CUSTODIAL FUNDS,  
CERTIFICATES OF DEPOSIT,  
CHECKING ACCT. OF REFUND  
ORDERS, CHECKING ACCOUNT  
FOR COUNTY BUSINESS  
DEPOSITORY FOR WITHHOLD-  
ING FUNDS, CERTIFICATES  
OF DEPOSITS, CHECKING

WESTERN COOP CREDIT UNION, BEACH, ND  
STOCKMAN'S BANK, WIBAUX, MT

ACCT. FOR COUNTY BUSINESS  
SAVINGS ACCOUNT  
CERTIFICATES OF DEPOSIT

COMMISSIONER SCHMELING MOVED TO ADOPT RESOLUTION 2020-7;  
COMMISSIONER SCHMITZ SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-8  
PLEDGE OF SECURITIES**

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,

NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED  
AT 110%

BANK OF THE WEST, BEACH, ND \$5,322,638.10  
FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND \$6,701,365.69

COMMISSIONER STEFFEN MOVED TO ADOPT RESOLUTION 2020-8;  
COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-9  
COUNTY TREASURER TO INVEST AND REINVEST FUNDS**

WHEREAS, COUNTY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT  
OR US TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY TREASURER BE  
AUTHORIZED TO INVEST FUNDS AND REINVEST UPON MATURITY OF  
CERTIFICATES OF DEPOSIT. ALL CD'S THAT ARE REDEEMED OR REINVESTED  
SHALL REQUIRE THE SIGNATURE OF BOTH THE COUNTY TREASURER AND  
COUNTY AUDITOR.

COMMISSIONER STEFFEN MOVED TO ADOPT RESOLUTION 2020-9;  
COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-10  
POSTING AND PUBLISHING LEGAL NOTICES**

WHEREAS, IT IS NECESSARY TO PUBLISH LEGAL NOTICES IN THE OFFICIAL  
COUNTY NEWSPAPER,

AND WHEREAS, THE PUBLIC HAS EXPRESSED THE "GOLDEN VALLEY NEWS" BE THE OFFICIAL PAPER,

AND WHEREAS, FROM TIME TO TIME LEGAL NOTICES ARE TO BE POSTED IN THE COURTHOUSE,

NOW THEREFORE, BE IT RESOLVED THAT THE "GOLDEN VALLEY NEWS" BE DECLARED THE OFFICIAL COUNTY NEWSPAPER FOR THE YEAR 2020 AND BE IT FURTHER RESOLVED THAT THE BULLETIN BOARD IN THE LOBBY OF THE COURTHOUSE BE DECLARED THE LOCATION FOR POSTING LEGAL NOTICES.

COMMISSIONER SCHMELING MOVED TO ADOPT RESOLUTION 2020-10; COMMISSIONER SCHMITZ SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2020-11  
SALARIES OF ELECTED AND APPOINTED OFFICIALS**

WHEREAS, THE BOARD OF COUNTY COMMISSIONERS SHALL SET FORTH SALARIES OF COUNTY OFFICIALS AND EMPLOYEES,

AND WHEREAS, THE BOARD OF COUNTY COMMISSIONERS HAVE ADOPTED A BUDGET FOR THE YEAR 2020,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING MAXIMUM SALARIES BE SET EITHER ON AN ANNUAL OR AN HOURLY BASIS:

AUDITOR/HUMAN RESOURCE MANAGER	\$61,072.00
TREASURER	58,132.00
DEPUTY AUDITOR	22.33/HOUR
CLERK OF COURT/RECORDER/MAGISTRATE	46,937.00
TAX DIRECTOR	46,557.00
STATE'S ATTORNEY (INCL. CITY PROSEC. CONT.)	50,215.00
COUNTY AGENT (COUNTY SHARE 50%)	24,451.00
COUNTY AGENT SECRETARY	18.72/HOUR
D.E.S. COORDINATOR	15,450.00
SHERIFF	67,140.00
DEPUTY SHERIFF	47,188.00
DEPUTY SHERIFF	49,828.00
CHIEF DEPUTY SHERIFF	59,518.00
OFFICE DEPUTY	22.70/HOUR
CUSTODIAN	32,760.00
ROAD FOREMAN	66,182.00
ROAD CREW (2)	23.83/HOUR
ROAD CREW (2)	25.14/HOUR
ROAD CREW (1)	27.27/HOUR
WEED CONTROL OFFICER	43,840.00
COMMISSIONER CHAIRMAN	18,216.00

COMMISSIONERS (2)	15,816.00
RISK MANAGER	1,249.00
CAFETERIA PLAN ADMINISTRATOR	1,249.00
COUNTY CORONER	4,500.00
VETERAN'S SERVICE OFFICER	7,715.00
911 COORDINATOR	6,242.00
WEBSITE ADMINISTRATOR	1,249.00
LIBRARIAN	21.07/HOUR
ZONING DIRECTOR	2,497.00
ZONING BOARD MEMBERS & SECRETARY	45.00/MEETING

COMMISSIONER STEFFEN MOVED TO ADOPT RESOLUTION 2020-11;  
 COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

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- The Board has agreed to hold the Annual County/Township meeting at the regular February 4<sup>th</sup> meeting at 1 pm.
- Commissioner Schmeling moved to move payroll for January to the 17<sup>th</sup> and February to the 14<sup>th</sup> due to a Holiday falling on the regular payroll dates and Commissioner Schmitz seconded. Motion carried.
- Commissioner Steffen moved to appoint Linda Ridenhower and Karen Goldsberry to another 3 year term on the Library Board and Commissioner Schmeling seconded. Motion carried.
- Discussion was held on the future plans for Parcel #04975000 which went back to the County for delinquent taxes. Commissioner Steffen moved to enter into a potential agreement with the City of Beach to purchase the property from the County for \$1 and Commissioner Schmeling seconded. Motion carried. States Attorney Wenko and Auditor Sperry will work together to draft a letter to the City.
- States Attorney Christina Wenko gave the Board an update on cases she is working on for the County.

Sheriff Roger Clemens met with the Board. Clemens informed the Board he is working on trading in some patrol units on new ones. Discussion was also held on the extra equipment that is no longer needed in the Sheriff's department and the possibility of holding a public auction.

Dan Farstveet and Bobbi Olstad with Dak Insurance met with the Board to go over the County's business auto, inland marine and liability coverage for 2020.

Tax/Zoning Director Henry Gerving met with the Board. Kevin Plummer joined the meeting. Gerving presented the Board with 3 abatements. Commissioner Schmeling moved to approve the 3 abatements from Tyler Maus on parcel #4-0-00584000 tract in NW1/4 SEC 30-137-104; Barry Schafer on parcel #11-0-02769500 NW1/4 SEC 11-141-104; and CHI St. Alexius Health parcel #20-11-04615100 Lots 15-16 BLK 4, Hunter's 1<sup>st</sup> Add due to administrative errors and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmitz moved to accept the Zoning Boards recommendation to approve DeeAnn and Sandra Baertsch request of a variance of 1' to the set back of a City Street in Golva, the current set back is 23' from the front of the structure. This request is for the First State Bank of Golva building located at 410 Terrel Ave with a legal description of Lots 1-2 BLK 12 Original Golva, with a parcel #21-1-05363000 and Commissioner Schmeling seconded. Motion carried.

States Attorney Wenko informed the Board and Kevin Plummer that she has not received an opinion from the AG's office on Plummer's submitted abatement in regards to a drastic increase in land values from 2018 to 2019 and notification requirements on the increase. It was agreed by the Board to wait on acting on the abatement until Wenko receives an opinion on the issue.

Andrew Krebs with KLJ and Jon Brosz joined the meeting. Krebs informed the Board that the survey with NDDTL on the BTA Road was completed before Christmas. Brosz gave the Board an update on the supplemental stock pile certificate to store onsite for the Mosher Bridge project. Road Foreman Pete Wirtzfeld joined the meeting. Various road topics were discussed. Discussion was held on crushing more at Dooney's pit. The Board agreed that the County should start working on bids to crush at Dooney's.

Commissioner Schmeling moved to adjourn and Commissioner Steffen seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 12:02 P.M.

The following vouchers were audited and approved for the month of January:

Direct Depos	Golden Valley County Employees	January Payroll	46515.68
-88432	NDPERS	Employee Retirement	11623.15
-99863	JPMORGAN Chase Bank	Sheriff equipment	269.69
-99864	North Dakota State Treasurer	Collections Submitted	5616.47
79343	POST Board	Corbin Snyder	45.00
79344	Blue Cross Blue Shield of ND	Payroll Liability	15719.10
79345	AT&T Mobility	Coroner Cell Phone	104.28
79346	Blue Cross Blue Shield of ND	COBRA Insurance	1874.30
79347	Tyler Technologies, Inc.	Recorder Doc Pro Contract	4565.35
79348	ND Co Commissioners Association	2020 NDCCA Dues	1106.00
79349	ND Association of Counties	Dues, Premium, Marr Lic	19120.98
79350	Golden Valley Co States Attorney	January Expenses	1358.33
79351	National Association of Counties	County Membership Dues	450.00
79352	Mid-States Organized Crime Info	2020 Annual Membership	100.00
79353	Armor Interactive	Service Agreement, Laptop	2217.67
79354	Dave and Donna Maus	Scoria	59178.00
79355	SW Multi-Co Correction Center	Prisoner Care	4440.00
79356	Secure Software Solutions	2020 Pat License Renewal	2500.00
79357	ND 911 Association	County 911 Membership	25.00
79358	GIS Workshop	WebGIS Annual Agreement	13170.00
79359	Central Rural Fire Department	Unorganized 144-103	600.00
79360	Sentinel Rural Fire District	Unorganized 143-103	700.00
79361	Tescher Fencing	Snow Removal	375.00
79362	ND Clerks Association	2020 Membership Dues	100.00



79363	Dakota Dust-Tex, Inc	Floor Care	65.65
79364	Wild Vines Market, LLC	Flowers and Delivery	63.59
79365			VOID
79366	ND State Radio Communications	Line Fees	5273.36
79367	Information Technology Dept	Data Processing Service	533.45
79368	Dak Insurance	Annual Renewal	43903.00
79369	Joyce Westrum	Soc Ser In Town Mileage	33.00
79370	City of Beach	Water and Garbage	376.20
79371	MDU	Electricity and Gas	3596.18
79372	Midstate Communications, Inc.	Fax, Phone, Internet	1184.63
79373	Golden Valley County Treasurer	Pre-Paid Tax Apportionment	695585.48
79374	Reservation Telephone Coop	Co 911 Trunking Recurring	40.00
79375-79406	Collections Submitted		529501.28
79406	Farmers Union Oil	Weed Control Fuel	130.95
79407	North Dakota Attorney General	SO Criminal History Record	15.00
79408	ND Association of Counties	Collections Submitted	190.00
79409-79420	Golden Valley County Employees	January payroll	27722.73
79421-79427	Payroll Liability Disbursements		40037.35
79248	Café Disbursement		50.00
79249	Midstate Communications	Soc Ser phone	199.25
79430	Cenex Fleet Fueling	Sheriff Fuel	1025.55
79431	Buffalo Gap Guest Ranch	NDSU Beef Day	763.46
79432-79435	Library Disbursements		268.33
79436	ND Post	Sheriff fee	25.00
79437	Verizon	Sheriff Cell Phone	255.90
79438	Blue Cross Blue Shield	COBRA	1874.30
79439	AT&T Mobility	Road cell phone	39.86
79440	Beach Food Center	NDSU Ext.	91.04

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
FEBRUARY 4, 2020 9:00 A.M.**

Vice Chairman Paul J. Schmitz called the meeting to order. Commissioner Robert Schmeling was present, along with States Attorney Christina Wenko and Sheriff Roger Clemens. Chairman Steffen was absent due to illness.

Commissioner Schmeling moved to accept the agenda as is and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling moved to approve the January regular meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling moved to approve the prepaid and current vouchers for payment and Commissioner Schmitz seconded. Motion carried.

Current business brought before the Board:

- The following Treasurer's half year report was presented to the Board:

**GOLDEN VALLEY COUNTY TREASURER  
Beach, North Dakota**

Ledger balance for period 7-1-19 through 12-31-19

BALANCE 7-1-2019	\$9,276,792.67		
JULY COLLECTIONS	\$247,944.23	JULY PAYMENTS	\$846,108.60
AUG. COLLECTIONS	\$146,261.82	AUG. PAYMENTS	\$346,719.71
SEPT. COLLECTIONS	\$133,925.04	SEPT. PAYMENTS	\$213,605.59
OCT. COLLECTIONS	\$302,183.64	OCT. PAYMENTS	\$294,364.92
NOV. COLLECTIONS	\$147,797.69	NOV. PAYMENTS	\$302,320.93
DEC. COLLECTIONS	\$906,476.98	DEC. PAYMENTS	\$406,665.31
		BALANCE 12-31-2019	\$8,751,597.01

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TOTAL	\$11,161,382.07		\$11,161,382.07
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BALANCE 12-31-2019	\$8,751,597.01	BANK DEPOSITS	\$3,553,904.17
		WESTERN COOP.CU SA	\$225,844.97
		LIBR. CD & SAVINGS	\$50,727.16
		CERT. OF DEPOSITS	\$4,913,915.97
		CASH ITEMS	\$0.00
		CHECKS & DRAFTS	\$0.00
		CASH ON HAND	\$7,204.74

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TOTAL	\$8,751,597.01		\$8,751,597.01
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GOLDEN VALLEY CO. TREASURER

- Discussion was held on parcel #04975000. After States Attorney Christina Wenko did some research it was agreed that statute reads that the parcel needs to be sold for at least the minimum price of \$500 that was set by the Board. The Auditor and States Attorney will work together to draft a letter to the City of Beach to see what their interest in the parcel would be.
- Discussion was held on the Extension office lease with the Golden Valley Soil Conservation District. It was agreed to wait and sign the lease at the next regular meeting due to Chairman Steffen being absent and Commissioner Schmitz had to abstain from voting as he is the Chairman of the Golden Valley Soil Conservation District.
- Commissioner Schmitz moved to reschedule the regular March meeting to March 10, 2020 due to scheduling conflicts and to also have the Annual Park Board meeting in conjunction with the meeting at 11 am and Commissioner Schmeling seconded. Motion carried.
- Vice Chairman Schmitz and County Auditor signed the letter of engagement with Schmitz/Holmstrom to do the County's 2109 audit.
- Discussion was held on General Assistance Burials. It was agreed that States Attorney Wenko will work on drafting a policy for the County in regards for GA Burials.
- States Attorney Christina Wenko gave the Board an update on cases she is working on for the County.

Sheriff Roger Clemens met with the Board. Sheriff Clemens informed the Board that the City of Beach is interested in adding the animal control services back into the City of Beach Law Enforcement Contract. The details will need to be worked out between the County and City. Discussion was also held on the future of the Sheriff's department using the equipment the department has to help regulate weight limitations on County Roads.

Tax Director Henry Gerving met with the Board to discuss the upcoming Township Equalization meetings. An application for abatement or refund of taxes was received for parcel #02954000 with legal description of NE ¼, of Sec 18-141-105. Commissioner Schmeling moved to deny the abatement as the dwelling was still present at the time of the February 1st assessment deadline and Commissioner Schmitz seconded. Motion carried.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ and Jon Brosz with Brosz Engineering met with the Board. Krebs gave the Board an update on the BTA road survey with NDDTL. Discussion was held on bridges in the County. Discussion was held on the Bridge Inspection and Load Rating Services Agreement with the NDDOT. Commissioner Schmitz moved to sign the agreement and Commissioner Schmeling seconded. Motion carried. Discussion was held on crushing for 2020.

1 PM was the advertised time for Annual/County Township Meeting. Commissioners Paul Schmitz and Robert Schmeling along with Tax Director Henry Gerving, Weed Control Officer Mark Golberg JR, Road Foreman Pete Wirtzfeld and States Attorney Christina Wenko were present.

Vice Chairman Schmitz welcomed the group and thanked them for coming to the Annual County/Township Meeting. 11 Township officers from 8 of the 10 Townships were present for the meeting.

Tax Director, Henry Gerving discussed with the group about soil surveys and it appears there will be a shift from agricultural to residential. Discussion was held on the Township equalization schedule. Gerving went through the schedule and asked each township if the scheduled time works for the Townships. If there was a discrepancy in the scheduling the Township will work with Gerving to confirm a date that will work for them.

Road Foreman Pete Wirtzfeld gave the group information on County custom rates and culvert policy, projects that were completed in 2019 and projects for 2020, overweight permitting, energy impact grants, mowing and crushing.

Sheriff Roger Clemens joined the meeting.

Weed Control Officer Mark Golberg updated the group on the previous spray season and the upcoming spray season with rates and policies. Discussion was also held on LAP funding and availability. Golberg informed the group that he is planning on putting a newsletter together in the next month or so.

There was a brief question and answer session.

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Vice Chairman Schmitz declared the Annual Township/County meeting adjourned at 1:49 P.M.

The following vouchers were audited and approved for the month of February:

Direct Dep	Golden Valley County Employees	February Payroll	42217.73
-99861	JP Morgan	Supplies/Uniform	734.87
-99862	Collections Submitted		3602.39
-88408	NDPERS	Payroll/Liability	10520.59
79441	MDU	Electricity and Gas	3536.11
79442	Midstate Communications Inc,	Fax, Phone, Internet	1367.59
79443	City of Beach	Water and Garbage	385.59
79444	Golden Valley Co States Attorney	February Expenses	1358.33
79445	SW Business Machines	Service Contract	129.14
79446	Matthew Bender & Co, Inc	Century Code	183.31
79447	NDACTVSO	Vet Conference	170.00
79448	Armor Interactive	Sheriff Equipment	9374.01
79449	Farmers Union Oil	Fuel	846.27
79450	Uniform Center	Sheriff Uniforms	248.50
79451	Beach Area Chamber Of Commerce	Membership	100.00
79452	US Postal Service	Bulk Mailing	63.41
79453	US Postal Service	Bulk Mailing	63.41
79454	Wild Vines Market, LLC	Funeral Flowers	40.00
79455	C.E. Brooks & Associates, P.C.	General Legal Fees	247.59
79456	ND Association of Co Engineers	Fees	200.00
79457	Dakota Eye Institute	Exam	339.00

79458	ND Sherriff's & Deputies Assoc	Fees	250.00
79459	Fast Initial Response Systems	First Aid Supplies	358.32
79460	Dept of Transportation	Const Engineering	5756.39
79461	ND Associations Of Counties	Special Ops	200.00
79462	NDSU Extension	Salary	7571.01
79463	SW Narcotics Task Force	Membership	16315.00
79464	Merlita Novotny	Cleaning	280.00
79465	SW Multi-County Correction Center	Membership	42316.19
79466	Billings County Auditor	Transfer	82594.84
79467	CDW Government	Technology	7101.26
79468	Rohan Hardware	Supplies	65.29
79469	ND Dept of Environmental Quality	Boiler Inspection	120.00
79470	Productivity Plus Acct	Parts	4.44
79471	Colonial Research	Parts	285.01
79472	Roger Clemens	Uniform	115.00
79473	Information Technology Dept	IT	44.30
79474	Jay R's Autobody LLC	Repairs	16974.28
79475	Quality Inn	Lodging	172.80
79476	Beach Food Center	Supplies	24.85
79477	Pitney Bowes Global Financial	Postage	458.13
79478	Henry Gerving	Travel Expense	75.90
79479	Wallwork Truck Center	Parts	1438.22
79480	Rockmount Research and Alloys	Supplies	2580.30
79481	US Postal Service	Box Fee	76.00
79482	Boss Inc	Supplies	105.74
79483	Farmers Union Oil	Meeting	40.40
79484	Beach Food Center	Meeting	18.32
79485	Ashley Ueckert	Meeting	87.62
79486	AT&T Mobility	Phone Fees	100.94
79487	Golden Valley Clerk of Court	General Reimbursement	52.00
79488-79518	Collections Submitted		340525.87
79519	ND Association of Counties	Collections Submitted	214.96
79520-79523	Library Disb.		1399.46
79524-79531	Payroll	February Payroll	19898.06
79532-79538	Payroll	Liabilities	37873.87
75939	Café Disbursement		50.00
75940	Blue Cross Blue Shield	COBRA	1873.30
75941-75942	Void		
75943	Reservation Telephone Cop	911 Trunking	40.00
75944	Cenex Fleet Fueling	Fuel	1177.89
79545	GVC Treasure	Taxes	1565.09
79546	Verizon Wireless	Sheriff Cell Phone	196.39
79547	Darin Maus	Zoning Travel	14.95
79548	Paul Schmitz	Zoning Travel	14.95
79549	GVC Women in Ag	Sponsorship	300.00
79550	GVC Fair Assoc	Ag Improvement	25.00

79551	Golva Bar	Meeting	250.00
79552	NDCISA	Fees	100.00
79553	NDAWN CENTER	Fees	500.00

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
MARCH 10, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko and Sheriff Roger Clemens.

Commissioner Schmitz moved to accept the agenda as is and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmeling moved to approve the February regular meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmitz moved to approve the prepaid and current vouchers for payment and Commissioner Schmeling seconded. Motion carried.

Current business brought before the Board:

- Commissioner Schmeling moved to amend the Special Assessment budget by \$100 due to under budgeting to cover the specials on parcel #04975000 and Commissioner Schmitz seconded. Motion carried.
- Commissioner Schmeling moved to sign another 3 year commercial rental lease between the County and Golden Valley Soil Conservation District on the building where the Extension Office is located and Commissioner Steffen seconded. Motion carried.
- Commissioner Schmitz moved to sign the letter of intent to re-enter into another funding agreement between the County and State for the 2021-2023 biennium to receive reimbursement for providing clerk services and Commissioner Schmeling seconded. Motion carried.
- Discussion was held on the County General Assistance Handbook. Commissioner Schmitz moved to adopt the Handbook that was created by States Attorney Wenko and Commissioner Schmeling seconded. Motion carried.
- States Attorney Wenko gave the Board an update on what she is working on for the County.

Burt Cook and Ben Baker met with the Board to give them an update of what is happening in the Prairie West Development office.

Tax and Zoning Director Henry Gerving met with the Board. Gerving request the Board accept the Zoning Boards recommendation to approve Terry and Carrie Armour's request of vacating Countryside estate residential subdivision and the rezoning of all parcels from residential to agriculture on the following parcels:

- 02984000 Street in Countryside Estates Tract in SE1/4 SEC 17-141-105
- 02948200 Lot 1 Blk 1 Countryside Estates
- 02948300 Lot 2 Blk 1 Countryside Estates
- 02948400 Lot 3 Blk 1 Countryside Estates
- 02948500 Lot 4 Blk 1 Countryside Estates
- 02948600 Lot 5 Blk 1 Countryside Estates

- 02948700 Lot 6 Blk 1 Countryside Estates
- 02948800 Lot 7 Blk 1 Countryside Estates
- 02948900 Lot 8 Blk 1 Countryside Estates
- 02949000 Lot 9 Blk 1 Countryside Estates
- 02949100 Lot 10 Blk 1 Countryside Estates
- 02949200 Lot 11 Blk 1 Countryside Estates
- 02949300 Lot 1 Blk 2 Countryside Estates
- 02949400 Lot 2 Blk 2 Countryside Estates

Commissioner Steffen moved to approve the request and Commissioner Schmeling seconded. Motion carried.

DES Rachel Keohane joined the meeting. Discussion was held on a standard operating procedure for Code Red. Discussion was also held on the State Radio Tower updates and the County will need to have the new 800 MHZ radios by 4<sup>th</sup> QTR 2022 or 1<sup>st</sup> QTR 2023.

Sheriff Roger Clemens met with the Board to give them an update in the Sheriff's office. Discussion was also held on the upcoming auction. Commissioner Schmeling moved to sign the updated auction sale contract with Zachmann Auction Service and Commissioner Schmitz seconded. Motion carried.

Kim Gaugler met with the Board to give them a SW REAP update. REAP is very active and beneficial to the County.

Commissioner Steffen called the Annual County Park Board meeting to order. County Park Board Members that were present: Kim Gaugler, Commissioners Steffen, Schmeling and Schmitz. Tina Davidson and John Kouba with the Fair, Janie Rathbun with the City of Beach Park, Tom Heckaman with the Golf Association presented the Board with their requests. A written request from the Spirit of the West was received in writing. Commissioner Schmeling moved to distribute \$750 to the Fair, \$5,000 to the City of Beach Pool, \$750 to the Spirit of the West and \$750 to the Golf Association and Kim Gaugler seconded. Motion carried. Discussion was held on the vacancy of the County Park Board. County Auditor Tamra Sperry will post on the County's website and Facebook page of the vacancy. Kim Gaugler made a motion to adjourn and Commissioner Schmitz seconded. Motion carried.

Road Foreman Pete Wirtzfeld along with Engineers Andrew Krebs with KLJ and Jon Brosz with Brosz Engineering met with the Board. Various road topics were discussed. Discussion was held on crushing for 2020. Discussion was held on the contractor construction agreement with Noll Construction, LLC to blade 31 miles of road within Golden Valley County. Noll submitted a rate of \$130/hour which is a \$5 increase from 2019. Commissioner Schmeling moved to sign the contractor construction agreement with Noll Construction, LLC and Commissioner Steffen seconded. Motion carried.

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 12:47 P.M.

The following vouchers were audited and approved for the month of March:



Direct Depos	Golden Valley County Employees	March Payroll	44735.18
-88384	NDPERS	Payroll/Liability	10742.31
-99859	JPMorgan	Supplies/Uniform	1069.02
-99860	ND State Treasure	Collections Submitted	6982.20
79554	Human Dev& Family Science	NDSU	710.00
79555	AT&T	Phone Fees	141.40
79556-79585	Collections Submitted		690941.47
79586	ND Association of Counties	Collections Submitted	186.66
79587	Reservation Telephone Coop	911 Trunking	40.00
79588	Midstate Communications	Phone,Fax, Internet	1525.19
79589	City of Beach	Water & Garbage	385.13
79590	MDU	Electric & gas	3135.94
79591	Armor Interactive	Service Agreement	2724.31
79592	Kadmas.Lee & Jackson Inc	Road & Bridge	7881.81
79593	Dakota Dust-Tex Inc	Floor Care	183.65
79594	Prairie Lumber	Supplies	325.78
79595	SW Business Machine	Toner	547.35
79596	SW Multi-Co Correction Center	Prisoner Care	3450.00
79597	Golden Valley Co Treasure	Transfer	6000.00
79598	Henry Gerving	Travel Expense	502.50
79599	Tamra Sperry	Travel Expense	135.50
79600	Cassandra Szudera	Travel Expense	250.50
79601	Software Innovations	Software Support	9600.00
79602	ND Co Treasure's Association	Fees	200.00
79603	C.E. Brooks & Associates PC	Fees	2518.90
79604	Dak Insurance	Insurance	61.00
79605	Sure Sign	Supplies	36.00
79606	Golden Valley News	Advertising & Minutes	665.06
79607	Smart Comp & Consulting LLC	Service	747.50
79608	Mainstay Suites	Lodging	172.00
79609	Beach Pharmacy	Battery	7.49
79610	ND County Auditors Association	Fees	100.00
79611	Angelina Marman	Travel Expense	305.40
79612	Dakota Communications Inc	Equipment	1302.00
79613	NDTOA	Fees	1125.00
79614	Melbye Law Office	Professional Services	25.00
79615	Environmental Systems Research	Support	700.00
79616	ND Associations of Counties	Fees	198.45
79617	Farmers Union Oil	Fuel and Supplies	19005.70
79618	US Postal Service	Bulk Mailing	63.41
79619	Darrel's Body Shop	Vehicle Impound	187.50
79620	Colonial Research	Supplies	1222.23
79621	Powerplan	Equipment Maintenance	4192.94
79622	Wallwork Truck Center	Parts	387.90
79623	US Postal Service	Box Fee	120.00
79624	Rohan Hardware	Supplies	18.18

79625	Boss Inc	Supplies	529.25
79626	John Deere Financial	Parts	31.46
79627	Merlita Novotny	Cleaning	280.00
79628	NW Tire Inc	Tires	3231.78
79629	Lawson Products Inc	Parts	593.11
79630	Information Technology Dept	Data Processing Service	1185.30
79631	Golden Valley Co States Attorney	February Expenses	1358.33
79632	I-29 Trailer Sales	Parts	57.75
79633	Golden Valley Co Fair Association	Coll Sub	8483.22
79634	Uniform Center	Sheriff Uniforms	2997.00
79635	Team Laboratory Chemical, LLC	Supplies	690.50
79636	Total Safety US Inc	Extinguishers	776.00
79637	DF Lighting Company	Supplies	335.02
79638	ND State Water Commission	Bowman Radar	2000.00
79639	Beach Food Center	Supplies	33.66
79640	Fastenal Company	Supplies	754.37
79641	ND County Recorder's Association	Fees	200.00
79642	Red Rock Ford	Repairs	686.45
79643	Paul Schmitz	Travel Expense	112.13
79644	Total Safety US	Extinguishers	40.00
79645-49648	County Park Distribution		7250.00
79649	Resource Specialties	Supplies	143.18
79650	US Postal Service	Box Fee	120.00
79651-79655	Library Disb.		1276.02
79656	David Bares	Travel Expense	19.55
79657	Gerald Streitz	Travel Expense	23.00
79658	Ashley Ueckert	Supplies	31.78
79659	Void		
79660-79672	Payroll	March Payroll	20231.74
79673-79679	Payroll	Liabilities	38771.64
79680-79681	Café Disbursement		187.50
79682	BCBS	Cobra	1874.30
79683	Cenex Fleet Fueling	Fuel	926.99
79684	Verizon	Phone Fees	206.41
79685	ND Tax Commissioner	State withholding	1991.62
79686	AT&T Mobility	Phone Fees	139.94
79687	Paul Schmitz	Zoning Travel	14.95
79688	Troy Tescher	Zoning Travel	28.75
79689	Rick Olson	Zoning Travel	9.20

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
MARCH 23, 2020 2:00 P.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with Sheriff Roger Clemens, DES Rachel Keohane, Tax Director Henry Gerving, Road Foreman Pete Wirtzfeld, Angelina Marman and Richard Volsek from the Golden Valley News.

The reason for this special meeting is to discuss a plan moving forward with the COVID-19 pandemic. DES Rachel Keohane presented the Board with a Health Emergency Declaration and Personnel Policy. Discussion was held.

Commissioner Schmitz moved to accept the following Health Emergency Declaration and Personnel Policy and Commissioner Schmeling seconded. Motion carried.

**HEALTH EMERGENCY DECLARATION, GOLDEN VALLEY COUNTY,  
NORTH DAKOTA  
March 23, 2020**

WHEREAS, COVID-19 is a severe respiratory illness, caused by the SARS-CoV-2 virus, a new strain of coronavirus that is spread from person to person, posing a threat to the health and safety of the residents of Golden Valley County; and

WHEREAS, March 13, 2020, President Donald Trump declared a National Emergency due to the growing COVID-19 crisis in the United States; and

WHEREAS, March 13, 2020, Governor Doug Burgum, North Dakota issued Executive Order 2020-03 declaring a state of emergency within North Dakota in response to the public health crisis resulting from COVID-19; and

WHEREAS, the impact of COVID-19 and the cascading events resulting from, threatens the health, well-being and safety of citizens in Golden Valley County; and

WHEREAS, the mitigation and response efforts may have a serious financial effect in excess of Golden Valley County resources due to the unknown COVID-19 duration.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Golden Valley County Commissioners declare a state of health emergency exists in Golden Valley County, North Dakota.

DATED at Beach, Golden Valley County, North Dakota, this 23<sup>rd</sup> day of March, 2020

APPROVED:

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Harley Steffen, Chairman  
Golden Valley County Commission

ATTEST:

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Tamra Sperry, Auditor  
Golden Valley County

### **Golden Valley County Personnel Policies – Coronavirus (COVID-19) – Effective 3/23/2020**

The Golden Valley County Board of Commissioners has adopted the following policies effective immediately and until further notice. The policies adopted are to protect the health of our workforce.

#### **COVID-19 Employee Absences**

Employees that are isolated or quarantined because of COVID-19 will be paid their regular working wages during the time that they are not at work. Absences will not be charged against the employee's accrued Annual or Sick Leave balances. Using the guidelines established by Golden Valley County Public Health and/or the North Dakota Department of Health (NDDoH), the county, in conjunction with medical providers will confirm, approve and document the need for an employee to be isolated or quarantined.

#### **COVID-19 Employee Absence Assessment**

If an employee learns they have been potentially exposed to the COVID-19 virus, please:

- Contact your supervisor to complete a COVID-19 Management Assessment Form and;
- Upon approval from the Golden Valley County Auditor's Office, you will be provided guidance on how to proceed and report your absence, depending on your individual situation.

#### **Hygiene Recommendations**

- If you are feeling sick, refrain from coming to work, even if you are not demonstrating COVID-19 symptoms, as influenza and other viruses could be harmful to our workplace.
- Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water for at least 20 seconds.
- Avoid touching your eyes, nose and mouth.
- Avoid close contact with people who are sick, maintain social distancing which is defined as maintaining a distance of 6 feet between yourself and anyone who is coughing or sneezing.
- Make sure you and the people around you follow good respiratory hygiene. This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze. Dispose of the used tissue immediately.
- Clean and disinfect frequently touched objects and surfaces.

#### **Work Related Travel**

Employees will not travel out of state for work-related events.

Employees must follow CDC recommended travel guidelines. Annual leave will not be approved if your intention is to travel to restricted areas.

The following links will provide you the CDC travel guidelines and the current US case counts and map. Check back frequently, it changes often!

Travel Information: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

US Case Counts and Map: <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>

As we continue to monitor developments, our priority is first and foremost the safety of our Golden Valley County citizens, employees and their families. If you have a fever, cough and difficulty breathing, seek medical care early and call in advance. Stay home if you feel unwell. Follow directions of your local health authority. The following link is a great source of updated information on the Coronavirus in North Dakota:

<https://www.health.nd.gov/diseases-conditions/coronavirus>

Approved this 23<sup>rd</sup> day of March, 2020

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Commission Chairperson

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 2:44 P.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
MARCH 25, 2020 2:00 P.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present.

The reason for this special meeting is to discuss the upcoming June 9<sup>th</sup> 2020 Primary Election. Commissioner Schmeling moved for Golden Valley County to go to vote by mail for the 2020 June Primary Election due to the COVID-19 pandemic and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 2:18 P.M.

ATTEST:

\_\_\_\_\_  
Tamra Sperry, County Auditor

\_\_\_\_\_  
Harley Steffen, Chairman, County Commissioners

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**APRIL 7, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko via telephone and Sheriff Roger Clemens.

Commissioner Steffen moved to add LEPC Board discussion at 9:45 am and Commissioner Schmeling seconded. Motion carried. Commissioner Schmitz moved to accept the agenda with the addition and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmeling moved to approve the March regular and special meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Steffen moved to approve the prepaid and current vouchers for payment and Commissioner Schmitz seconded. Motion carried.

Current business brought before the Board:

- NDIRF annual meeting is set for May 20, 2020.
- Commissioner Steffen moved to approve and sign the gaming site authorization for Home On The Range for a Calcutta at the August 2, 2020 event and Commissioner Schmeling seconded. Motion carried.
- Commissioner Schmitz moved to adopt the following resolution and Commissioner Schmeling seconded:

**Valley County Resolution 2020-12 Regarding June 9<sup>th</sup> 2020 Primary Election Process**

The Golden Valley County Commission operating under their authority provided by NDCC § 16.1-04-02 & 16.1-11.1-01 and in consideration of the Governor's declared emergency in response to the COVID-19 pandemic hereby declares by resolution that all previous County polling locations shall be eliminated for the June 9, 2020 primary election as allowed by the Governor's executive order on March 26, 2020.

The County Commission further declares under their authority provided by NDCC § 16.1-11.1-01 to conduct the June 9<sup>th</sup> 2020 primary election by way of mail in ballot. The Commission encourages all qualified citizens to take every opportunity to vote by mail ballot prior to the June 9<sup>th</sup> 2020 Election.

*So ordered.*

Dated: \_\_\_\_\_

- Commissioner Steffen moved to appoint Reynette Szudera as the inspector for the 2020 Primary and General Election and Commissioner Schmitz seconded. Motion carried.
- Discussion was held on the Executive Order 2020-16 from Governor Doug Burgum suspending the public meeting space requirement allowing entities to only have a call in line available for public meeting. It was agreed that County Auditor Sperry will get set up through the local telephone company Mistate Communications to get a conference line set up.
- Discussion was held on the Families First Coronavirus Response Act. Commissioner Steffen moved to accept the following Families First Coronavirus Response Act Policy Amendment with the amendment of paying the Golden Valley County Employee their full wage and has reserved the right to amend, change or revoke the policy and Commissioner Schmeling seconded. Motion carried.

#### **Families First Coronavirus Response Act – Policy Amendment**

##### **Purpose**

To comply with the Families First Coronavirus Response Act and to assist employees affected by the COVID-19 outbreak with job-protected leave and emergency paid sick leave. This policy will be in effect from April 1, 2020, until December 31, 2020. All existing county leave policies remain in place to the extent they are not superseded by FFCRA. This policy amendment shall be interpreted consistent with the US Department of Labor’s rules.

##### **Emergency Paid Sick Leave**

All full-time and part-time employees employed and are unable to work (or telework) due to one of the following reasons for leave are eligible for additional paid sick leave. Full-time employees are eligible for 80 hours of paid leave while part-time employees are eligible for the number of hours of leave that the employee works on average over a two-week period.

1. The employee is subject to a federal, state or local quarantine or isolation order related to COVID–19.
2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID–19.
3. The employee is experiencing symptoms of COVID–19 and seeking a medical diagnosis.
4. The employee is caring for an individual who is subject to either number 1 or 2 above.
5. The employee is caring for his or her child if the school or place of care of the child has been closed, or the childcare provider of such child is unavailable, due to COVID–19 precautions.
6. The employee is experiencing any other substantially similar condition specified by the secretary of health and human services in consultation with the secretary of the treasury and the secretary of labor.

##### **Rate of Pay for Emergency Paid Sick Leave**



For reasons (1),(2), or (3) as outlined above the employee is eligible for their regular rate of pay with a cap of \$511 per day and \$5,110 in the aggregate.

For reasons (4), (5), or (6) as outlined above the employee is eligible for 2/3rds of the employee's regular rate of pay with a cap of \$200 per day and \$2,000 in the aggregate.

Employees whose pay is subjected to the above limitations may supplement their Emergency Paid Sick Leave with any existing available leave to meet the employee's regular salary but in no cases may their salary exceed 100% of their existing wage. Paid leave under the Emergency Paid Sick Leave Act cannot be carried over year to year.

### **Expanded FMLA Leave**

In addition to the Emergency Sick Leave Policy employees employed for more than 30 days who are unable to work (or telework) due to the need to take care of their child when the school or place of care has been closed, or the regular childcare provider is unavailable due to a public health emergency with respect to COVID-19 shall be entitled to an additional 10 weeks of expanded FMLA leave.

Leave taken under this section shall be paid at 2/3rds the employee's regular rate of pay with a cap of \$200 per day and \$10,000 in the aggregate. The employer may allow the employee to supplement the 2/3rds salary with any previously provided sick or vacation leave, if the employee has any, to bring the employee's salary to no greater than 100% of their regular wage. This Expanded FMLA Leave only supplements the eligibility entitling an employee to use FMLA. This expansion is not in addition to the 12 week cap on FMLA previously provided. Employees who have previously spent FMLA during the annual period will have those times subtracted from their overall eligibility.

### **Definitions for Expanded FMLA Leave**

"Child" means a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is:

(A) under 18 years of age; or

(B) 18 years of age or older and incapable of self-care because of a mental or physical disability.

"Childcare provider" means a provider who receives compensation for providing childcare services on a regular basis, including:

- a center-based childcare provider
- a group home childcare provider
- a family childcare provider (one individual who provides childcare services for fewer than 24 hours per day, as the sole caregiver, and in a private residence)
- other licensed provider of childcare services for compensation
- a childcare provider that is 18 years of age or older who provides childcare services to children who are either the grandchild, great grandchild, sibling (if such provider lives in a separate residence), niece, or nephew of such provider, at the direction of the parent.

"School" means an elementary or secondary school.

## **PROCEDURE FOR REQUESTING EMERGENCY PAID SICK LEAVE**

Employees must notify Human Resources of the need and specific reason for leave under this policy. Once emergency paid sick leave has begun, the employee will be expected to return to work at the end of the 80 hours of allotted time, unless the employee has communicated to Human Resources that they will return earlier or the employee has initiated additional leave, either through Extended FMLA, FMLA or use of the employees sick or vacation leave.

### **Special Emergency Responders and Health Care Providers Provision**

Certain Emergency Responders and Health Care Providers may be disqualified from taking leave under categories 4-6 of the Emergency Paid Sick leave or Expanded Family Medical Leave Act. For those employees, prior approval of their department head in consultation with the Human Resource department will be required.

- Commissioner Steffen moved to transfer \$690,000 from the Road Reserve Fund to the Special County Road Fund and transfer \$5000 from the Wireless 911 Fund to the County 911 Fund per 2020 budgets and Commissioner Schmeling seconded. Motion carried.
- County Auditor Tamra Sperry presented the Board with the 2019 Financial Statement for the County.
- States Attorney Christina Wenko gave the Board an update.

DES Rachel Keohane, Jody Ridenhower and Brenda Frieze joined the meeting via telephone to discuss the creation of a Board for the Local Emergency Planning Committee for the County. It was agreed that Keohane will reach out to those interested in being on the Board.

Tax/Zoning Director Henry Gerving met with the Board. Gerving request that the Board approve the Zoning Boards recommendation to approve the following request: Cole E. Olson's request that a 1.98 acre tract in NE1/4NE1/4SE1/4 of Sec 30-140-104 parcel #8-0-01995100 be rezoned from agricultural to mobile and an approach permit that was submitted by Don Hardy which was submitted after the deadline to get the public hearing/notice out in the newspaper. Hardy is requesting to get this done in the next week or so before seeding begins. After Road Foreman Pete Wirtzfeld inspected the approximate location in the NE1/4 Sec 5-138-105 he approves the request subject to the criteria discussed with Don Hardy on a phone conversation he had on March 26<sup>th</sup> and the approach should be at the high point of the hill and have in-slopes perpendicular to the Thelen Road of 6:1 ratio or flatter and to approve the permit pending the outcome of the public hearing/notice and notification to Beach Civil Township. Commissioner Steffen moved to accept those recommendations and Commissioner Schmeling seconded. Motion carried.

Road Foreman Pete Wirtzfeld met with the Board. Commissioner Schmeling moved to approve the suggested form of task order from KLJ Engineering LLC for crushing and to complete engineering, survey and testing as necessary for crushing and Commissioner Schmitz seconded. Motion carried. Other various road topics were discussed.

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 11:33 P.M.

The following vouchers were audited and approved for the month of April:

Direct Depos	Golden Valley County Employees	April Payroll	59239.87
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-88383	NDPERS	Payroll/Liability	13006.56
-99857	JP Morgan	Supplies/Uniform	523.08
-99858	ND State Treasure	Collections Submitted	1914.75
79690	Midstate Communications	Phone Fax Internet	1382.78
79691	City of Beach	Water & Garbage	384.60
79692	MDU	Electric & Gas	2844.82
79693-79724	(79703 Voided) Collections Submitted		145088.38
79725	Mainstay Suites	Lodging	172.00
79726	Electro Watchman Inc	Maintenance	144.00
79727	Rachel Keohane	Travel	28.57
79728	Florence Sime	Uniform Patch	200.00
79729	Otis Elevator Company	Contract	849.00
79730	Golden Valley News	Advertising& Minutes	568.80
79731	Golden Valley Co States Attorney	March Expenses	1358.33
79732	Merlita Novotny	Cleaning	210.00
79733	Jandt Plumbing & Heating	Repair	720.79
79734	Electro Watchman Inc	Contract	311.40
79735	Boss	Supplies	151.44
79736	SW Crime Conference	Membership	40.00
79737	NW Tires Inc	Tires	3942.08
79738	Henry Gerving	Travel	95.45
79739	Runnings	Supplies	349.99
79740	ND Association of Co	Travel & Testing	129.00
79741	US Postal Service	Postage	20.00
79742	Smart Computers & Consulting	Service	190.00
79743	Mid-American Research Chemical	Supplies	171.51
79744	US Postal Service	Postage	63.41
79745	US Postal Service	Postage	63.41
79746	SW Multi Co Correctional Center	Prisoner Care	2712.50
79747	Uniform Center	Uniforms	37.98
79748	Rohan Hardware	Supplies	89.25
79749	Noll Construction	Scoria	6012.50
79750	Vivtech LLC	Radar	120.00
79751	Powerplan	Supplies	626.77
79752	Election System	Election Supplies	774.45
79753	Farmers Union	Fuel and Supplies	7893.04
79754	Reservation Telephone Coop	911 Trunking	40.00
79755	SW Business Machines	Copier	163.44
79756	State Radio Communications	Renewal & Lines	5516.40
79757	Quality Quick Print	Supplies	182.00
79758	Matthew Bender & Co	Updates	243.31
79759	Dakota Dust Tex	Floor Care	75.15
79760	Information Technology Dept	Data Processing Service	607.55
79761	Westlie Motor Company	Supplies	69.80
79762	Golden Valley County Treasurer	Transfers	695000.00
79763	David Bars	Travel	19.55

79764	Gerald Streitz	Travel	23.00
79765	Golden Valley County Fair	4H Awards	100.00
79766	Beach Food Center	Supplies	36.32
79767	Rohans	Supplies	119.52
79768	Scholastic Book Fairs	Books	363.40
79769	Amazon	Books	1661.11
79770-79780	Payroll	April Payroll	18064.01
79781-79789	Payroll	Liabilities	42791.84
79790	Payroll	April Payroll	1590.41
79791-79792	Payroll	Liabilities	294.29
79793	Ashley Ueckert	Travel/Lodging	713.85
79794	ND Association Of Counties	Collections Submitted	184.61
79795-79796	Café	Distribution	288.00
79797	Cenex Fleet Fueling	Fuel	870.90
79798-79800	Voided		
79780	Golva Repair	Brake Repairs	197.00
79802	AT&T Mobility	Cell Phone	40.22
79803	Verizon Wireless	Cell Phone	205.63

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners

## **MINUTES OF PROCEEDINGS**

**MAY 5, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko and Sheriff Roger Clemens.

Commissioner Steffen moved to accept the agenda as is and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling moved to approve the April regular meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmitz moved to approve the prepaid and current vouchers for payment and Commissioner Schmeling seconded. Motion carried.

Current business brought before the Board:

- Commissioner Schmeling moved to sign the funding agreement for clerk of district court services with the State for July 1, 2021 through June 21, 2023 and Commissioner Schmitz seconded. Motion carried.
- Commissioner Schmitz made a motion to approve the gaming site authorization at Buffalo Gap Guest Ranch and Commissioner Steffen seconded. Motion carried.
- Gene Skoglund met with the Board to present his resignation effective May 31, 2020 of his janitorial duties. Commissioner Steffen moved to accept the resignation and Commissioner Schmitz seconded. Motion carried. It was agreed to advertise for the position and have a job description completed for the position.
- Discussion was held in regards to the Courthouse COVID19 restrictions. It was agreed to open the Courthouse back up to the public and posting regulations to the public to enter the building. It was also agreed to leave it up to department heads how they want to regulate the public in their respected departments.
- States Attorney Christina Wenko gave the Board her update.

Adam Smith met with the Board to discuss a property tax exemption and abatement on a vacant residence on parcel #02037500. After much discussion it was agreed there was a lot of confusion on the vacated residence for property tax exemption. It was also stated that Smith will need to file for the exemption on that vacated residence every year up until the structure is removed to avoid confusion in the future. Commissioner Schmitz moved to approve the abatement and Commissioner Schmeling seconded. Motion carried.

Sheriff Roger Clemens met with the Board to discuss rescheduling the County Auction that was previously cancelled due to COVID-19. It was agreed to hold off until further guidance from the Governor on this type of event becomes available.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Various road topics were discussed.

Rick Noll and Joe Mayer joined the meeting.

11 AM was the advertised time to open bids for the scoria and gravel crushing projects. Two bids were presented to the Board for the Finneman Pit crushing and stockpiling gravel, they are as follows: J&J Excavating from Corvallis, MT-\$425,733.36 and Fisher Sand & Gravel from Dickinson, ND-\$359,800.00. Seven bids were presented to the Board for the Streitz Pit crushing and stockpiling scoria, they are as follows: J&J Excavating & Trucking from Corvallis, MT-\$324,858.56, Sundre Sand & Gravel from Minot, ND-\$118,000.00, Fritel Construction Inc. from Stanley, ND-\$130,000.00, Fisher Sand & Gravel Co from Dickinson, ND-\$82,350.00, FirstMark Construction from Billings, MT-\$123,915.00, Wyrick Construction from Baker, MT-\$117,500.00 and Noll Construction from Golva, ND-\$86,520.00. Two bids were presented to the Board for the Trester Pit crushing and stockpiling gravel, they are as follows: Fisher Sand and Gravel Co from Dickinson, ND-\$359,800.00 and Wyrick Construction from Baker, MT-\$186,500.00. Seven bids were presented to the Board for the Trester Pit crushing and stockpiling scoria, they are as follows: Aggregate Construction Inc. from Minot, ND-\$114,750.00, Fritel Construction Inc. from Stanley, ND-\$135,550.00, Fisher Sand & Gravel Co from Dickinson, ND-\$82,350.00, FirstMark Construction from Billings, MT-\$124,230.00, Wyrick Construction from Baker, MT-\$122,000.00, Meyer Aggregate LLC from Dickinson, ND-\$75,650.00 and Noll Construction from Golva, ND-\$93,730.00. Commissioner Schmitz moved to tentatively award the lowest bidders of each project with the bid pending recommendations from KLJ and Commissioner Steffen seconded the motion. Roll call vote: Schmitz-yes, Steffen-yes, Schmeling-no. Motion carried.

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 12:44 P.M.

The following vouchers were audited and approved for the month of May:

Direct Depos	Golden Valley County Employees	April Payroll	51902.14
-88383	NDPERS	Payroll/Liability	11465.38
-99855	JP Morgan	Supplies/Uniform	952.57
-99856	ND State Treasurer	Collections Submitted	1037.32
79804	City of Beach	Water & Garbage	379.01
79805	MDU	Electric & Gas	2344.37
79806	Midstate Communications	Phone Fax Internet	1431.91
79807	Florence Sime	Uniforms	167.00
79808	Golden Valley News	Advertising & Minutes	310.70
79809	Case Electric LLC	Electrical Work	648.91
79810	Sure Sign	Sheriff Vehicle	15.00
79811	Armor Interactive	Service Agreement	1034.00
79812	NDSU Extension	Salary	6292.02
79813	Pitney Bowes	Postage	530.80
79814	Intergraph Corporation	Teletype	1333.58
79815	Rohans	Supplies	50.00
79816	Beach Pharmacy	Supplies	25.88
79817	Motorola Solutions	Software	2360.00
79818	Boss	Supplies	992.10

79819	Henry Gerving	Travel	27.03
79820	CDW Government		779.71
79821	WallWork	parts	1666.50
79822	Colonial Research	Supplies	118.27
79823	DOT	Road & Bridge	468.55
79824	Northern Plains Label	Election Labels	25.70
79825	Golden Valley Co States Attorney	May Expenses	1358.33
79826	Dakota Dust Tex	Floor Care	75.15
79827	Powerplan	Parts	3.06
79828	Beach Food Center	Supplies	25.18
79829	SW Multi Co Correction Center	Prisoner Care	172.50
79830	Uniform Center	Uniforms	767.93
79831	Noll Construction	Blading	842.50
79832	Tamra Sperry	election reimbursement	33.32
79833	Adam Smith	Abatement	1133.12
79834	Golden Valley County Treasure	Apportionment	990.75
79835-79865	Collections Submitted		49761.27
79866	AT&T	Phone Bill	100.83
79867	Reservation Telephone Coop	Trunking	40.00
79868	Golden Valley News	Advertising	33.18
79869	Nutrien Ag Solution	Chemical	1377.50
79870	Golden Valley Co Extension	Newsletter	53.50
79871	US Postal Service	Postage	63.41
79872	Mark Golberg	Training	280.00
79873-79876	Library Disb		763.34
79877-79884	Payroll	May Payroll	16414.67
79885-79893	Payroll	Liabilities	39617.50
79894-79895	Café Disbursement		114.00
79896	BCBS	Cobra	1874.30
79897	Cenex Fleet Fueling	Fuel	983.92

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**June 2, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko, Deputy Sheriff Corbin Snyder and Gene Hamilton.

Commissioner Steffen moved to add the Water Commission at 9:45 a.m. and to accept the agenda with the addition and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmitz moved to approve the May regular meeting minutes and Commissioner Steffen seconded. Motion carried.

Commissioner Schmitz moved to approve the current vouchers for payment and Commissioner Steffen seconded. Motion carried.

Current business brought before the Board:

- Commissioner Steffen moved to appoint Kim VanHorn to another 3 year term on the County Reorganization Committee and Commissioner Schmeling seconded. Motion carried.
- Discussion was held on the old computers that were replaced. Commissioner Steffen moved to allow the County Employees to purchase the old computers per NDCC 11-27 as the value is less than \$1,000 and the County's IT, Armor will wipe out the hard drive clean to remove any County information that are on the machines and any that are not sold will go to Armor for proper disposal and Commissioner Schmitz seconded. Motion carried.
- Discussion was held on the upcoming 2021 budgets. The Board agreed to leave the salaries as is for now until all the budgets are put together and will be discussed at a later meeting.
- Discussion was held on the custodial vacancy. No one has returned an application for the position. Skoglund agreed to continue to do what is necessary to help out until the position is filled.
- States Attorney Christina Wenko gave the Board an update.
- The Board has set 1 p.m. as the time for the County Canvassing Board Meeting on June 15, 2020 at the County Courthouse in the County Commissioners Room.

Ken Stedman, JJ Dahl and Bud Ordahl from the Water Commission met with the Board. Discussion was held on the project out at Odland's Dam. Discussion was held on the future of the tax mill levy for the Water Commission at its full 4 mills for the future of the project.

Tim Marman met with the Board to discuss some concerns in regard to the date and time and ND Century Code guidelines of the City of Beach equalization meeting. Marman is requesting that in the future the County revert to the previous date and time and that the meeting be held at City Hall during the regular place and time of meetings. Marman also mentioned that the City would like to the assessment role be provided to the City by April 1.



Danny Noll and Brian Sime with the Ambulance met with the Board to discuss the building located to the west of the Ambulance building. There are plans to add onto the Ambulance building for a living quarters. That building is in place where the expansion is planned to go. They are requesting to move the building up against the Sheriff's shop. States Attorney Wenko will work on putting together a memorandum of understanding between the County and County Ambulance Service.

Rena Smith and Ron Volk with the Fair Board met with the Board to discuss the plans for the upcoming 2020 Fair. The Fair Board has been in contact with the SW District Health and it was agreed there is plenty of room at the Fairgrounds. The Board has no objections to continue with the plan to hold the Fair this summer on July 8-11 as long as the guidelines are followed.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Commissioner Steffen moved to affirm rejecting the crushing bid from Fisher Sand & Gravel for the 2020 Finneman Pit crushing and stockpiling of gravel and Commissioner Schmeling seconded. Motion carried. The plan is to rebid that project. Other various road topics were discussed.

1:00 P.M. was the advertised time for the annual County Equalization Meeting. Tim and Tom Marman joined the meeting. The Board met as the Unorganized Township Board. There will be a 4% decrease for agricultural property 2020 in order to be in tolerance with the State values and no changes for residential and commercial property. Commissioner Schmeling moved that a finding be made that all classifications of property have been reviewed and find them proper as assessed or corrected as noted in the minutes and Commissioner Schmitz seconded. Motion carried. Commissioner Schmeling moved that a finding be made that all Exemption Applications and Homestead Credit Applications have been reviewed and find them proper as presented or corrected and Commissioner Schmitz seconded. Motion carried. Commissioner Schmeling made a motion that a finding be made that the overall Assessment Roll for the Unorganized Townships for 2020 has been reviewed and found properly assessed and Commissioner Schmitz seconded. Motion carried. Commissioner Schmeling moved that based on the preceding findings, the Board declare the Assessment Roll for 2020 for the Unorganized Townships equalized and Commissioner Schmitz seconded. Motion carried. The Board adjourned as the Unorganized Township Board at 1:15 P.M.

The Board met as the County Equalization Board. Various changes to the townships and cities were reviewed by the Board. Commissioner Steffen moved to return the value of Lot 9, Block 1, Near's 1<sup>st</sup> Addition on parcel #05012000 to \$6,000 over-riding the City of Beach Board of Equalization which set the value at \$0 and to decrease the lot value from \$19,100 to \$12,800 (no effect on the structure) on parcel #0465700-North 50' of Lot 1 & South 50' of the South 100' of Lot 2 Block 9, Hunter's 1<sup>st</sup> addition and that a finding be made that all classifications of property have been reviewed and found properly assessed with a 2.2% decrease overall and a 4% decrease for agricultural property 2020 and no changes to residential commercial property 2020 and Commissioner Schmeling seconded. Motion carried. Commissioner Schmitz moved that a finding be made that the Board reviewed all Exemption Applications, including Non-Profit Organizations, Farm Home Exemptions, Veteran's Exemptions and Homestead Credit Applications and found them properly assessed and accepted the farm home exemption application on parcel #01178100 that was received after the Beach Civil Board of Equalization meeting and 100% vet credit on parcel #04866000 that was received after the City of Beach

Equalization meeting and Commissioner Steffen seconded. Motion carried. Commissioner Schmeling moved that a finding be made that the overall Assessment Roll for Golden Valley County for 2020 has been reviewed and found properly assessed and Commissioner Schmitz seconded. Motion carried. Commissioner Steffen moved that based on the preceding findings, the Board declared the Assessment Roll for 2020 for Golden Valley County equalized and Commissioner Schmeling seconded. Motion carried. The Board adjourned as the County Equalization Board at 2:16 P.M.

Commissioner Schmitz moved to adjourn and Commissioner Steffen seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 2:16 pm.

The following vouchers were audited and approved for the month of June:

Direct Depos	Golden Valley County Employees	June Payroll	63680.64
-88313	NDPERS	Payroll/Liability	11461.50
-99853	JP Morgan	Supplies/Uniform	417.24
-99854	ND State Treasurer	Collections Submitted	1076.60
79898	Erik Kautzman	Training	140.00
79899	AT&T	Coroner/Co Rd Phone	142.73
79900	City of Beach	Water and Garbage	402.60
79901	John E Reid and Associates Inc	Training	525.00
79902	Butler Machinery Company	Repair/Parts	4587.99
79903	Black Mountain Software Inc	Annual Fees	6519.00
79904	Dakota Communications Inc	Computer Supplies	2162.49
79905	Matthew Bender & Co	Annual Renewal	499.74
79906	SW Business Machines	Supplies	978.01
79907	US Postal Service	Postage	63.41
79908	ITD	IT	619.50
79909	Armor Interactive	Service Agreement	1034.00
79910	Farmers Union	Fuel and Supplies	8546.71
79911	Wibaux County Pioneer-Gazette	Bid Advertisement	210.00
79912	Lawson Products	Supplies	227.75
79913	Just in Glass	Repair	110.76
79914	NDEMA	Dues/Fees	30.00
79915	Domestic Violence and Rape Crisis		2000
79916	Family Connection Safe Visitation Center		500.00
79917	SW District Health		6500.00
79918	Boss	Election Supplies	179.42
79919	John Deere Financial	Parts	425.64
79920	SeaChange Print Innovations	Election Supplies	725.23
79921	Election Systems & Software	Election Supplies	925.08
79922	GV County States Attorney	June Expenses	1358.33
79923	Walter Rojic	Millings Storage	375.00
79924	Scott Rojic	Millings Storage	375.00
79925	Productivity Plus Account	Supplies	22.40
79926	National Sheriffs Assoc.	Membership	65.00
79927	Rohans	Supplies	58.85

79928	Midwest Doors of Dickinson	Repair	1106.39
79929	Motorola Solutions	Radio	13716.84
79930	Noll Construction	Blading	5460.00
79931	Powerplan	Parts	10584.56
79932	Running Supplies	Supplies	408.70
79933	Fast Initial Response Training	Supplies	93.09
79934	Verizon Wireless	Phones	287.82
79935	Polar Trucking & Excavating	Contract	6050.00
79936	Douglas Davidson	Scoria	2775.00
79937	Sam Clyde	Education	140.00
79938	MDU	Electrical/gas	1555.95
79939	Midstate	Phone/Internet	1416.53
79940	Rachel Keohane	Café	224.00
79941-79965	Collection Submitted		28447.69
79966	ND Association of Counties	Collections Submitted	184.02
79967	Farmers Union Oil	Fuel/Parts	602.76
79968	Reservation Telephone Coop	911 Trunking	40.00
79969-79971	Library Disb		1055.46
79972	David Bares	Travel	19.55
79973	Gerald Streitz	Travel	23.00
79974-79985	Payroll	June Payroll	24118.25
79986-79995	Payroll	Liabilities	45803.815
79996-80006	Void		
80007-80008	Café Disbursement		500.00
80009	Warne Chemical & Equipment	Supplies	218.34
80010	Riverside Marine & Cycle	Repair	1067.62
80011	Dakota Cover Crop and Forage	Ag Improvement	424.26
80012	Robert Schmeling	Equipment	3500.00
80013	BC/BS	Cobra	1874.30
80014	Mark Golberg	Reimbursement	25.00
80015	Nutrien Ag Solutions	Chemical	17521.20
80016	Cenex Fleet Fueling	Fuel	844.40
80017	Buffalo Gap Guest Ranch	Tank	450.00
80018	AT&T Mobility	Coroner/Road cell phones	140.48
80019	Verizon Wireless	Sheriff cell phones	180.55
80020	ND Tax Commissioner	State Withholding quarterly	2199.64

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**July 7, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko, Adam Smith and Gene Hamilton.

Commissioner Schmeling moved to accept the agenda as is and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmitz moved to approve the June regular meeting minutes and Commissioner Schmeling seconded. Motion carried.

Commissioner Steffen moved to approve the current vouchers for payment and Commissioner Schmitz seconded. Motion carried.

Current business brought before the Board:

- Discussion was held on Courthouse summer hours. Commissioner Schmeling moved to change the Courthouse hours for the summer to 8am-12pm and 12:30pm-4pm Monday through Thursday and 8 am-1pm on Fridays effective Monday, July 13<sup>th</sup> and continue through Labor Day and Commissioner Schmitz seconded. Motion carried.
- Discussion was held on the City of Beach's request of 5,000 tons of recycled millings. It was agreed to visit with Pete Wirtzfeld and it was agreed that Pete will work some numbers up on a cost for the millings.
- County Auditor Tamra Sperry informed the Board the plan for the upcoming Rodeo at Home On The Range is still planned to go and CDC and State Health Guidelines will be followed per phone call from Jolene Obrigewitch.
- Discussion was held on an updated amended law enforcement services contract with the City of Beach to incorporate back in animal control. Commissioner Schmitz moved to sign the updated contract and States Attorney Christina Wenko will work up a Memorandum of Understanding to outline the expenses for the program.
- Commissioner Schmeling moved to approve proxy voting at the 2020 annual meeting for Goldenwest Electric annual meeting and choose District 2 Robert Makelky as the proxy voter and Commissioner Schmitz seconded. Motion carried.
- Commissioner Steffen moved to sign the SW District Health's \$6500 request for funding of the Health Maintenance Program for 2021 and Commissioner Schmitz seconded. Motion carried.
- County Auditor Sperry presented the Board with the preliminary budgets for 2021.
- Commissioner Schmeling moved to sign the updated Auction Sale Contract for the upcoming County Auction on July 18<sup>th</sup> and Commissioner Steffen seconded. Motion carried.
- States Attorney Christina Wenko updated the Board on what she is working on for the County. Wenko discussed with the Board Bureau of Land Management's invitation to

becoming a cooperator with BLM in preparation of the ND resource Management Plan and associated environmental impact statement. It was agreed the County does not desire to become a cooperator at this time.

- Commissioner Schmeling moved to increase Cassie Szudera's hourly wage by \$1.50 per hour effective at the August 17th payroll as her 6 month probation is complete on July 22<sup>nd</sup> and she is doing an excellent job and Commissioner Steffen seconded. Motion carried.

Jeanne Olson and Gene Weinreis with the LoneTree School District, Kim Gaugler and Dave Wagner with the Beach School District and Rusty Makelky with the Sentinel Butte Township met with the Board to discuss the 2020 PILT payment that came in at \$3,040,340.86.

Commissioner Schmeling moved to give the LoneTree School District 7% (\$212,823.86), Beach School District 9.75% (\$296,433.23), Sentinel Butte Township 2.75% (83,609.37) and \$3,000 to the Unorganized Townships and Commissioner Steffen seconded. Motion carried.

Commissioner Steffen moved to amend the Road Reserve Revenue Budget by \$1,240,341 due to the PILT payment coming in higher than anticipated and the Road Reserve Expenditure Budget by \$195,867 to reflect the increase of PILT money received and being distributed to the entities and Commissioner Schmitz seconded. Motion carried.

City of Beach Auditor Kim Gaugler met with the Board to discuss the Renaissance Zone Program that the City is currently part of and needs to be renewed for the next 5 years.

Commissioner Steffen moved to sign a letter of support and Commissioner Schmeling seconded. Motion carried. Discussion was held in regards to the city of Beach receiving TA funding for the Beach 3<sup>rd</sup> Street SW Multi-Use Trail Expansion Project. The project will be funded to a maximum of \$200,000 of TA funding for construction in 2022 and the remaining funds are committed from the City of Beach.

Tax/Zoning Director Henry Gerving met with the Board. Commissioner Steffen moved to accept the Zoning Boards recommendation to approve StarX Ranch requests of two road approaches in Sec 3 & 4-136-106 at the intersection of 54<sup>th</sup> St S and 168<sup>th</sup> Ave SW, parcels; 1-0-00170500 and 1-0-00172500 and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmeling moved to accept an abatement from Mathew Marman due to an error on the property assessment of the N 50' of Lot 1 & S 50' of the S 100' of Lot 2, Blk 9, Hunter's 1<sup>st</sup> Addition and Commissioner Schmitz seconded. Motion carried

The State Radio dispatch fee increase for 2021-2023 was discussed. Commissioner Steffen moved to sign the Memorandum of Agreement for the upcoming 2021-2023 biennium for the 911 dispatching services provided by State Radio and Commissioner Schmitz seconded. Motion carried.

Weed Control Officer and Road Foreman Pete Wirtzfeld met with the Board to discuss the possibility of building a Weed Control Building out at the Shop.

11 a.m. was the advertised time to open bids for the 2020 Finneman Pit crushing and stockpiling gravel of 20,000 CY. One bid was received from ASI Industrial out of Billings, MT for \$494,900. The engineer will be reviewing the bid and come back to the Board with a recommendation.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board to discuss various road topics. The County signed the 404 permit for the Rocky Butte Bridge project.

Commissioner Schmitz moved to adjourn and Commissioner Steffen seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 12:45 pm.

The following vouchers were audited and approved for the month of July:

Direct Depos	Golden Valley County Employees	July Payroll	72137.60
-88284	NDPERS	Payroll/Liability	12819.27
-99852	ND State Treasurer	Collections Submitted	1095.11
-99851	JP Morgan	Supplies	159.85
80026-80049	Collections Submitted	Collections Submitted	18147.53
80050	Running Supplies	Supplies	150.35
80051	MDU	Electricity and Gas	1504.21
80052	Midstate Communications, Inc.	Fax, Phone, Internet	1337.91
80053	Farmers Union Oil	Weed Control Fuel	3218.60
80054	Pump Systems	Supplies	2043.67
80055	City of Beach	Water/Garbage	639.53
80056	True North Steel	Supplies	3880.70
80057	US Postal Service	Bulk Mail	63.41
80058	Uniform Center	Uniforms	1088.47
80059	Boss Inc	Supplies	189.83
80060	Prairie Lumber	Supplies	125.78
80061	Southwest Business Machines	Supplies	1752.37
80062	SW Multi-Correction Center	Prisoner Care	675.00
80063	Information Technology Dept	Data Processing Service	636.50
80064	Butler Machinery Company	Parts	316.09
80065	Praxair Distribution	Parts	117.04
80066	Fastenal Company	Supplies	276.06
80067	Armor Interactive	Service Agreement	3775.44
80068	Farmers Union	Fuel	21433.25
80069	Kadmas.Lee & Jackson Inc	Road & Bridge	13041.33
80070	Election System & Software	Election supplies	3766.17
80071	Tao Interactive	Website	599.95
80072	NDSU	License	51.00
80073	3D Specialties	Supplies	1578.93
80074	Raynette Szudera	Election	115.00
80075	Renae Smith	Election	115.00
80076	Buckboard Inn	DES Lodging	64.80
80077	Val's Sanitation	DES/Covig	340.00
80078	Jeanne Larson	Election	15.00

80079	Dawn Ueckert	Travel	29.90
80080	SeaChange Print Innovations	Election Supplies	35.65
80081	DataSpec Inc	Annual Dues	449.00
80082	Melby Law Office	Legal Fee	75.00
80083	Jandt Plumbing & Heating	Repair	409.72
80084	Golden Valley County States Att	July Fees	1358.33
80085	DOT	Rd Project	9203.32
80086	Lawson Products	parts	362.60
80087	Dakota Dust-Ex	Floor Care	131.30
80088	Big State Industrial Supply	Supplies	110.00
80089	Texas Refinery Corp	Parts	348.00
80090	Case Electric	Repairs	90.00
80091	Beach Food Center	Election Supplies	2.10
80092	Rohan Hardware	Supplies	352.00
80093	Roger Clemens	Reimbursement	26.60
80094	Florence Sime	Uniform Repair	166.00
80095	Smart Computers & Consulting	Service	190.00
80096	Wallwork Truck Center	Repairs	285.76
80097	Dak Insurance	Insurance	3805.00
80098	Productivity Plus Account	Supplies	440.00
80099	Office of Attorney General	Fees	325.00
80100	John Deere Financial	Supplies	65.43
80101	CDW Government	Supplies	341.85
80102	Noll Construction	Rd Work	2665.00
80103	Electro Watchman Inc	Parts	172.76
80104	ND State Radio Communications		5023.92
80105	Everspring Inn & Suites	Lodging	259.20
80106	Billings County	Rd Work	1025.00
80107	PowerPlan	Repair	3098.97
80108	ND Association of Counties	Collections Sub	184.65
80109	Lone Tree School District	PILT	212823.86
80110	Beach Public School District	PILT	296433.23
80111	Sentinel Township	PILT	83609.37
80112	Mathew Marman	Refund	85.42
80113	Café	Disbursement	200.00
80114	Reservation Telephone	911 Trunking	40.00
80115	Cenex Fleet Fueling	Fuel	1020.56
80116	Red Rock Ford	Vehicle	13695.00
80117-80125	Library	Disbursement	1771.91
80122-80123	Void		
80126-80139	Payroll	July Payroll	27361.68
80140-80149	Payroll	Liabilities	50396.1
80150	BC.BS	Cobra	1874.30
80151	Verizon	Phone Bill	206.92
80152	Café Disbursement		50.00
80153	Rohan Hardware	Supplies	15.48

80154	Golva Repair	Repairs	301.00
80155	NDWCA	Membership	275.00

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners



**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**August 4, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko and Gene Hamilton.

Commissioner Schmeling moved to accept the agenda as is and Commissioner Schmitz seconded. Motion carried.

Commissioner Steffen moved to approve the July regular meeting minutes and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmeling moved to approve the current vouchers for payment and Commissioner Schmitz seconded. Motion carried.

Current business brought before the Board:

- The Board has set October 6, 2020 at 1 pm as the time and date for the 2021 budget hearing.
- The Board has agreed to continue to appoint Harley Steffen as the voting delegate for the upcoming NDACo convention.
- Discussion was held in regards to the open custodian position. It was agreed to hire someone to do the lawn work and to advertise the position as a fulltime or part time with flexible hours.
- Commissioner Steffen moved to make the following budget amendments: General expenditure budget for BCBS insurance out of pocket for COBRA for \$25,000; General revenue budget for COBRA insurance receivables for \$25,000; General revenue budget for NDIRF Conferment payment that was not budgeted for by \$10,011 and Indirect Cost Reimbursement for Social Services Zone by \$34,270 and Commissioner Schmeling seconded. Motion carried.
- The Board agreed to nominate Corbin Snyder for the Excellence in County Government Awards.
- States Attorney Christina Wenko gave the Board an update on what she has been working on for the County.

Russ Walsh and Misty Hays with the Forest Service met with the Board for their annual update. Road Foreman Pete Wirtzfeld joined the meeting. Discussion was held on trails on Forest Service Land. Various topics were discussed.

Road Foreman Pete Wirtzfeld and Weed Control Officer Mark Golberg met with the Board to discuss a weed control building. Discussion was held on the land that the Weed Board purchased from the Fair Board back in 2013.

Burt Cook and Ben Baker with Prairie West Development met with the Board to give the Board an update. Discussion was held on the 2021 budget.

Tax Director Henry Gerving met with the Board. Commissioner Steffen moved to approve an abatement on parcel 20-12-04712000, Lots 13-14 Block 3, Hunter's 3<sup>rd</sup> addition for tax year 2020 due to a house demoed in 2016 and the assessor was notified on 7/16/2020 and Commissioner Schmeling seconded. Motion carried. Commissioner Steffen moved to approve the request from Keitu Engineers and Consultants, Inc a pipeline permit on behalf of Bridger Pipeline, LLC to construct 142 miles of 16" crude oil transmission line through the northern portion of Golden Valley County and Commissioner Schmeling seconded. Motion carried. Discussion was held the County will need to have the new 800 MHZ radios by 4<sup>th</sup> quarter 2022 or 1<sup>st</sup> quarter 2023.

Sheriff Clemens met with the Board to discuss the City of Beach policing contract and animal control. The City has not signed the contract. The City's policing committee will be meeting with Clemens to discuss the contract.

Sherry Adams with Southwest District Health met with the Board via telephone to discuss the budget for 2021 and to hold the SW District Health Budget hearing.

Road Foreman Pete Wirtzfeld and Andrew Krebs with K LJ met with the Board. Various road topics were discussed. Commissioner Steffen moved to affirm rejecting the crushing rebid from Agri Systems dba ASI Industrial for the 2020 Finneman Pit crushing and stockpiling of gravel and Commissioner Schmeling seconded. Motion carried.

Discussion was held on the 2021 preliminary budgets and mill levies. Commissioner Schmeling moved to approve the preliminary budgets with the edits as discussed which included no raise for the employee's and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling made a motion to levy the following amounts:

General: \$272,255  
Council on Aging: \$30,884  
Veteran Service: \$7,810  
SW District Health Unit: \$61,228  
Road and Bridge: \$154,420  
Water Management: \$61,768  
Ambulance: \$154,420  
Extension Service: \$30,884  
County Airport: \$7,810  
Weed Control: \$61,768  
Library: \$61,768  
Soil Conservation: \$38,605  
SW Water Authority: \$15,442  
GV Historical Society: \$3,861  
Jobs Development: \$22,200  
Sunrise Youth: \$3,757  
State Medical Levy: \$15,442  
Special Assessments: \$1,500  
Unorganized Townships:  
136-105 \$2,282

136-106 \$1,750  
 137-103 \$705  
 138-103 \$1,196  
 141-103 \$1,978  
 142-103 \$2,332  
 142-105 \$2,285  
 143-103 \$2,419  
 144-103 \$4,090

And Commissioner Schmeling seconded. Motion carried.

Commissioner Schmitz moved to adjourn and Commissioner Steffen seconded. Motion carried.  
 Chairman Steffen declared the meeting adjourned at 3:00 pm.

The following vouchers were audited and approved for the month of August:

Direct Depos	Golden Valley County Employees	August Payroll	61478.82
-88257	NDPERS	Payroll/Liability	11501.19
-99850	ND State Treasurer		1114.76
-99849	JP Morgan	Supplies	741.66
80156	ND Association of Counties	Collections Submitted	189.44
80157	ND One Call	Locate Request	12.00
80158	American Legion Post	Subscription	40.00
80159	Armor Interactive	Service Agreement	1034.00
80160	Dak Insurance	Insurance	37.00
80161	Paul Schmitz	Travel	193.78
80162	Information Technology	Data Processing Service	626.50
80163	Praxxair Distribution	Supplies	1202.95
80164	Mid-American Research Chemical	Supplies	135.31
80165	Vivtech, LLC DBA Tab Electronics	Supplies	4010.00
80166	Kadmas, Lee and Jackson, Inc	Road & Bridge	4061.83
80167	John Deere Financial	Supplies	401.91
80168	Darin Maus	Travel	14.95
80169	Troy Tescher	Travel	28.75
80170	Jason Lee	Travel	9.20
80171	Boss Inc	Supplies	509.85
80172	CDW Government	Supplies	341.85
80173	Golden Valley News	Advertising	3923.34
80174	US Postal Service	Postage	63.41
80175	Dakota Dust-Tex, Inc	Floor Care	19.00
80176	Western Dakota Energy Association	Dues	3105.08
80177	Laser Labs Inc	Supplies	221.85
80178	City of Bowman	Training	79.00
80179	Rohan Hardware	Supplies	86.42
80180	Beach Food Center	Supplies	24.67
80181	Northwest Tire	Repair	3510.48
80182	GV County States Attorney	August Expense	1358.33
80183	NDSU Extension	Salary	7043.56

80184	Galls, LLC	Supplies	104.99
80185	Powerplan	Supplies	61.04
80186	Dakota Communication Inc	Equipment	6152.98
80187	Noll Construction	Blading	1050.55
80188	Wallwork Truck Center	Repair	396.42
80189	GV County Treasure		38000.00
80190	Sure Sign	Equipment	240.00
80191	Café	Café	250.00
80192	City of Beach	Water/Garbage	790.59
80193	MDU	Utilities	1655.40
80194	Gerald Streitz	Travel	23.00
80195	AT&T	Phone	141.67
80196-80224	Collections Submitted		48900.65
80225	Midstate Communications, Inc.	Fax, Phone, Internet	1339.73
80226-80228	Library	Disbursement	1141.46
80229	Stefanie Aulner	Training	140.00
80230-80244	Payroll	August Payroll	26297.47
80245-80257	Payroll	Liabilities	46223.08
80255	Payroll	Payroll Correction	132.67
80258	BC/BS	Cobra	1874.30
80259-8260	Café Disbursement		150.00
80261	Farmer Union Oil	Weed Control Fuel	2874.56
80262	Cenex Fleet Fueling	Fuel	1119.26
80263	Nutrien Ag Solutions	Chemical	11772.50
80264	Warne Chemical & Equip	Chemical	628.04
80265	Golden Valley News	Bids	16.59
80266	Verizon Wireless	Phone	191.00

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**September 1, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko and Gene Hamilton.

Commissioner Schmitz moved to accept the agenda as is and Commissioner Steffen seconded. Motion carried.

Commissioner Schmeling moved to approve the August regular meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling moved to approve the current vouchers for payment and Commissioner Schmitz seconded. Motion carried.

Current business brought before the Board:

- Commissioner Steffen will be on the SW Health Unit Teleconference joint meeting tomorrow at 6:30 pm and be the County's vote.
- Commissioner Schmeling moved to extend the summer hours through September and Commissioner Schmitz seconded. Motion carried.
- Discussion was held on the applications that were received for the Custodian/Maintenance position. County Auditor Tamra Sperry and Gene Skoglund will move forward with the hiring process.
- States Attorney Christina Wenko gave the Board an update.
- It was agreed to sign the ND Department of Transportation cost participation, construction and maintenance agreement LPA federal aid project for the 2<sup>nd</sup> phase of the bike path in the City of Beach as the City of Beach is the source of funding for the project.

Commissioner Schmeling moved to approve the Zoning Boards recommendation of approval for Scott Roberts request of a 3 acre parcel in NE ¼ Sec 28-140-105 be rezoned from agricultural to residential and Commissioner Steffen seconded. Motion carried.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Various road topics were discussed. Nolls crushed 15,639 cubic yards of scoria at the Davidson pit for the County. Discussion was held on the Finneman's pit. Mosher project is nearing completion just needing to do some final dirt work, gravel, guardrails and remove the old bridge.

Commissioner Schmitz moved to adjourn and Commissioner Steffen seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 11:31 am.

The following vouchers were audited and approved for the month of September:

Direct Depos	Golden Valley County Employees	September Payroll	56679.96
-88236	NDPERS	Payroll/Liability	11987.07
-99848	ND State Treasurer		977.37
-99847	JP Morgan	Supplies	416.68

80267	Armor Interactive	Service Agreement	1388.92
80268	Prairie Lumber Beach	Supplies	18.24
80269	C.E. Brooks & Associates	Legal Fees	233.51
80270	Beach Pharmacy	Supplies	9.13
80271	ND Association of Counties	Travel & Testing	131.82
80272	Westlie Motor Company	Repairs	1187.42
80273	Reservation Telephone Coop	911 Trunking	40.00
80274	Pitney Bowes Global Financial	Postage Lease	458.13
80275	Dakota Dust-Tex Inc	Floor Care	107.45
80276	Butler	Supplies	134.93
80277	SW Business Machine	Service Agreement	330.75
80278	Service Printers	Auction Advertising	50.00
80279	Northern Improvement	Megamix	1140.00
80280	BFC	Auction Groceries	102.60
80281	Florence Sime	Uniforms	148.00
80282	Information Technology Dept	Data Processing Service	636.50
80283	Schmitz-Holmstrom LLP	Audit	1000.00
80284	Dell Marketing LP		1591.44
80285	Farmers Union Oil	Fuel & Supplies	8272.41
80286	Matthew Bender & Co	Updates	366.46
80287	Vivtech, LLC	Vehicle install	5374.25
80288	Boss Inc	Supplies	254.37
80289	Golden Valley News	Subscription	38.00
80290	Cerberus Security	Cameras	463.50
80291	US Postal Service	Postage	235.00
80292	Productivity Plus Acct	Repair	5462.56
80293	Justice Baker	Mowing	150.00
80294	SW Multi-County Correction Center	Prisoner Care	2530.00
80295	Rohans Hardware	Supplies	64.74
80296	Lawson	Parts	470.96
80297	Vanguard Appraisals Inc	Service Fees	3950.00
80298	Office of Attorney General	AMS Charges	160.00
80299	Rudy's Lock & Key LLC	Supplies	15.10
80300	DTE	Bumper	1645.00
80301	Douglas Davidson	Scoria	31278.00
80302	Noll Construction	Crushing	50826.75
80303	John Deere Financial	Parts	135.89
80304	Corbin Snyder	Reimbursement	23.55
80305	Applied Concepts	Antennas	633.00
80306	Kadrmas, Lee & Jackson	Road & Bridge	344.48
80307	Darin Maus	Travel	14.95
80308	Paul Schmitz	Travel	14.95
80309	Troy Tescher	Travel	28.75
80310	Café		275.00
80311	Midstate Communications	Fax, Phone, Internet	1312.91
80312-80334	Collections Submitted		2355.98

80335	City of Beach	Water/Garbage	901.73
80336	MDU	Electricity and Gas	1653.07
80337	ND Association of Counties	Collections Submitted	184.29
80338	AT&T	Cell Phone	149.48
80339	Boss	Supplies	274.28
80340	Warne Chemical & Equip	Supplies	364.84
80341	Farmers Union	Fuel/Parts	1270.26
80342-80349	Library	Disbursement	2675.90
80350	Void		
80351	Café	Disbursement	150.00
80352-80364	Payroll	September Payroll	24837.60
80365-80372	Payroll	Liabilities	44686.76
80373	Café	Disbursement	50.00
80374	Cenex Fleet Fueling	Fuel	820.77
80375	Verizon	Cell Phone	108.04
80376	Nutrien Ag Solutions	Chemical	2570.00
80377	BCBS	Cobra	1874.30

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners

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**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**October 6, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko via telephone.

Commissioner Schmeling moved to accept the agenda as is and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmitz moved to approve the September regular meeting minutes and Commissioner Steffen seconded. Motion carried.

Commissioner Steffen moved to approve the current vouchers for payment and Commissioner Schmeling seconded. Motion carried.

Current business brought before the Board:

- Discussion was held on the properties that were turned back to the County due to delinquent taxes. It was agreed to set the minimal values at what is owed to the County for taxes and fees. Commissioner Schmitz made a motion to set Parcel #02498000 NE ¼ (Less R/W & Tract), Sec 22-140-106 Beach Civil Township at the minimal value of \$3300; Parcel #02500600 Tract N1/2 of 2 Lots 1-2 (Less R/W), Sec 22-140-106 Beach Civil Township at the minimal value of \$2600; Parcel #02502300 NW1/4SE1/4, Sec 22-140-106 Beach Civil Township at the minimal value of \$2000; Parcel #02521100 SW1/4 West of RR, Sec 23-140-106 Beach Civil Township at the minimal value of \$2600; Parcel #04642000 S1/2 of Lot 8 & All of 9 Block 7, Hunters 1<sup>st</sup> City of Beach at the minimal value of \$1400; Parcel #04978000 Lots 13-14 Block 10 of Hunter's 5<sup>th</sup> City of Beach at the minimal value of \$2000; and Parcel #04975000 Lots 1-2 Block 10, Hunter's 5<sup>th</sup> City of Beach at the minimum value of \$300 and Commissioner Schmeling seconded. Motion carried. October 29, 2020 at 10 am is the time set for the public hearing on those values set.
- Commissioner Steffen moved to appoint John Kouba to represent Golden Valley County at the State Fair Association's Annual meeting and Commissioner Schmeling seconded. Motion carried.
- Discussion was held on the Plummer abatement that was presented to the Board last November requesting the true and full value on several parcels be reduced to 2017 true and full value due to not being properly notified of the drastic increase. Commissioner Schmeling moved to table the decision until the November 10<sup>th</sup> meeting to discuss with Tax Director Henry Gerving and Commissioner Steffen seconded. Motion carried.
- County Auditor Sperry informed the Board that Gloria Padilla was hired as the custodian at \$17/hour.
- The November meeting will be held November 10<sup>th</sup> due to the Election falling on November 3<sup>rd</sup>.
- Adam Smith joined the meeting.
- States Attorney Wenko gave the Board an update on what she is working on for the County.



- Commissioner Steffen moved to sign the Golden Valley County Multi-Hazard Mitigation Plan and Commissioner Schmitz seconded. Motion carried.
- Commissioner Schmitz moved to authorize Tax Director Henry Gerving to perform his job duties from home for half of the work day for the next 2 weeks following his return on October 12<sup>th</sup> and the Board will continue to work with Gerving to plan for a full return and the future of covering the office and Commissioner Steffen seconded. Motion carried.

Sheriff Roger Clemens met with the Board. Discussion was held in regards to on-call time the Deputy Sheriffs are required to do. Commissioner Schmeling moved to pay the Deputy Sheriff's \$50 per on-call shift in addition to their hourly rate they are actually called out starting today October 6, 2020 and Commissioner Schmitz seconded. Motion carried. Discussion was also held on the 2021 Law Enforcement contract with the City of Beach. Sheriff Clemens presented the Board with the 2021 contract which will remain at the same rate of \$48.21/hour or \$8,357/month and to add back enforcing the City of Beach ordinances relating to animals. Commissioner Schmitz moved to sign the 2021 Law Enforcement Contract as submitted and Commissioner Schmeling seconded. Motion carried. Discussion was also held on purchasing a new search and rescue vehicle and updates to the Sheriff shop to be accommodate the animal control ordinances. It was agreed to wait on the search and rescue vehicle and to get bids to get the Sheriff shop updated.

Vicki Braden, Bonnie Underwood, Meilon Hildebrant and Jean Hardy with the Golden Valley County Manor met with the Board to discuss the financial hardships at the Manor due to the pandemic any possible funding options that may be available. It was agreed States Attorney Wenko and Auditor Sperry will do some research and get back to the Board and the Manor with any options they may find.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Various road topics were discussed. The Chairman signed a Maintenance Certification for County Federal Aid Projects for the ND Department of Transportation.

1 pm was the advertised time for the public hearing on the proposed 2021 budgets and levies. Members from the public were present. Chairman Steffen opened the meeting up for public input. Commissioner Schmeling made a motion to approve the 2021 budgets and levies as presented and Commissioner Schmitz seconded. Motion carried.

Discussion was held in regards to the funding that received from the CARES Act Coronavirus Relief Fund that was based off the Law Enforcement payroll expenditures for March through July. The County received \$113,553.43. Since the County has a contract with the City of Beach they are entitled to some of the funding. Discussion was held on the formula that is used for the Law Enforcement Contract with the City of Beach. Commissioner Schmeling moved to pay the

City of Beach \$36,311.17 for their portion of the funding and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmitz moved to adjourn and Commissioner Steffen seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 1:48 pm.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
OCTOBER 29, 2019 9:15 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz, States Attorney Christina Wenko and Henry Gerving were present.

The purpose of this special meeting is to discuss the Tax/Zoning Director resignation and filling the vacancy.

Commissioner Schmeling moved to accept the resignation from Henry Gerving as the Tax/Zoning Director effective October 30, 2020 and to have Gerving involved in the hiring process to fill the vacancy and Commissioner Schmitz seconded. Motion carried. This will be done at an hourly rate of \$25.58 per hour to Gerving for his time.

Discussion was then held on the other positions Gerving also holds. It was agreed he will continue to be the Veterans Service Officer, GIS Coordinator and 911 director.

Discussion was also held on Gerving to help train the incoming Tax/Zoning Director. Commissioner Schmitz moved to allocate \$5000 for the next 6 months for training and Commissioner Schmeling seconded. Motion carried. The training and costs associated for training will be based on the needs and experience of the new director. The Commission will evaluate the position and training in six months.

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 9:54 A.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
OCTOBER 29, 2019 10:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz, States Attorney Christina Wenko, George Hildebrant, Gordy Ueckert, Tim Marman, Leah Zook, Sheriff Roger Clemens, and Henry Gerving were present.

The hearing is on the minimum sale price set by the Board of County Commissioners for the property turned back to Golden Valley County for unpaid taxes.

Discussion was held on the minimum values that were set and also on the specials that are assessed on parcel #04978000. After much discussion and public input Commissioner Steffen moved to lower the minimum value on parcel #04978000 to \$700 to reflect taking off the specials that are assessed on the property up to date and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmitz moved to set the minimum values on the following parcels at:

Parcel #02498000 NE1/4 (Less R/W & Tract), \$3,300  
Sec 22-140-106 Beach Civil Township

Parcel #02500600 Tract N1/2 of 2 Lots 1-2 \$2,600  
(Less R/W), Sec 22-140-106 Beach Civil Township

Parcel #02502300 NW1/4SE1/4, Sec 22-140-106 \$2,000  
Beach Civil Township

Parcel #02521100 SW1/4 West of RR, Sec 23-140-106 \$2,600  
Beach Civil Township

Parcel #04642000 S1/2 of Lot 8 & All of 9 Block 7 \$1,400  
Hunter's 1<sup>st</sup> City of Beach  
260 1<sup>st</sup> Ave NE

Parcel #04975000 Lots 1-2 Block 10 \$300  
Hunter's 5<sup>th</sup> City of Beach

Parcel #04978000 Lot 13-14 Block 10 \$700  
Hunter's 5<sup>th</sup> City of Beach  
519 5<sup>TH</sup> St SE

10 A.M is the time that the Board set for the Annual Sale on November 17, 2020 for these properties.

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 10:49 A.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
OCTOBER 29, 2019 1:00 P.M.**

Chairman Harley Steffen called the meeting to order to reconvene from the 10:00A.M. hearing on the minimum sale price set by the Board for the property turned back to Golden Valley County for

unpaid taxes for clarification on parcel #04978000. Commissioners Robert Schmeling and Paul J. Schmitz, States Attorney Christina Wenko via telephone, Tim Marman and Sheriff Roger Clemens were present.

States Attorney Wenko asked the Commission to reconvene the meeting to clarify the minimum value that can be set by the County prior to the annual sale. The minimum value must be sufficient to cover all taxes, special assessments, homestead credit for special assessments, penalties, interest and costs which were due against the property at the time of the service of the notice of foreclosure of tax lien per ND Century Code 57-28-10. Commissioner Schmeling moved to put the value on parcel #04978000 back to the original minimum sale price of \$2,000 to cover those specials as discussed and Commissioner Schmitz seconded. Motion carried.

Commissioner Steffen moved to adjourn and Commissioner Schmeling seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 1:08 P.M.

The following vouchers were audited and approved for the month of October:

Direct Depos	Golden Valley County Employees	October Payroll	52399.32
-88215	NDPERS	Payroll/Liability	11242.61
-99845	ND State Treasurer		1089.00
-99846	JP Morgan	Supplies	17.15
80378	Café	Disbursement	225.00
80379	Midstate Communications	Fax, Phone, Internet	1350.00
80380	City of Beach	Water/Garbage	502.48
80381	MDU	Electricity and Gas	1552.09
80382	AT&T	Cell Phone	141.97
80383	SW Business Machine	Copier	4234.99
80384	BFC	Supplies	90.44
80385	Uniform Center	Supplies	210.00
80386	Red Rock Ford	Sheriff Vehicle	32053.70
80387	Reservation Telephone	911 Trunking	40.00
80388	Farmer Union	Fuel and Supplies	3507.99
80389	Matthew Bender & Co	Updates	80.10
80390	Galls LLC	Supplies	105.00
80391	GV County Weed Board	Spraying	31839.78
80392	Auto Tech	Repair	2160.39
80393	Post Board	License	90.00
80394	John Deere Financial	Supplies	32.79
80395	GV County States Attorney	October Expense	2716.66
80396	Knoll's Ready Mix	Road Expense	1040.00
80397	Schmitz-Holmstrom LLP	Audit	3000.00
80398	KLJ Engineering LLC	Gravel	993.03
80399	Election System & Software	Election	123.36
80400	Team Laboratory Chemical	Supplies	1373.00
80401	Dakota Dust-Tex	Floor Care	126.45

80402	Dakota Communications	Equipment	16.70
80403	Productivity Plus	Parts	3195.19
80404	DTE Inc	Supplies	1380.00
80405	Rohan Hardware	Supplies	11.98
80406	Office of Attorney General	Fees	340.00
80407	Boss Inc	Supplies	654.75
80408	Armor Interactive	Service Agreement	1034.00
80409	Sure Sign	Supplies	160.00
80410	Wallwork Truck Center	Parts	629.38
80411	Noll Construction	Blading	3947.50
80412	Total Safety	Supplies	54.90
80413	SW Multi-Correction Center	Prisoner Care	1273.95
80414	US Postal Service	Bulk Mail	63.41
80415	ND State Radio Communication		120.00
80416	TrueNorth Steel	Supplies	2875.00
80417	Unionwear	Uniforms	30.96
80418	Powerplan	Parts	779.78
80419	Information Technology		636.50
80420-80446	Collections Submitted		53477.96
80447	ND Tax Commissioner	State Withholding quarterly	2447.24
80448-8050	Library Disbursements		1542.25
80451	Collections Submitted		384.99
80452-80460	Payroll	October Payroll	18354.86
80461-80468	Payroll	Liabilities	44351.33
80469-80470	Café	Disbursement	175.00
80471	BCBS	Cobra	1874.30
80472	Nutrien Ag Solutions	Chemical	2146.00
80473	US Postal Service	Rent	92.00
80474	Farmers Union Oil	Fuel	730.87
80475	Cenex Fleet Fueling	Fuel	674.46
80476	ND DOT	License	10.00

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
November 10, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko and Adam Smith.

Commissioner Schmitz moved to accept the agenda as is and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmeling moved to approve the October regular and special meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmitz moved to approve the current vouchers for payment and Commissioner Schmeling seconded. Motion carried.

Current business brought before the Board:

- Discussion was held on the Social Service Zone Plan. Commissioner Schmeling moved to approve the Social Service Zone Plan as presented and Commissioner Steffen seconded. Motion carried.
- States Attorney Wenko gave the Board an update. Discussion was then held on the Plummer abatement that was presented to the Board last November. It was agreed to table the decision on the abatement until Wenko hears from the State Tax Departments Attorney Wald.
- County Auditor Sperry presented the Board with the estimate to update the Sheriff's shop to accommodate the animal control ordinances. After discussion it was agreed to wait with the project until after the New Year.

Road Foreman Pete Wirtzfeld, Andrew Krebs with KLJ and Jon Brosz with Brosz Engineering met with the Board. Wyrick finished crushing at the Tresters pit and Fisher finished crushing at Streitz's pit. Other various topics were discussed.

Commissioner Steffen moved to adjourn and Commissioner Schmeling seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 11:15 A.M.

ATTEST:

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Tamra Sperry, Auditor

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Harley Steffen, Chairman, County Commissioners

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**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
NOVEMBER 17, 2020 10:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz along with States Attorney Christina Wenko and Tim and Mathew Marman were present for the annual sale of real estate forfeited to Golden Valley County for delinquent taxes.

The County advised that it was not warranting title to any of these properties and the buyer was put on notice they were purchasing the property under that premise.

There were three properties delinquent. Parcel #04978000 Lot 13-14 Block 10 Hunter's 5<sup>th</sup> City of Beach with a minimum value set by the Board at \$700; Parcel #04642000 S1/2 of Lot 8 & All of 9 Block 7 Hunter's 1<sup>st</sup> City of Beach with a minimum value set by the Board at \$1,400; and Parcel #04975000 Lots 1-2 Block 10 Hunter's 5<sup>th</sup> City of Beach with a minimum value set by the Board at \$300.

Michael Mendez joined the meeting via telephone.

County Auditor Tamra Sperry opened the bid up for parcel #04642000 at \$1,400.00. The final bid for the property was \$3,100.00 by Michael Mendez.

Tory Jandt joined the meeting via telephone.

County Auditor Tamra Sperry then opened the bid up for parcel #04978000 at \$2,000.00. The final bid for the property was \$2,000.00 by Tory Jandt.

County Auditor Tamra Sperry then opened the bid up for parcel #04975000 at \$300.00. There was no bid on this parcel.

Commissioner Schmeling moved to accept those bids and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 10:07 A.M.

ATTEST:

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Tamra Sperry, Auditor

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Harley Steffen, Chairman, County Commissioners

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**STATE OF NORTH DAKOTA** )

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**COUNTY OF GOLDEN VALLEY** )

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
NOVEMBER 23, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz along with Henry Gerving were present for the meeting.

The purpose of this special meeting was to interview applicants for the Tax/Zoning Director position. Three applicants were interviewed for this position.

Discussion was held on the interviews that were done and Commissioner Schmitz moved to set the starting salary for the position at \$41,500 and to combine the Tax/Zoning Director as one job duty and to offer the Tax/Zoning Director position to the Board's first choice and if the offer is declined, then offer the position to the Board's second choice and Commissioner Schmeling seconded the motion. Motion carried.

Chairman Steffen declared the meeting adjourned at 11:03 A.M.

ATTEST:

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Tamra Sperry, Auditor

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Harley Steffen, Chairman, County Commissioners

The following vouchers were audited and approved for the month of October:

Direct Depos	Golden Valley County Employees	November Payroll	49502.09
-88194	NDPERS	Payroll/Liability	11234.89
-99844	ND State Treasurer		1148.58
-99843	JP Morgan	Supplies	733.70
80477	Café	Café Disbursement	225.00
80478	Golden Valley Co Treasure		26383.69
80479	AT&T Mobility	Cell Phone	142.13
80480	Verizon	Cell Phone	143.28
80481	City of Beach	Water/Garbage	405.33
80482	Midstate Communication	Phone, Fax, Internet	1397.12
80483	MDU	Electricity and Gas	1902.36
80484	Void		
80485-80512	Collections Submitted		54715.04
80513	Farmers Union	Fuel	14311.17
80514	Steve Raisler	VA	40.00
80515	Angelina Marman	Training/Travel	232.30
80516	Schmitz-Holmstrom	Audit	1500.00
80517	Reservation Telephone	911 Trunking	40.00
80518	Amvets	Membership	30.00
80519	Information Technology Dept	Data Processing Service	1274.35



80520	Tamra Sperry	Travel Expense	39.25
80521	Cassandra Szudera	Travel Expense	17.50
80522	ND State Radio	Renewal/Lines	5005.25
80523	ND Youth Correctional Center	Prisoner Care	5129.64
80524	Ashley Ueckert	Reimbursement	50.00
80525	ND One Call	Locate request	3.60
80526	Dustin Fulton	Travel	87.50
80527	Corbin Snyder	Travel	87.50
80528	Farmers Union	Propane	497.88
80529	Noll Construction	Blading	3225.00
80530	Wyrick Construction	Crushing	84600.00
80531	ND Association of Counties	Training	379.00
80532	Boss	Supplies	731.07
80533	ND DOT	Driver Abstract	3.00
80534	Rohan Hardware	Supplies	200.18
80535	Onsolve LLC	Co 911	2625.00
80536	NDSU Extension	Salary	5157.05
80537	3D Specialties	Sign	136.95
80538	KLJ Engineering	Road and Bridge	12055.01
80539	Tyler Technologies	Tech Support	211.68
80540	Productivity Plus	Repairs	100.14
80541	Dak Insurance	Insurance	440.00
80542	Vivtech	Equipment	5418.55
80543	David Bares	Travel	19.55
80544	PowerPlan	Parts and repair	1573.58
80545	Roger Clemens	Reimbursement	31.00
80546-80552	Election	Salary	1767.25
80553	Gloria Padilla	Reimbursement	47.75
80554	NW Tire	Repair	6078.12
80555	Office of Attorney General	AMS Charges	155.00
80556	John Deere Financial	Parts	493.35
80557	Texas Refinery Corp	Parts	1048.38
80558	Dakota Dust-Tex	Floor Care	65.65
80559	Border Steele & Recycling	Culvert	61.50
80560	Auto Tech	Repair	173.13
80561	Farmers Union	Fuel	178.48
80562	Pitney Bowes	Postage	458.13
80563	Jeannie Larson	Election	15.00
80564	Reservation Telephone	Trunking	40.00
80565	Election Systems & Software	Election	832.01
80566	Safeguard Business Systems	Supplies	445.52
80567	DS Solutions	Election	200.00
80568	US Postal Service	Bulk Mailing	63.41
80569	Courtyard by Marriott	Travel	345.60
80570	Seachange Print Innovations	Election	430.30
80571	American Security Cabinets	Election	2218.00

80572	Armor Interactive	Service Agreement	1034.00
80573	Jack Cook Computers	Supplies	8.00
80574	Dorsett Diesel	Repair	90.00
80575	Wallwork Truck Center	Repair	614.57
80576	Total Safety US	Supplies	296.55
80577	Red Rock Ford	Repair	53.70
80578-80582	Library Disb		2014.58
80583-80593	Payroll	November Payroll	21730.98
80594-80600	Payroll	Liabilities	44214.31
80601-80602	Café	Disbursements	225.00
80603	ND Association of Counties	Coll Sub	180.40
80604	BCBS	Cobra	1874.30
80605	Cenex Fleet Fueling	Fuel	816.54
80606	Post Board	License	45.00
80607	Verizon	Cell Phone	227.72

ATTEST:

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Tamra Sperry, County Auditor

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Harley Steffen, Chairman, County Commissioners

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**December 1, 2020 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul J. Schmitz were present, along with States Attorney Christina Wenko, Gene Hamilton, Sheriff Roger Clemens and Adam Smith.

Commissioner Schmitz moved to accept the agenda as is and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmeling moved to approve the November regular and special meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling moved to approve the current vouchers for payment and Commissioner Schmitz seconded. Motion carried.

Current business brought before the Board:

- The Board set December 28, 2020 at 9 am for the date and time of the final meeting for 2020 to pay final bills and attend to final business for the year.
- Commissioner Schmitz moved to accept a bid for \$300 for parcel #04975000 for the property owned by the County that did not sell at the annual sale of real estate forfeited to Golden Valley County for delinquent taxes and Commissioner Schmeling seconded. Motion carried.
- Discussion was held on the Plummer abatement that was submitted back in November 2019. After much research and gathering of recommendations it was recommended by States Attorney Wenko to approve the abatement based on a discussion had with the State Tax Department representatives, Kim Vietmeier, Dan Rouse and Dee Wald. Commissioner Schmeling moved to accept the abatement and refund \$4,214.35 to Kevin Plummer due to not being properly notified of the valuation increase starting with the tax year 2018 and Commissioner Steffen seconded. Motion carried.
- Discussion was held on the salary for December for Commissioner Steffen and incumbent Commissioner Adam Smith who will take office December 7, 2020. Commissioner Steffen forfeited his salary to incumbent Commissioner Smith at the regular salary of \$1,317.96.
- States Attorney Wenko gave the Board an update.
- Discussion was held on training courses for the new Tax/Zoning Director. Commissioner Steffen moved to allow County Auditor Sperry to purchase with the County credit card training courses as the new Tax/Zoning Director completes the courses to continue training without interruptions and Commissioner Schmitz seconded. Motion carried.

Sheriff Roger Clemens met with the Board to discuss the proposed updates to the Sheriff shop. It was agreed that discussion about the shop should be discussed with incumbent Sheriff Dey Muckle.

Commissioner Schmeling moved to appoint Angelina Marman as the Tax/Zoning Director and Commissioner Schmitz seconded. Motion carried.

Road Foreman Pete Wirtzfeld met with the Board to discuss various road topics.

Val Obrigewitch joined the meeting.

Curt Glasoe with NDSU met with the Board to present Pete Wirtzfeld and Val Obrigewitch with the Innovation Champion Award on their innovation of a motor grader step which took 2<sup>nd</sup> place in the State.

The Board reconvened with Road Foreman Pete Wirtzfeld. Discussion was held on royalty payments to Boyd Trester and Lawrence Streitz. The Board agreed it was ok to split the payments between 2020 and 2021.

Andrew Krebs with KLJ Engineering joined the meeting.

Commissioner Schmeling moved to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 12:48 P.M.

ATTEST:

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Tamra Sperry, Auditor

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Paul J. Schmitz, Chairman, County Commissioners

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**December 28, 2020 9:00 A.M.**

Vice Chairman Paul J. Schmitz called the meeting to order. Commissioners Robert Schmeling and Adam Smith along with States Attorney Christina Wenko were present.

Discussion was held on the appointment for Chairman and Vice Chairman for the remainder of the year and for 2021. Commissioner Schmeling moved to nominate Commissioner Schmitz for Chairman and Commissioner Smith seconded. Motion carried. Commissioner Schmitz moved to nominate Commissioner Schmeling for Vice Chairman and Commissioner Smith seconded. Motion carried.

Ollie Golberg with Buffalo Gap Guest Ranch met with the Board to renew his beer and liquor license for 2021. Commissioner Schmeling moved to approve the renewal of the beer and liquor license for 2021 and Commissioner Smith seconded.

Commissioner Schmitz moved to approve the final vouchers for payment and Commissioner Schmeling seconded. Motion carried.

Tax Director Angelina Marman joined the meeting.

Current business brought before the Board:

- Discussion was held on training for the Tax/Zoning Director with Stacey Swanson. Commissioner Schmeling moved that the Board will pay Stacey Swanson \$100/hour up to \$5,000 for training for the next 6 months and Commissioner Smith seconded. Motion carried.
- Commissioner Schmitz moved to approve an abatement for parcel #01379600 as the applicant qualifies for the Veteran Service Credit for the 2020 tax year and Commissioner Schmeling seconded. Motion carried.
- Commissioner Schmeling moved to allow the County Auditor to pay Boyd Trester \$57,639.75 on December 31, 2020 for gravel royalties and Commissioner Smith seconded. Motion carried.
- Commissioner Schmeling moved to approve and seconded by Commissioner Schmitz the following budget amendments:
  - General expenditure budget by \$65,361 for the Cares Act reimbursement to the City of Beach.
  - General revenue budget by \$210,411 for the Cares Act funding received.
  - Wireless 911 expenditure budget by \$4,000 to transfer funds to the County 911 fund.
  - County HT expenditure budget by \$635,000 for the crushing done at the Trester and Streitz pit that was not budgeted for.
  - County Poor expenditure budget by \$500 for the transfer out to the host County, Billings County for Social Services.
  - Document Preservation revenue budget by \$4,700 for NDRIN and other refunds received above what was budgeted for.
  - Unorganized revenue budget by \$5,000 for gas taxes received above what was budgeted for.
- Chairman Schmitz signed the 2021 SW District Health Mill Levy form.
- Discussion was held on payroll errors and corrections on an employee's paycheck for December. County Auditor Sperry has visited with the employee and they are aware that they will have to reimburse the County. The Auditor will contact the employee when the final number is corrected in payroll.
- Commissioner Smith moved to sign the Memorandum of Understanding with the County and NDITD for a Statewide Land Parcel project and Commissioner Schmeling seconded.

Commissioner Schmeling moved to adjourn and Commissioner Smith seconded. Motion carried. Chairman Schmitz declared the meeting adjourned at 10:23 A.M.

ATTEST:

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Tamra Sperry, Auditor

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Paul J. Schmitz, Chairman, County Commissioners

The following vouchers were audited and approved for the month of December:

Direct Depos	Golden Valley County Employees	December Payroll	56061.83
-88174	NDPERS	Payroll/Liability	12487.76
-99842	ND State Treasurer		1247.35

-99841	JP Morgan	Supplies	723.57
-99838	JP Morgan	Supplies	1651.85
-99840	Pitney Bowes	Postage	500.00
80608	Robert Schmeling	Travel	127.65
80609	Gloria Padilla	Reimbursement	8.55
80610	Cerberus Security	Cameras	304.35
80611	Jamey Adams	Repairs	465.40
80612	Golden Valley Co States Attorney	Nov/Dec Expenses	2716.66
80613	Wyrick Construction	Crushing	93648.00
80614	Lawson Products, Inc	Parts	368.49
80615	Armor Interactive	Service Agreement	1034.00
80616	West Dakota Parent & Family Resource	Education	983.10
80617	KLJ Engineering, LLC	Road and Bridge	7500.11
80618	Paul Schmitz	Travel	103.55
80619	Noll Construction, LLC	Blading	369.00
80620	SW Business Machines	Tech Support	135.00
80621	Rohan Hardware	Supplies	196.31
80622	Boss Inc	Supplies	61.55
80623	Applied Concepts, Inc	Radars	1922.00
80624	Fisher Sand & Gravel	Crushing	88085.21
80625	NDAAO	Membership	30.00
80626	Wallwork Truck Center	Parts	594.19
80627	MDU	Electricity and Gas	2467.91
80628	City of Beach	Water/Garbage	389.67
80629	Kevin Plummer	Abatement	4214.35
80630-80656	Collections Submitted		37290.87
80657	Café	Disbursement	303.25
80658	Golden Valley County Treasure	Est Taxes	4428.37
80659	ND Associations of Counties	Collections Submitted	181.58
80660	Golden Valley County Treasure	Paid under protest	3755.43
80661	AT&T	Cell Phone	146.42
80662	Midstate Communications	Fax, Phone, Internet	1344.08
80663-80664	City of Sentinel Butte	Reissue of checks	1272.70
80665-80669	Library	Disbursements	1761.10
80670	Café	Café Disbursement	258.25
80671	Golden Valley County Treasure	Postage Fees	59.30
80672	Cenex Fleet Fueling	Fuel	929.99
80673	Library Disbursement		1807.55
80674	City of Beach	Rent	1200.00
80675-80681	Payroll	December Payroll	16949.92
80682-80687	Payroll	Liabilities	24861.94
80688	Café	Disbursement	50.00
80689	Rohan Hardware	Supplies	21.49
80690	PB Electric	Labor	65.00
80691	City of Beach	Cares Act	29048.92
80692	Election Systems & Software	Election	2772.42

80693	US Postal Service	Postage	64.02
80694	Office of Attorney General	Fees	400.00
80695	Mid-American Research Chemical	Supplies	118.66
80696	Dakota Dust-Tex Inc	Floor Care	84.65
80697	Reservation Telephone Coop	911 Trunking	40.00
80698	Jandt Plumbing & Heating	Repair	107.07
80699	GoldenWest Electric Coop	Prepay	1111.00
80700	Boss	Supplies	749.42
80701	Darrel's Body Shop	Vehicle Impound	75.00
80702	DOT	Rd/Bridge Project	143050.88
80703	Reserve Account	Postage	4000.00
80704	Pitney Bowes Inc	Supplies	56.52
80705	Wild Vines Market	Election Food	58.78
80706	CT Electric LLC	Repair	1739.49
80707	Golden Valley County Treasure	Unorganized Twp	68173.50
80708	Golden Valley News	Publications	2626.21
80709	KLJ Engineering LLC	Rd/Bridge	581.91
80710	Grace Church	Auction Supplies	245.22
80711	Troy Tescher	Fence Repair	617.75
80712	City of Beach	Dump	3370.00
80713	Dorsett Diesel LLC	Repair	2697.41
80714	Information Technology Dept	Data Processing	637.85
80715	Billings County	Crushing	66565.30
80716	Protection Systems Inc	Fire Alarms	560.00
80717	Schmitz-Holmstrom LLP	Election	1000.00
80718	Boyd Trester	Royalty	39536.00
80719	Lawrence Streitz	Royalty	27041.00
80720	Golden Valley County Treasure	Transfers	21000.00
80721	DOT	Rd/Bridge	13175.28
80722	Verizon Wireless	Cell Phone	191.04
80723	PharmChem Inc	24/7 patches	605.50
80724	Rohan Hardware	Supplies	56.88
80725	NDAAO	Education	300.00
80726	Angelina Marman	Travel	37.95
80727	Farmers Union	Fuel & Supplies	8454.70
80728-80729	Payroll	Corrections	2156.07
80730	BC/BS	Payroll Liability	19394.00
80731	BC/BS	Cobra	2004.00
80732	Boyd Trester	Royalty	57639.75

ATTEST:

Tamra Sperry, County Auditor

Paul J. Schmitz, Chairman, County Commissioners

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