

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
JANUARY 4, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Donald Maus and Dennis Dietz were present, along with States Attorney Christina Wenko.

Commissioner Maus made a motion to accept the agenda as is and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the December regular and special meeting and 2017 final meeting minutes and Commissioner Tescher seconded. Motion carried.

Discussion was held on the Chairman position and salary. Commissioner Maus made a motion to increase the Chairman salary an extra \$200/month and amend the general budget by \$2,400 and Commissioner Dietz seconded. Motion carried. Commissioner Maus made a motion to appoint Troy Tescher as the 2018 Chairman and Commissioner Dietz seconded. Motion carried.

Commissioner Dietz made a motion to appoint Donald Maus as the 2018 Vice-Chairman and Commissioner Tescher seconded. Motion carried.

Commissioner Tescher made a motion to approve the prepaid and current vouchers for payment and Commissioner Dietz seconded. Motion carried.

Current business brought before the Board:

- Commissioner Tescher made a motion to leave the appointments as is to the following Boards: Donald Maus-Roosevelt Custer, Troy Tescher-Community Action, Troy Tescher-GVC Zoning, and Dennis Dietz-Social Services and Commissioner Maus seconded. Motion carried.
- The following resolutions have been adopted:

**RESOLUTION 2018-1**

**APPOINTMENT OF OFFICERS, CLERKS, CUSTODIAN, & ROAD FOREMAN**

STATES ATTORNEY	CHRISTINA WENKO
TAX & ZONING DIRECTOR	HENRY GERVING
CUSTODIAN	GENE SKOGLUND
ROAD FOREMAN	PETER WIRTZFELD
VETERANS SERVICE OFFICER	HENRY GERVING
CORONER	JOHN FOSTER
CAFETERIA PLAN ADMINISTRATOR	TAMRA SPERRY
SAFETY RISK MANAGER	ANGELINA MARMAN
ENGINEER	SELECTED PER PROJECT
DES DIRECTOR	RACHEL KEOHANE

ALL ELECTED OFFICIALS SHALL APPOINT THEIR DEPUTIES AND/OR CLERKS AND ARE SUBJECT TO LIMITATIONS OF THE FISCAL BUDGET APPROVED AND ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS.

COMMISSIONER TESCHER                      MOVED TO ADOPT RESOLUTION 2018-1;  
COMMISSIONER MAUS                         SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-2  
PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE  
HELD IN THE COMMISSIONERS ROOM OF THE GOLDEN VALLEY COUNTY  
COURTHOUSE AT BEACH, ND, AND THE HOUR OF BEGINNING OF  
MEETINGS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 11-11-05 N.D.C.C., THE BOARD OF COUNTY COMMISSIONERS SHALL DETERMINE THE DATES FOR REGULAR COMMISSIONERS MEETINGS FOR THE YEAR 2018,

AND WHEREAS, THE BOARD OF COUNTY COMMISSIONERS SHALL OBSERVE DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND MOUNTAIN STANDARD TIME DURING THOSE MONTHS MOUNTAIN STANDARD TIME IS USED,

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS MEETINGS SHALL BEGIN AT 9:00 A.M. ON THE FOLLOWING DATES AND MAY BE ADJOURNED FROM TIME TO TIME IF NECESSARY:

JANUARY 4	MAY 1	SEPTEMBER 4
FEBRUARY 6	JUNE 5	OCTOBER 2
MARCH 6	JULY 3	NOVEMBER 8
APRIL 3	AUGUST 7	DECEMBER 4

IN THE EVENT OF A SPECIAL SESSION CALLED EITHER BY THE COUNTY AUDITOR OR THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS, THE PERSON CALLING THE MEETING SHALL NOTIFY THE NEWS MEDIA ACCORDING TO THE PROVISION OF CHAPTER 11-11-05 OF THE N.D.C.C.

COMMISSIONER MAUS                      MOVED TO ADOPT RESOLUTION 2018-2;  
COMMISSIONER DIETZ                      SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-3  
ESTABLISHMENT OF DAYS THE COURTHOUSE IS CLOSED DUE TO  
HOLIDAYS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 1-03-01 OF THE N.D.C.C. AND BY ACTIONS OF THE BOARD OF COUNTY COMMISSIONERS TO DECLARE DAYS THE COURTHOUSE WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT THE COURTHOUSE WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 1	NEW YEAR'S DAY	SEPTEMBER 3	LABOR DAY
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JANUARY 15	MARTIN LUTHER KING	NOVEMBER 12	VETERAN'S DAY
FEBRUARY 19	PRESIDENTS' DAY	NOVEMBER 22	THANKSGIVING
MARCH 30	GOOD FRIDAY	NOVEMBER 23	THANKSGIVING
MAY 28	MEMORIAL DAY	DECEMBER 24	CHRISTMAS EVE
JULY 4	INDEPENDENCE DAY	DECEMBER 25	CHRISTMAS DAY

COURTHOUSE CLOSINGS WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE U.S.A. AND THE GOVERNOR OF THE STATE OF N.D.

COMMISSIONER DIETZ MOVED TO ADOPT RESOLUTION 2018-3;  
 COMMISSIONER TESCHER SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-4**

**BUSINESS HOURS OF COURTHOUSE OFFICES**

WHEREAS, THE BOARD OF COUNTY COMMISSIONERS WILL DETERMINE THE HOURS THE COURTHOUSE OFFICES WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT THE COURTHOUSE OFFICES WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO 12:00 P.M. AND 1:00 P.M. TO 4:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

COMMISSIONER MAUS MOVED TO ADOPT RESOLUTION 2018-4;  
 COMMISSIONER TESCHER SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-5**

**REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING**

WHEREAS, COUNTY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE COUNTY,

AND WHEREAS, IF COUNTY EMPLOYEES OBTAIN PRIOR APPROVAL FROM THE BOARD OF COUNTY COMMISSIONERS TO INCUR SUCH EXPENSE, THE COUNTY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COMMISSIONERS MEETINGS,

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 11-10-15, 11-15-12, AND 54-06-09 OF N.D.C.C. AS FOLLOWS:

PERSONAL VEHICLE MILEAGE	STATE RATE
1ST QUARTER 6:00 A.M. – 12:00 NOON	7.00
2ND QUARTER 12:00 NOON – 6:00 P.M.	10.50
3RD QUARTER 6:00 P.M. – 12:00 MIDNIGHT	17.50
4TH QUARTER 12:00 MIDNIGHT – 6:00 A.M.	83.70

(OR ACTUAL LODGING NOT TO EXCEED \$83.70 PLUS ANY APPLICABLE TAXES)

COMMISSIONER DIETZ            MOVED TO ADOPT RESOLUTION 2018-5;  
COMMISSIONER MAUS            SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-6  
EXPEDITION OF BUSINESS**

WHEREAS, IT APPEARS THE BUSINESS OF THE COUNTY WILL BE EXPEDITED BY AUTHORIZING THE COUNTY TREASURER, UPON AUDIT OF THE COUNTY AUDITOR, TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, (GAS, ELECTRICITY, WATER, & TELEPHONE), BLUE CROSS BLUE SHIELD OF NORTH DAKOTA EMPLOYEE PREMIUMS, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL, AND APPORTIONMENTS.

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY TREASURER BE ALLOWED TO PAY SUCH CLAIMS.

COMMISSIONER MAUS            MOVED TO ADOPT RESOLUTION 2018-6;  
COMMISSIONER DIETZ            SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-7  
LISTING OF DEPOSITORY BANKS**

WHEREAS, IT IS NECESSARY FOR THE COUNTY TREASURER TO DEPOSIT MONIES FROM TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE COUNTY TREASURER TO DRAW UPON THE DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMED FOR DEPOSITORY FUNDS;

FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND	CUSTODIAL FUNDS, CERTIFICATES OF DEPOSIT, CHECKING ACCT. OF REFUND ORDERS, CHECKING ACCOUNT FOR COUNTY BUSINESS
BANK OF THE WEST, BEACH, ND	DEPOSITORY FOR WITHHOLD- ING FUNDS, CERTIFICATES OF DEPOSITS, CHECKING
ACCT. FOR COUNTY BUSINESS WESTERN COOP CREDIT UNION, BEACH, ND STOCKMAN'S BANK, WIBAUX, MT	SAVINGS ACCOUNT CERTIFICATES OF DEPOSIT

COMMISSIONER DIETZ            MOVED TO ADOPT RESOLUTION 2018-7;  
COMMISSIONER TESCHER        SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-8**

**PLEDGE OF SECURITIES**

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,

NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED AT 110%

BANK OF THE WEST, BEACH, ND \$3,343,947.18  
FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND \$4,753,123.55

COMMISSIONER MAUS MOVED TO ADOPT RESOLUTION 2018-8;  
COMMISSIONER TESCHER SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-9  
COUNTY TREASURER TO INVEST AND REINVEST FUNDS**

WHEREAS, COUNTY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT OR US TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY TREASURER BE AUTHORIZED TO INVEST FUNDS AND REINVEST UPON MATURITY OF CERTIFICATES OF DEPOSIT. ALL CD'S THAT ARE REDEEMED OR REINVESTED SHALL REQUIRE THE SIGNATURE OF BOTH THE COUNTY TREASURER AND COUNTY AUDITOR.

COMMISSIONER TESCHER MOVED TO ADOPT RESOLUTION 2018-9;  
COMMISSIONER MAUS SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-10  
POSTING AND PUBLISHING LEGAL NOTICES**

WHEREAS, IT IS NECESSARY TO PUBLISH LEGAL NOTICES IN THE OFFICIAL COUNTY NEWSPAPER,

AND WHEREAS, THE PUBLIC HAS EXPRESSED THE "GOLDEN VALLEY NEWS" BE THE OFFICIAL PAPER,

AND WHEREAS, FROM TIME TO TIME LEGAL NOTICES ARE TO BE POSTED IN THE COURTHOUSE,

NOW THEREFORE, BE IT RESOLVED THAT THE "GOLDEN VALLEY NEWS" BE DECLARED THE OFFICIAL COUNTY NEWSPAPER FOR THE YEAR 2018 AND BE IT FURTHER RESOLVED THAT THE BULLETIN BOARD IN THE LOBBY OF THE COURTHOUSE BE DECLARED THE LOCATION FOR POSTING LEGAL NOTICES.

COMMISSIONER TESCHER MOVED TO ADOPT RESOLUTION 2018-10;  
COMMISSIONER MAUS SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-11**  
**SALARIES OF ELECTED AND APPOINTED OFFICIALS**

WHEREAS, THE BOARD OF COUNTY COMMISSIONERS SHALL SET FORTH  
SALARIES OF COUNTY OFFICIALS AND EMPLOYEES,

AND WHEREAS, THE BOARD OF COUNTY COMMISSIONERS HAVE ADOPTED A  
BUDGET FOR THE YEAR 2018,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING MAXIMUM  
SALARIES BE SET EITHER ON AN ANNUAL OR AN HOURLY BASIS:

AUDITOR	\$50,904.00
TREASURER	53,875.10
DEPUTY AUDITOR/CLERK OF COURT/ROD	20.27/HOUR
CLERK OF COURT/ROD/MAGISTRATE	38,380.00
TAX DIRECTOR	42,636.72
STATE'S ATTORNEY (INCL. CITY PROSEC. CONT.)	46,189.32
COUNTY AGENT (COUNTY SHARE 50%)	23,430.00
COUNTY AGENT SECRETARY	16.77/HOUR
D.E.S. COORDINATOR	12,120.00
SHERIFF	64,227.00
DEPUTY SHERIFF	57,783.60
DEPUTY SHERIFFS (2)	50,025.84
PART TIME DEPUTY	20.00/HOUR
OFFICE DEPUTY	20.81/HOUR
CUSTODIAN	12,120.00
ROAD FOREMAN	61,690.32
ROAD CREW (1)	21.90/HOUR
ROAD CREW (2)	23.17/HOUR
ROAD CREW (1)	25.24/HOUR
WEED CONTROL OFFICER	36,360.00
COMMISSIONER CHAIRMAN	17,380.32
COMMISSIONERS (2)	14,980.32
SOCIAL SERVICE DIRECTOR	72,000.00
ELIGIBILITY SPEC. WORKER II	56,400.00
ELIGIBILITY SPEC. WORKER II	51,120.00
ADMINISTRATIVE SECRETARY I	36,120.00
HOMEMAKER	18.50/HOUR
HOMEMAKER	15.00/HOUR
HOMEMAKER	14.00/HOUR
CSSB MEMBERS	50.00/MTG
RISK MANAGER	1,212.00
CAFETERIA PLAN ADMINISTRATOR	1,212.00

COUNTY CORONER	3,641.04
VETERAN'S SERVICE OFFICER	7,490.16
911 COORDINATOR	6,060.00
WEBSITE ADMINISTRATOR	1,212.00
LIBRARIAN	16.51/HOUR
ZONING DIRECTOR	2,424.00
ZONING BOARD MEMBERS & SECRETARY	45.00/MTG

COMMISSIONER DIETZ        MOVED TO ADOPT RESOLUTION 2018-11;  
COMMISSIONER TESCHER    SECONDED THE MOTION. MOTION CARRIED.

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- The Annual County Township meeting will be held at the regular February 6, 2018 meeting at 1 P.M.
- Commissioner Tescher made a motion to move the pay dates for January and February to January 12<sup>th</sup> and February 16<sup>th</sup> and Commissioner Dietz seconded. Motion carried.
- Discussion was held on the road vacancy position and Road Superintendent. The Board agreed to discuss this when they meet with Road Foreman, Pete Wirtzfeld later on in the day.
- Commissioner Dietz made a motion for the Chairman to sign the certificate of levy for the SW District Health and Commissioner Maus seconded. Motion carried.
- States Attorney, Christina Wenko updated the Board on the cases she is handling for the County.

County Agent, Ashley Ueckert and Jim Gray from NDSU met with the Board. Discussion was held on the proposed changes on the base policy for splitting expenses for the County Agent Office between the County and the State. It was agreed to try to set up a round table discussion with neighboring Counties to discuss this issue.

Bobby Olstad met with the Board to discuss the annual renewal of insurance for the County. Commissioner Dietz made a motion to increase the liability coverage amount for the County from \$2,000,000 to \$4,000,000 and Commissioner Maus seconded. Motion carried.

Clerk of Court/Recorder, Rachel Koehane and Deputy, Angelina Marman met with the Board to discuss the extra work job duties Angelina has been doing in the 3 offices she is working in. Discussion was held on the current wage Angelina is receiving. Commissioner Tescher told Angelina that her being employed less than 5 years and is presently receiving more than a county employee that has worked here 21 years, he is not in favor of paying her more. Commissioner Maus suggested \$1/hour increase while Commissioner Dietz said \$3/hour is appropriate. Commissioner Dietz made a motion to increase Angelina Marman's wage by \$3 a more per hour and Commissioner Maus seconded. Roll call: Maus-yes, Dietz-yes and Tescher-no. Motion carried.

Tax Director, Henry Gerving met with the Board. Gerving presented 2 abatements to the Board for approval. Commissioner Dietz made a motion to approve an abatement for William Schmidt due to a data input error and one from Darin Maus due to a procedural error and Commissioner

Maus seconded. Motion carried. Gerving presented the Board with his recommendation for changes made by the NDSU soils value changes from \$285.14 per acre to \$301.62 per acre.

Veteran Service Officer, Henry Gerving informed the Board based on some recent changes to policy the Veterans can use the local clinic for primary care if approved by the VA prior to care. Veterans should go see Gerving to verify they qualify for the service from the local clinic.

911 Coordinator, Henry Gerving and Sheriff, Scott Steele discussed with the Board the status of the communications shelter on the Sentinel Butte Hill. It was agreed when the bills come in for the completion of the electric wiring and moving of the propane tank budget amendments will be addressed then as the project was projected for 2017 but will be completed in 2018. TAB Electronics estimate to move the radio equipment and tower came in at \$37,582.45 on Sentinel Butte Hill. Sheriff, Scott Steele presented the Board with an estimate from TAB Electronics to prepare the new equipment room downstairs and to move, hook up and test the equipment.

Bob Procive, Jim Kadrmas, and Brent Hardy with Interstate Engineering met with the Board. Discussion was held on what Interstate Engineering has to offer and the different kinds of projects they have done.

Road Foreman, Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Krebs handed out the preliminary plans for the Beaver Creek Bridge Project. Discussion was held on the procedure to move forward with the project for engineer bidding and construction bidding. Discussion was then held on the Mosher Road Bridge. It was agreed to get proposals for the preliminary design engineering of the bridge.

Commissioner Dietz made a motion to advertise for the following positions in the Road Department: Road Superintendent, Road Foreman, and Equipment Operator and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to advertise to accept bids for 4 new motor graders and Commissioner Tescher seconded. Motion carried.

Commissioner Tescher made a motion to leave the Clerk of Court/Recorder and DES salary as is. The motion died due to a lack of second. It was agreed to put the topic on the agenda at the February meeting.

Commissioner Dietz made a motion to adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 3:55 P.M.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**February 6, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Dennis Dietz and Donald Maus were present along with States Attorney Christina Wenko.



Commissioner Dietz made a motion to accept the agenda as is and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to approve the January regular meeting minutes and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the prepaid and current vouchers for payment and Commissioner Tescher seconded. Motion carried.

Current business brought before the Board:

- Discussion was held on the Tab Electronics proposals. Commissioner Dietz made a motion to accept the proposals from Tab Electronics for \$35,596.70 to move the radio base from the 3<sup>rd</sup> floor to downstairs and \$37,582.45 to move the radio equipment up on Sentinel Butte Hill and complete the projects and to amend the Capital Outlay Budget by \$73,179.15 to pay for the projects and Commissioner Maus seconded.
- Commissioner Tescher made a motion to transfer the excess fund carryover of \$48,732.73 from the human services funds to the general fund per legislative changes and Commissioner Dietz seconded. Motion carried.
- The following Treasurer’s report was presented to the Board:

GOLDEN VALLEY COUNTY TREASURER

Beach, North Dakota

Ledger balance for period 7-1-17 through 12-31-17

BALANCE 7-1-2017	\$7,339,128.19		
JULY COLLECTIONS	\$296,677.26	JULY PAYMENTS	\$435,937.60
AUG. COLLECTIONS	\$127,503.26	AUG. PAYMENTS	\$433,991.85
SEPT. COLLECTIONS	\$146,649.48	SEPT. PAYMENTS	\$432,476.23
OCT. COLLECTIONS	\$320,140.05	OCT. PAYMENTS	\$511,941.77
NOV. COLLECTIONS	\$296,127.36	NOV. PAYMENTS	\$382,686.81
DEC. COLLECTIONS	\$956,855.04	DEC. PAYMENTS	\$388,271.93
		BALANCE 12-31-2017	\$6,897,774.45
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TOTAL	\$9,483,080.64		\$9,483,080.64
BALANCE 12-31-2017	\$6,197,710.48	BANK DEPOSITS	\$1,827,443.14
		WESTERN COOP CU SA	\$225,619.14
		LIBR. CD & SAVINGS	\$50,686.04
		CERT. OF DEPOSITS	\$4,784,970.39
		CASH ITEMS	\$0.00
		CHECKS & DRAFTS	\$1,568.98
		CASH ON HAND	\$7,486.76
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TOTAL	\$6,197,710.48		\$6,897,774.45

GOLDEN VALLEY COUNTY TREASURER

- Commissioner Maus made a motion to appoint Kara Finneman to another 3 year term on the Social Service Board and appoint Diane Weir and Tony Kessel to another 3 year term

retro-active to January 2018 contingent upon Billings County's approval of the appointments and Commissioner Tescher seconded. Motion carried.

- The Board set March 6, 2018 at 11 am as the time and date for the Annual Park Board meeting.
- Commissioner Dietz made a motion to transfer \$313,464 from Road Reserve to County HT fund and amend the Road Reserve budget for the same amount for the purchase of the gravel at Richard's pit and Commissioner Tescher seconded. Motion carried.
- The County Auditor presented the Board with the outstanding tax balances.
- Commissioner Tescher made a motion to adopt the following resolution:

**RESOLUTION NO. 2018 -12**

A RESOLUTION OF THE GOLDEN VALLEY COUNTY COMMISSION  
ADOPTING THE 911 FEE RESOLUTION AND BALLOT MEASURE

WHEREAS, emergency 911 services are critical to public safety in this county; and

WHEREAS, the monthly 911 fee on traditional telephone exchange access service and wireless (cellular) access service imposed pursuant to N.D.C.C. 57-40.6 is essential to the operation and maintenance of emergency 911 services of this county; and

WHEREAS, the current fee limited is limited to \$1.00 per month per telephone access line and wireless access line was first implemented by resolution of this Board and approved by the voters of Golden Valley County; and

WHEREAS, N.D.C.C. Section 57-40.6-02(4) provides that once established by this section, the maximum fee may be increased, decreased, or eliminated by a majority vote of the electors. The question may be placed on the ballot of any general, primary, or special election by a resolution of the governing body, or by a petition signed by ten percent or more of the total number of qualified electors of the political subdivision voting for governor at the most recent gubernatorial election and submitted to the governing body. By action of the governing body, the fee amount collected may be adjusted, subject to the maximum approved by the voters, to meet the costs allowed by this chapter.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Golden Valley County proposes an increase of the existing 911 fee an additional .50 cents and directs that the following measure be placed on the County ballot for the statewide primary election scheduled for June 12, 2018.

GOLDEN VALLEY COUNTY MEASURE

Should the current emergency service communication fee be increased from \$1.00 to \$1.50 per month per wireless access line and telephone access line for the operation and maintenance of the emergency 911 communication system? Voter approval would allow a fee of \$1.50 per month per wireless (cellular) access line and telephone access line with the revenue dedicated to maintaining and operating the emergency services communication system as required by State law.

YES \_\_\_\_\_ A "YES" vote means you approve the increase of the fee

NO \_\_\_\_\_ A "NO" vote means you do not approve the increase of the fee

Dated this 6<sup>th</sup> day of February 2018.

APPROVED:

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Troy Tescher, Chair  
Board of Commissioners  
County of Golden Valley

ATTEST:

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Tamra Sperry  
Golden Valley County Auditor

and Commissioner Dietz seconded. Motion carried.

- States Attorney Christina Wenko updated the Board on the cases she is handling for the County.
- Discussion was held on the current mill levy for the County Extension office.

Clerk of Court/Recorder Rachel Keohane met with the Board to discuss the expenses incurred during a jury trial. Commissioner Dietz made a motion to amend the Clerk of Court/Recorder budget by \$2,000 for jury trial expenses and Commissioner Maus seconded. Motion carried.

Sheriff Scott Steele met with the Board and presented them with the memorandum on the statewide inoperable radio network. At this time Steele didn't feel a need to sign this memorandum and the Board agreed to wait. Commissioner Dietz made a motion to appoint Henry Gerving as the alternative member on the SW Coordinated Regional Interoperability and Commissioner Maus seconded. Motion carried.

Tax/Zoning Director Henry Gerving met with the Board. Gerving asked that the Board approve the following recommendations that were approved by the Zoning Board: Alex Barthel's request for two road approach permits for Lots 1-2 Block 31 Original Golva, Parcel #21-1-05435300 & tract in former R/R Sec 30-138-105 parcel #21-1-05495000 and Alex Barthel's request a tract in former R/R Sec 30-138-105 Parcel #21-1-05495000 be rezoned from recreational/conservation to agricultural. Commissioner Dietz made a motion to approve those recommendations and Commissioner Maus seconded. Motion carried. Discussion was then held on the use of his office during jury trials. Gerving presented the Board with a visual showing the assessment process.

911 Coordinator Henry Gerving informed the Board that the power and gas have been installed into the new communications shelter on Sentinel Butte Hill. There may be a possibility to use Hazmat Funds to help pay for the Tab Electronics bill to move the equipment.

Discussion was held on the DES Salary. Commissioner Dietz made a motion to set the DES salary to \$15,000/annually a \$3,000 annual raise retro-active to January 1, 2018 and Commissioner Maus seconded. Roll call vote: Dietz-yes, Maus-yes and Tescher-no. Motion carried.

Jeremy Wood with Northern Plains Engineering and Andrew Krebs with KLJ met with the Board. Wood presented the Board with application for the army corps permit on the 5 point Bridge. Commissioner Maus made a motion to sign the application and Commissioner Tescher seconded. Motion carried. Discussion was held on the requests for proposals for preliminary and design engineering on the Mosher Road Bridge and Highway 10 seal coat.

Andrew Krebs discussed with the Board the status of the Beaver Creek Bridge and the project certifications and the RFP for construction engineering is ready for posting. Discussion was held on the bidding process and the project will be bid April 13<sup>th</sup> at the DOT in Bismarck.

Commissioner Maus made a motion to establish an agency selection committee and designate Chairman Troy Tescher and Road Foreman Pete Wirtzfeld to the committee and Commissioner Dietz seconded. Motion carried.

Discussion was held on the job openings at the road department. It was agreed a starting salary for a qualified applicant for the Road Superintendent will be \$65,000/annually.

Commissioner Dietz made a motion to hire Chuck Horter with NDACo to help advertise and hire for the following positions in the Road Department: Road Superintendent, Road Foreman, and Equipment Operator and Commissioner Tescher seconded. Motion carried.

1 PM was the advertised time for Annual/County Township Meeting. Commissioners Troy Tescher and Dennis Dietz along with Tax Director Henry Gerving and Weed Control Officer Kirby Maus and States Attorney Christina Wenko were present.

Chairman Tescher welcomed the group and thanked them for coming to the Annual County/Township Meeting. 17 Township officers from all the Townships were present for the meeting.

Chairman Tescher presented the group with a handout from Road Foreman, Pete Wirtzfeld with information on County custom rates and culvert policy, projects that were completed in 2017 and projects for 2018, overweight permitting, energy impact grants, mowing and crushing.

Tax Director, Henry Gerving discussed with the group about soil surveys and presented to the Townships his schedule for the Equalization Meetings in April.

Weed Control Officer Kirby Maus introduced himself and encouraged the Townships to call him with any questions and concerns. Maus also discussed with the group his plans for spray crews and the equipment he currently has.

There was a brief question and answer session.

Commissioner Dietz made a motion to adjourn and Commissioner Tescher seconded. Motion carried. Chairman Tescher declared the Annual Township/County meeting adjourned at 2:00 P.M.

Weed Control Officer Kirby Maus discussed with the Board State spraying contracts. It was agreed that one of the County Commissioners needs to be on the Weed Board. Commissioner Dietz made a motion to appoint Don Maus to the Weed Board and Commissioner Tescher seconded. Motion carried.

Commissioner Tescher made a motion to adjourn and Commissioner Dietz seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 2:50 PM.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**February 27, 2018 12:00 P.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Donald Maus and Dennis Dietz were present along with Road Foreman Pete Wirtzfeld and County Agent Ashley Ueckert.

Commissioner Dietz made a motion to accept the agenda as is and Commissioner Maus seconded. Motion carried.

The purpose of this special meeting was to discuss County Extension funding and the part of West River Road that is shared by both Billings County and Golden Valley County and to meet with Billings County in regards to these topics at 1 P.M.

County Agent Ashley Ueckert presented the Board with some population numbers for Billings County and Golden Valley County that her office serves. There was review of the funds received from Billings County and the funds that Stark County receives from Billings County. The memorandum of agreement between Billings, Golden Valley, Stark Counties and the North Dakota Cooperative Extension Service from 1986 was reviewed.

Discussion was then held with Road Foreman Pete Wirtzfeld on the shared West River Road the County has with Billings County.

At 1 P.M. the Billings County Commissioners Mike Kasian, Joe Kessel, and Jim Arthaud along with Billings County Road Superintendent Jeff Iverson and Billings County Auditor Marcia Lamb met with the Board.

Discussion was held on the shared road on West River Road. It was agreed that Golden Valley County will purchase the gravel at \$9/CY from Billings County out of Cliff Obrigewitch's pit and haul the gravel to the shared road and Billings County will lay the gravel and maintain it for the future. Richard Volesky with the Golden Valley County News joined the meeting. Iverson and Wirtzfeld will coordinate with each other to get the project completed. Iverson and Arthaud

have the philosophy to keep a road as it was designed and built and it was agreed to leave the width as is.

Discussion was then held on Extension Office funding. Currently Billings County is paying 22% of Stark County's budget and about 9% of Golden Valley County's budget. Discussion was held on the programs held in Billings County from 2013-2017 and the other services offered from the Golden Valley County Extension office. Billings County will discuss at their next meeting about future funding for Extension services to Golden Valley County.

Commission Tescher made a motion adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:20 P.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
February 28, 2018 10:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Donald Maus and Dennis Dietz were present along with Road Foreman Pete Wirtzfeld and Chuck Horter from NDACo.

Commissioner Maus made a motion to accept the agenda as is and Commissioner Tescher seconded. Motion carried.

The purpose of this special meeting was to discuss hiring personal in the road department.

Horter presented the Board with his Road Department Structure with key positions and the position considerations.

After much discussion Commissioner Dietz made a motion to keep Pete Wirtzfeld in his current position of Road Superintendent/Foreman and to hire a Road Equipment Operator and the starting salary will be \$20/hour with an opportunity for a pay increase after a 6 month probation period and Commissioner Maus seconded. Motion carried.

Chuck Horter will help with development of the ad and it was agreed to advertise in the Dickinson Press and Golden Valley County News. Horter will also work with Auditor Sperry to update the employment application and to assist with compiling interview questions.

Commissioner Dietz made a motion to adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 11:40 A.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
March 7, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Dennis Dietz and Donald Maus were present along with States Attorney Christina Wenko.

Commissioner Maus made a motion to accept the agenda as is and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the February regular and special meetings minutes and Commissioner Dietz seconded. Motion carried.

Commissioner Dietz made a motion to approve the prepaid and current vouchers for payment except for the \$9,679.39 voucher to Smart Computers due to the overrun on the estimate and Commissioner Tescher seconded. Motion carried.

Current business brought before the Board:

- The SW Association of Counties will be held March 27<sup>th</sup> at 5:30 pm in Medora at the AmericInn.
- It was agreed to send County Auditor to the HR Conference in Bismarck on April 18-19.
- Commissioner Maus made a motion to transfer \$10,000 from the general fund to the county 911 fund and to amend the general fund by \$10,000 and Commissioner Dietz seconded. Motion carried.
- Commissioner Maus made a motion to sign the funding agreement for clerk of district court services with the State for 2019-2021 and Commissioner Dietz seconded. Motion carried.
- Commissioner Tescher made a motion to amend the Tax Director budget by \$1,600 for the tax program modifiers and Commissioner Dietz seconded. Motion carried.
- Commissioner Tescher made a motion to sign the Gaming Site Authorization for Home On The Range and Commissioner Maus seconded. Motion carried.

Various road topics were discussed.

Sheriff Scott Steele met with the Board. Discussion was held on the statewide inoperable radio network memorandum as of now there was not anyone in the Southwest that signed it and the Board still agrees to wait signing the memorandum. Discussion was then held on the remodel downstairs. It was agreed to move forward and get the interview room done by splitting the Sheriff's office in 2 and look into technology updates in the Courtroom. Commissioner Tescher made a motion to create a building committee and appointed Commissioner Don Maus, Auditor Tamra Sperry and Treasurer Gene Skoglund and Commissioner Dietz seconded. Motion carried.

Chairman Tescher made a motion to suspend the regular meeting and Commissioner Maus seconded. Motion carried.

Commissioner Tescher called the Annual County Park Board meeting to order. County Park Board Members that were present: Kim Gauglar, Commissioners Maus, Dietz, and Tescher. Ashley Ueckert with the Fair, Janie Rathbun with the City of Beach Park, Joe Kreitinger and Ron Barthel with the City of Golva Park, Jim Groll with the Golf Association and Mike VanHorn with Sentinel Butte Public Rec presented the Board with their requests. Kim Gauglar made a motion to distribute \$500 to the Spirit of the West, \$1000 to the Fair, \$3,250 to the City of Beach Pool, \$1,250 to Golva Park, \$750 to the Golf Association, and \$500 to Sentinel Public Rec and

Commissioner Maus seconded. Motion carried. Commissioner Dietz made a motion to adjourn and Commissioner Maus seconded. Motion carried.

Chairman Tescher made a motion to reconvene to the regular meeting and Commissioner Dietz seconded. Motion carried.

Road Foreman/Superintendent Pete Wirtzfeld met with the Board. Discussion was held on the road banding bids that are due at 1 pm at this point no bids have been received. The Board agreed to leave the bid open until filled. Wirtzfeld updated the Board on the progress of equipment job posting.

Mike Hardy with Interstate Engineering joined the meeting.

1 P.M. was the advertised time to open the road banding bids. No bids were received and the Board will keep the bid open until filled.

Road Foreman/Superintendent Pete Wirtzfeld and Jeremy Wood with Northern Plains and Andrew Krebs with KLJ met with the Board. Krebs presented the Board with the final plans for the Beaver Creek Bridge and the core permit was received back and the project is ready for the bid opening in April at the NDDOT in Bismarck. Wood discussed with the Board as to why there is a temporary suspension of permitting on the Rocky Butte and Five Point Bridges due to needing a Cultural Survey which may require a field review for archeology which cannot be performed with snow cover. Discussion was held on implementation of upcoming frost restrictions.

2:00 P.M. was the advertised time for opening motor grader bids. Bids were received from RDO Equipment Company of Bismarck and Tractor & Equipment Company of Billings, MT/Williston, ND. The Board visited with Toby Lester with Tractor and Equipment Company and Mark Feland with RDO regarding their bids and equipment. Commissioner Dietz made a motion to accept RDO's bid and purchase four 872GP motor graders with wings and Commissioner Maus seconded. Motion carried.

County Auditor Tamra Sperry distributed the submitted RFP's for the Mosher Road Bridge and Chip Seal on Highway 10 for the Board to review. Brent Hardy visited with the Board about his submitted RFP's and a little history of the company. Andrew Krebs with KLJ did a quick review with his submitted RFP's. Jeremy Wood with Northern Plains visited with the Board about history of Northern Plains and work they have completed.

Sheriff Scott Steele met with the Board to follow up on the Smart Computers bill. Steele explained that they are willing to decrease the bill by \$1,364.92 but the Board is requesting to have the bill decreased by \$3,151.60 splitting the difference of the over run on the estimate.

Commissioner Tescher made a motion to adjourn and Commissioner Maus seconded. Chairman Tescher declared the meeting adjourned at 3:55 PM.

## **BOARD OF COUNTY COMMISSIONERS**



## **MINUTES OF PROCEEDINGS**

**March 27, 2018 1:00 P.M.**

Chairman Troy Tescher called the meeting to order via telephone conference. Commissioner Donald Maus was present via telephone conference and Commissioner Dennis Dietz was present along with Road Foreman Pete Wirtzfeld.

Commissioner Dietz made a motion to accept the agenda as is and Commissioner Maus seconded. Motion carried.

The purpose of this special meeting is to go over the request for proposals to perform preliminary design and construction engineering for the replacement of a bridge 20 miles North and 6 miles East of Beach and seal coat on Highway 10 that were requested at the March 6<sup>th</sup> meeting.

Discussion was held on how the selection committee: Commissioner Tescher and Road Foreman Pete Wirtzfeld scored the proposals for each firm. Commissioner Tescher made a motion to interview the top 3 firms for each project at the upcoming regular meeting on April 3<sup>rd</sup> and Commissioner Dietz seconded. Motion carried.

Commissioner Maus made a motion to adjourn and Commissioner Dietz seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:20 P.M.

## **BOARD OF COUNTY COMMISSIONERS**

### **MINUTES OF PROCEEDINGS**

**April 3, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioner Dennis Dietz was present along with States Attorney Christina Wenko and Richard Volesky with the Golden Valley News and Gene Hamilton and Adam Smith.

Commissioner Dietz made a motion to accept the agenda with this change: work through lunch moving the 1 PM agenda item to 12 PM and Commissioner Tescher seconded. Motion carried.

Commissioner Tescher made a motion to approve the March regular and special meetings minutes and Commissioner Dietz seconded. Motion carried.

Commissioner Maus joined the meeting.

Commissioner Dietz made a motion to approve the prepaid and current vouchers for payment and Commissioner Tescher seconded. Motion carried.

Current business brought before the Board:

- County Auditor Tamra Sperry presented the Board with the information on the upcoming annual meeting for the North Dakota Insurance Reserve Fund to be held in Bismarck on May 17<sup>th</sup> and they cast their vote for the nominee for the County representative.

- Commissioner Maus made a motion to appoint Raynette Szudera as the inspector for the 2018 Primary and General Election and Commissioner Dietz seconded. Motion carried.
- Commissioner Tescher made a motion to accept Commissioner Dietz's resignation effective August 1, 2018 and Commissioner Dietz seconded. Motion carried. It was agreed to run a notice in the Golden Valley News once in April and once in May of the upcoming vacancy.
- Discussion was held on an application that was postmarked by the deadline but not received in the office until 2 days later and it was agreed to accept it.
- The County Auditor presented the Board with the resignation letter that was received by the Social Service Director Maurice Hardy. Commissioner Dietz made a motion to accept Hardy's resignation effective April 13, 2018 and Commissioner Maus seconded. Motion carried.
- States Attorney Christina Wenko gave the Board an update on what she is working on for Golden Valley County.

Proposals from Noll Construction for blading 26 miles of roads in the south and rates for pulling shoulders and resurfacing were presented to the Board and will be discussed later on in the meeting with Road Foreman Pete Wirtzfeld. Discussion was held with the millings pile that are stockpiled at Rojics and to get verification of the amount Sentinel Butte used out of that pile. It was also brought up the concern of dust issues when mixing gravel and scoria.

Sheriff Scott Steele met with the Board to update them on the status of the Statewide Interoperability Executive Committee. A letter and sample memorandum of understanding as an alternative submission to the Statewide Interoperability Executive Committee was presented to the Board from Stark County. Commissioner Maus made a motion to not sign a letter of intent or approve of a MOU at this time and Commissioner Tescher seconded. Motion carried. Sheriff Steele informed the Board that the state grant funding for the Task Force Program is diminishing. A plan will need to be made to help fund this necessary program in the near future.

Members of the Social Service Board and Staff Members of the department met with the Board and States Attorney Christina Wenko to discuss the next steps in filling the vacant position of Director/Social Worker. Due to the County's hiring freeze the Social Service Board requested that the County allow them to fill the vacancy. Commissioner Dietz made a motion to allow the Social Service Board to advertise to seek out qualified applicants to fill that vacancy and Commissioner Tescher seconded. Motion carried.

Jeremy Wood with Northern Plains Engineering met with the Board and Road Foreman Pete Wirtzfeld to be interviewed for the firms submitted Request For Proposal for the Hwy 10 seal coat project.

Lonni Fleck and Brent Hardy with Interstate Engineering met with the Board and Road Foreman Pete Wirtzfeld to be interviewed for the firms submitted Request For Proposal for the upcoming bridge project on Mosher Road.

Andrew Krebs and Wade Johnson with KLJ met with the Board and Road Foreman Pete Wirtzfeld to be interviewed for the firms submitted Request For Proposals for the upcoming bridge project on Mosher Road and the Hwy 10 chip seal project.

Gary Brennan and Billy Doerr with Brosz Engineering met with the Board and Road Foreman Pete Wirtzfeld to be interviewed for the firms submitted Request For Proposals for the upcoming bridge project on Mosher Road and the Hwy 10 chip seal project.

Jeremy Wood with Northern Plains Engineering gave the board the current status of the Five Points and Rocky Butte Bridge Projects and still waiting on the weather to complete the surveys.

Andrew Krebs with KLJ met with the Board in regards to the Beaver Creek Bridge project and the bid opening will be done at the DOT on April 13<sup>th</sup>.

Discussion was held on the job applicants that were received for the road maintenance operator position that is available. Road Foreman Pete Wirtzfeld and Commissioner Tescher will review the applicants and pick the top 3 qualified applicants and schedule interviews.

Commissioner Dietz made a motion to hire Noll Construction, LLC to blade 26 miles of County Roads down south at \$125/hour and that the County will pull up the shoulders and Noll Construction, LLC will do the resurfacing from Highway 16 East and 5 miles on 49<sup>th</sup> St and Commissioner Maus seconded. Motion carried.

Commissioner Dietz made a motion to adjourn and Commissioner Tescher seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:05 P.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
April 5, 2018 1:00 P.M.**

Chairman Troy Tescher called the meeting to order via telephone conference. Commissioners Donald Maus and Dennis Dietz were present via telephone and Road Foreman Pete Wirtzfeld was present in the Commissioners Room.

Commissioner Dietz made a motion to accept the agenda as is and Commissioner Tescher seconded. Motion carried.

The purpose of this special meeting is to make the final decision on selecting the Engineering firms that were interviewed at the April 3<sup>rd</sup> meeting to perform preliminary design and construction engineering for the replacement of a bridge 20 miles North and 6 miles East of Beach and seal coat on Highway 10.

Commissioner Tescher made a motion to award Northern Plains Engineering for the seal coat project and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to award KLJ for the bridge replacement project and Commissioner Dietz seconded. Motion carried.

Commissioner Maus made a motion to adjourn and Commissioner Tescher seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:10 P.M.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**April 19, 2018     12:07 P.M.**

Chairman Troy Tescher and Commissioner Dennis Dietz were present via telephone conference. Road Foreman Pete Wirtzfeld was also present. Chairman Troy Tescher called the meeting to order.

Commissioner Dietz made a motion to accept the agenda as is and Chairman Tescher seconded. Motion carried.

The purpose of this special meeting is to review the application screening and rating scores from the interviews that were conducted last Friday to fill the vacant road maintenance department position, and to vote on the individual to be hired.

After some discussion, Commissioner Dietz made a motion to offer the vacant position to Mike Braden and Chairman Tescher seconded. Motion carried.

Commissioner Dietz made a motion to adjourn and Chairman Tescher seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 12:19 P.M.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**May 1, 2018     9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Dennis Dietz and Donald Maus were present along with States Attorney Christina Wenko and Gene Hamilton.

Commissioner Tescher made a motion to accept the agenda as is and Commissioner Maus seconded. Motion carried.

Commissioner Dietz made a motion to approve the April regular and special meetings minutes and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the prepaid and current vouchers for payment and Commissioner Tescher seconded. Motion carried.

Current business brought before the Board:

- Discussion was held on the new budget timelines because of SB 2233 and to work towards approving the preliminary budget at the July meeting.

- Commissioner Tescher made a motion to sign the funding agreement for Clerk of District Court Services and Commissioner Dietz seconded. Motion carried.
- Discussion was held on permanent easements and it agreed they be taken off the tax roll. It was agreed that States Attorney Christina Wenko, County Auditor Tamra Sperry, Tax Director Henry Gerving and Clerk of Court/Recorder Rachel Keohane will work together and create a policy of a procedure that will be done when the County is granted an easement from land owners to present to the Board at the June meeting.
- Discussion was held on the property tax incentive letter from the City of Beach. It was agreed that more information will be researched and the County will then give the City their response on the issue.
- Commissioner Tescher made a motion to adopt the following corrected version of resolution number 2018-12:

**RESOLUTION NO. 2018 - 13**

A RESOLUTION OF THE GOLDEN VALLEY COUNTY COMMISSION  
ADOPTING THE 911 FEE RESOLUTION AND BALLOT MEASURE

WHEREAS, emergency 911 services are critical to public safety in this county; and

WHEREAS, the monthly 911 fee on traditional telephone exchange access service and wireless (cellular) access service imposed pursuant to N.D.C.C. 57-40.6 is essential to the operation and maintenance of emergency 911 services of this county; and

WHEREAS, the current fee limited is limited to \$1.00 per month per telephone access line and wireless access line was first implemented by resolution of this Board and approved by the voters of Golden Valley County; and

WHEREAS, N.D.C.C. Section 57-40.6-02(2) provides that a political subdivision shall apply a fee of fifty cents to the fee imposed on assessed communications services established under N.D.C.C. Section 57-40.602(01).

WHEREAS, N.D.C.C. Section 57-40.6-02(4) provides that once established by this section, the maximum fee may be increased, decreased, or eliminated by a majority vote of the electors. The question may be placed on the ballot of any general, primary, or special election by a resolution of the governing body, or by a petition signed by ten percent or more of the total number of qualified electors of the political subdivision voting for governor at the most recent gubernatorial election and submitted to the governing body. By action of the governing body, the fee amount collected may be adjusted, subject to the maximum approved by the voters, to meet the costs allowed by this chapter.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Golden Valley County proposes an increase of the existing 911 fee an additional .50 cents and directs that the following measure be placed on the County ballot for the statewide primary election scheduled for June 12, 2018.

GOLDEN VALLEY COUNTY MEASURE

Should the current emergency service communication fee be increased from \$1.50 to \$2.00 per month per wireless access line and telephone access line for the operation and maintenance of the emergency 911 communication system? Voter approval would allow a fee of \$2.00 per month per wireless (cellular) access line and telephone access line with the revenue dedicated to maintaining and operating the emergency services communication system as required by State law, with the increase commencing January 1, 2019.

YES \_\_\_\_\_ A "YES" vote means you approve the increase of the fee

NO \_\_\_\_\_ A "NO" vote means you do not approve the increase of the fee

Dated this 1<sup>st</sup> day of May 2018.

APPROVED:

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Troy Tescher, Chair  
Board of Commissioners  
County of Golden Valley

ATTEST:

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Tamra Sperry  
Golden Valley County Auditor  
and Commissioner Dietz seconded. Motion carried.

- Discussion was held on a 5 member Board.
- Commissioner Dietz made a motion to approve Medora Fire Association's Gaming Site Authorization at Buffalo Gap Guest Ranch and Commissioner Maus seconded. Motion carried.
- States Attorney gave the Board an update. Commissioner Tescher made a motion to appoint Olivia Krebs to replace Haley Cripe as the Assistant States Attorney and Commissioner Maus seconded. Motion carried.

Adam Smith joined the meeting.

County Agent Ashley Ueckert met with the Board. She presented the Board with the 2017 Annual Highlights. Ueckert informed the Board that Jim Gray was out to do her annual review. Ueckert also informed the Board that the copier in her office needs replaced. She presented the Board with different quotes on a new machine. Commissioner Tescher made a motion to pay up to \$5,000 for a new machine that will cost approximately \$6,779 out of Capital Outlay and pay for the machine in whole so the machine can be ordered and ready to go in time to print premium books and when Ueckert receives funds from the Fair Board and or the 4H Council those funds

would be deposited back into the Capital Outlay Fund and Commissioner Dietz seconded. Motion carried.

Discussion was held on the 2018 Forest Service PILT Payment to the County. Dave Wagner and Kim Gaugler with the Beach School District and Paul Schmitz with the Golva School District and Any Moe with Sentinel Township joined the meeting. Commissioner Tescher made a motion to give the Beach School District 7%, Lone Tree School District 3.5% and Sentinel Township 3% and \$3,000 to the Unorganized Townships and the remaining to the Road Reserve fund of the \$1,965,735.03 Forest Service PILT payment and Commissioner Dietz seconded. Motion carried.

Tax Director Henry Gerving met with the Board. Gerving asked that the Board approve the following recommendations from the Zoning Board: Gary Nelson's request a road approach permit and variance to plant trees within the 150' setback of the county or township road in E1/2 sec 19-141-103 parcel # 10-0-02645000 and the road approach may also affect a parcel in N1/2N1/2 Sec 30-141-103 parcel #10-0-02689000 with the landowner making the following changes: to add a culvert to approach #8, to take out approach #6, put a culvert in approach #5 and to use the approach A and so the cut off there wouldn't be used and the county will improve that approach and provide the culvert and the work to put the culvert in at approach A according to the map presented; and Municipal Communication. LLC request a Conditional use permit to emplace a 400' guyed tower with three anchor points enclosed within a fenced compound in NE1/4 sec 1-142-103 parcel #13-0-03033500 this parcel is owned by Northern Pacific Farms, LLC. Commissioner Dietz made a motion to accept those recommendations less the removal of approach 6 due to fiber optic cable running through it and Commissioner Maus seconded. Motion carried.

911 Coordinator Henry Gerving informed the Board that the work to start moving the radio equipment and tower will start in May.

Social Services still have the social worker/director vacancy in the department. The Social Services Board has agreed to contract with Dunn County to cover the vacancy at this time. Discussion was then held on the future of the department.

Weed Control Officer Kirby Maus met with the Board. Maus has a full crew for the summer and hopes to start spraying interstate weeds by Thursday or Friday. Discussion was held on the schedule of the department. Discussion was held on the chemicals that will be used. Beach got the chemical bid and the 80-20 cost share program will stay the same as last year.

Road Foreman Pete Wirtzfeld and Jeremy Wood with Northern Plains Engineering and Andrew Krebs with KLJ met with the Board. Commissioner Tescher made a motion to accept the following resolution:

**Resolution 2018-14**

WHEREAS, the bid in the amount of \$598,476.90 from Industrial Builders Inc. received in the bid opening of April 13, 2018 for Project BRO-0017(019) was the low bid received.

WHEREAS, this bid is considered reasonable.

NOW THEREFORE, be it resolved by the Board of County Commissioners of GOLDEN VALLEY County will award to Industrial Builders Inc. the contract for Project BRO-0017(019) and hereby authorizes the Chairman of the Board to sign said contract.

It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.

ATTEST:

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Chairman, Board of Commissioners

County: GOLDEN VALLEY

and Commissioner Maus seconded. Motion carried.

Krebs visited with the Board the engineering service agreement and project task agreement for the Mosher Bridge project that KLJ drafter. States Attorney Christina Wenko will review the agreements and get back to the Board with any edits needed.

Commissioner Maus made a motion to hire KLJ to do the required wetland monitoring for the Lardy Corner, Knutson Creek and Westerheim Road Projects and Commissioner Dietz seconded. Motion carried.

Jeremy Wood with Northern Plains informed the Board that the plans draft for the Hwy 10 Chip Seal Project are done and the bid opening for the project will be held at the June 5<sup>th</sup> meeting. Wood updated the Board on the cultural surveys for the 5 point and Rocky Butte Bridges.

Discussion was held on gravel that Byron Richard has offered to the County. Commissioner Dietz made a motion to crush 25,000 yards providing it's available and meets Pete's specs at the Hoot Owl pit and Commissioner Tescher seconded. Motion carried.

USFS wants to buy gravel for 3 projects: Elk Horn Campground 3,000 yards, Buffalo Gap Lake Road Improvement 750 yards and Williams Dam Access 1,500 yards. Commissioner Tescher made a motion to sell those quantities for \$8/yard and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to adjourn and Commissioner Dietz seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 2:15 P.M.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**May 14, 2018      1:04 P.M.**

Vice Chairman Donald Maus and Commissioner Dennis Dietz were present and States Attorney Christina Wenko via telephone conference along with Dave Wagner, Kim Gaugler, Walter



Losinki, Henry Gerving, Carrie Zachmann and Jeanne Larson. Vice Chairman Donald Maus called the meeting to order.

Commissioner Dietz made a motion to accept the agenda as is and Commissioner Maus seconded. Motion carried.

The purpose of this special meeting is to discuss the letter that was received from the City of Beach on the application for property tax incentives for new or expanding businesses from Golden Valley Ingredients, LLC.

States Attorney Christina Wenko recommends that the County not move forward and not give support because she feels the application is incomplete and not accurate as it is filled out now and is essentially a tax exemption versus a payment in lieu of taxes.

Chairman Troy Tescher joined the meeting via telephone.

After some discussion, Commissioner Dietz made a motion to not participate at this time due to concerns of the accuracy of the application as submitted and Commissioner Maus seconded. Motion carried.

Commissioner Tescher made a motion to adjourn and Commissioner Dietz seconded. Motion carried. Vice Chairman Maus declared the meeting adjourned at 1:45 P.M.

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**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**June 5, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Dennis Dietz and Donald Maus were present.

Commissioner Dietz made a motion to accept the agenda with the following changes: add road easement recording with Gerving at the 1 pm Equalization Meeting and to add time clock discussion for courthouse hourly employees at 1:45 and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to approve the May regular and special meetings minutes and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the prepaid and current vouchers for payment and Commissioner Tescher seconded. Motion carried.

Current business brought before the Board:

- Commissioner Tescher made a motion to re-appoint Rick Bostyan to the County Reorganization Committee for another 3 year term and re-appoint Dave Quale to the County Tuition Appeals Committee for another 3 year term and Commissioner Dietz seconded. Motion carried.

- Commissioner Dietz made a motion to sign the letter of funding for the Health Maintenance Program for \$6,000 for 2019 and Commissioner Tescher seconded. Motion carried.
- Commissioner Maus made a motion to amend the Social Welfare Budget by \$43,566.92 and County Poor Budget by \$4,776.99 for the end of 2017 transfers out done in 2018; County Auditor Budget for \$5,460 to reflect the Deputy's raise; Capital Outlay for \$15,105.25 for the phone system/server in the Sheriff's Department and copier for the County Agent's Office and Commissioner Tescher seconded. Motion carried.
- Commissioner Tescher made a motion to sign a letter of concurrence to the the City of Beach for a new lift station project and Commissioner Dietz seconded. Motion carried.
- Commissioner Tescher signed the the County Township Road Mileage Certification.
- Commissioner Tescher signed a Satisfaction of Mortgage to Mark O. Golberg and Cecilia S. Kelly-Golberg d/b/a Buffalo Gap Guest Ranch and Trail Head as Mortagagor and Golden Valley County as Mortgagee.
- Discussion was held in regards to budget guidance to help departments that are working on the upcoming budgets for 2019.
- Commissioner Tescher made a motion to purchase a new copier for the Courthouse and paying for it out of the Capital Outlay Fund/Budget and Commissioner Dietz seconded. Motion carried.
- The Canvassing Board date has ben scheduled for Monday, June 18, 2018 at 1 pm in the Commissioner's Room in the Courthouse.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Chairman Tescher made a motion to turn the meeting over to Vice-Chairman Donald Maus while he and Krebs leave the meeting for an interview as Construction Engineer on the Beaver Creek Bridge Project as KLJ was the only proposal submitted on the project and Commissioner Dietz seconded. Motion carried.

Discussion was held on the Square Butte Road/Sentinel Township Project's Beaver Creek Archeology quote max of \$5,150. It was agreed to split the cost with Sentinel Township 50/50.

Chairman Tescher and Andrew Krebs finished the interview and re-joined the meeting.

Commissioner Dietz made a motion to purchase the slide in sander up to \$500 that is for sale from the Williston DOT District and pay for it after Road Foreman Pete Wirzfeld agrees it's worth the purchase and Commissioner Tescher seconded. Motion carried.

11 a.m. was the advertised time to open the bids on the chip seal project CP-17(18)01 on Highway 10. 3 bids were received: Northern Improvement Company for \$469,001.40, Bituminous Paving Inc. for \$471,324.89, and Asphalt Surface Technologies Corp. for \$412,077.64. Jeremy Wood with Northern Plains Engineering will leave and review the numbers and tabulate the results and report back to the Board later in the meeting.

Discussion was held on the the interview that was held between Andrew Krebs with KLJ and Commissioner Tescher. Commissioner Dietz made a motion to approve the cost of construction

engineering that was presented and hire KLJ and Commissioner Maus seconded. Motion carried.

Jeremy Wood with Northern Plains Engineering re-joined the meeting. After reviewing the numbers Wood suggested to hire Asphalt Surface Technologies Corp. Commissioner Tescher made a motion to hire Asphalt Surface Technologies Corp. for \$412,007.64 for the chip seal - project CP-17(18)01 on Highway 10 and Commissioner Dietz seconded. Motion carried.

Commissioner Maus made a motion to accept the scope of services from KLJ for 2018 wetland mitigation site monitoring for the Lardy Corner, Knutson Creek and Wersterheim Road for approximately \$4,000 and Commissioner Dietz seconded. Motion carried.

Discussion was held on some approaches with safety concerns at Mel Bosserman's Farm. It was agreed that Jeremy Wood with Northern Plains will do a survey of the approaches.

1:00 P.M. was the advertised time for the annual County Equalization Meeting. The Board met as the Unorganized Township Board. Commissioner Maus made a motion to utilize the web soil survey formula for 2018 soil values accepting that this will place Golden Valley County in tolerance with N.D.C.C. 57-39.2-26.1 avoiding the possibility of the State Treasurer withholding of five percent of the County's allocation from state aid distribution fund and Commissioner Tescher seconded. Motion carried. There will be a 2.4% increase for agricultural property 2018 in order to be in tolerance with the State values and no changes for residential and commercial property. Commissioner Dietz made a motion that a finding be made that all classifications of property have been reviewed and find them proper as assessed or corrected as noted in the minutes and Commissioner Tescher seconded. Motion carried. Commissioner Tescher made a motion that a finding be made that all Exemption Applications and Homestead Credit Applications have been reviewed and find them proper as presented or corrected and Commissioner Maus seconded. Motion carried. Commissioner Maus made a motion that a finding be made that the overall Assessment Roll for the Unorganized Townships for 2018 have been reviewed and found properly assessed and Commissioner Dietz seconded. Motion carried. Commissioner Tescher made a motion that based on the preceding findings, the Board declare the Assessment Roll for 2018 for the Unorganized Townships equalized and Commissioner Dietz seconded. Motion carried. The Board adjourned as the Unorganized Township Board at 2:05 P.M.

The Board met as the County Equalization Board. Various changes to the townships and cities were reviewed by the Board. Commissioner Maus made a motion to utilize the web soil survey formula for 2018 soil values accepting that this will place Golden Valley County in tolerance with N.D.C.C. 57-39.2-26.1 avoiding the possibility of the State Treasurer withholding of five percent of the County's allocation from state aid distribution fund and Commissioner Dietz seconded. Motion carried. Commissioner Dietz made a motion to override the Township Boards Equalization which equalized with the 1979 soils values. This override would equalize them with the web based soil values, this specifically involves the townships of Sentinel, Elk Creek and Pearl and Commissioner Tescher seconded. Motion carried. Commissioner Tescher made a motion that a finding be made that all classifications of property have been reviewed and found properly assessed with a 2.4% increase for agricultural property 2018 and no changes to

the residential and commercial properties and Commissioner Maus seconded. Motion carried. Commissioner Maus made a motion that a finding be made that the Board reviewed all Exemption Applications, including Non-Profit Organizations, Farm Home Exemptions, Veteran's Exemptions and Homestead Credit Applications and found them properly assessed and accepted the farm home exemption on parcel #02132500 which qualified as an active farmer turned in documents late after the Beach Civil Township Board of Equalization and Commissioner Dietz seconded. Motion carried. Commissioner Dietz made a motion that a finding be made that the overall Assessment Roll for Golden Valley County for 2018 has been reviewed and found properly assessed and Commissioner Tescher seconded. Motion carried. Commissioner Tescher made a motion that based on the preceding findings, the Board declared the Assessment Roll for 2018 for Golden Valley County equalized and Commissioner Maus seconded. Motion carried. The Board adjourned as the County Equalization Board at 2:32 P.M.

The Board reconvened as the Board of County Commissioners.

Discussion was held on the pros and cons of using a time clock.

Road Foreman Pete Wirtzfeld re-joined the meeting to finish various road discussions with the Board.

Commissioner Tescher made a motion to transfer \$5000 from the Wireless 911 Fund to the County 911 Fund per 2018 budgets and Commissioner Maus seconded. Motion carried.

Commissioner Dietz made a motion to adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 3:37 P.M.

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**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
July 3, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Dennis Dietz and Donald Maus, States Attorney Christina Wenko, Gene Hamilton and Adam Smith were present.

Commissioner Dietz made a motion to accept the agenda as is and Commissioner Maus seconded. Motion carried.

Commissioner Tescher made a motion to approve the June regular meetings minutes and Commissioner Dietz seconded. Motion carried.

Commissioner Maus made a motion to approve the prepaid and current vouchers for payment and Commissioner Dietz seconded. Motion carried.

Current business brought before the Board:

- Two applications of interest for the upcoming vacant position effective August 1, 2018 for District 2 Commissioner from Adam Smith and Harley Steffen. The appointment will be made at the August 7th regular meeting.

- Commissioner Tescher made a motion to opt in on a class action lawsuit regarding the right to recover additional sums under the Payments In Lieu Of Taxes and Commissioner Maus seconded. Motion carried.
- Commissioner Dietz made a motion to adopt the amended contract for transfer of all or some municipal court ordinances cases to district court and Commissioner Tescher seconded. Motion carried.
- States Attorney Christina Wenko gave the Board an update on what she is working on for the County.
- Commissioner Tescher made a motion to transfer \$2,916 from the general fund to the county 911 fund per budgets to cover the cost of e-dispatch and Commissioner Maus seconded. Motion carried.

Discussion was held on the request from Wibaux County to purchase gravel from the Clarence Finneman pit. It was agreed to let them purchase some. The quantity will be determined when the crushing starts for the gravel that was agreed for Slope County to purchase approximately 8500 CY and see what is left after Slope County's pile is crushed. The crushing and royalty will be between Wibaux and Slope County and Clarence Finneman for the gravel royalty and Noll Construction for crushing.

Ethan and Emma Fleming and McKenzie Volk with the Golden Valley County 4H Livestock Judging Team met with the Board. Discussion was held on the funds needed for the team to go to Nationals in November. Commissioner Dietz made a motion to table the decision with any funding until the August 7<sup>th</sup> regular meeting and Commissioner Maus seconded. Motion carried.

Sheriff Scott Steele met with the Board and discussed the rate that he calculated for the 2019 Law Enforcement Contract with the City of Beach. Commissioner Maus made a motion to set the hourly rate at \$49.37 and Commissioner Dietz seconded. Motion carried.

John Kouba with the Fair Board met with the Board to discuss getting some millings from the County for the parking lot up at the fairgrounds. It was agreed that the County will donate the millings needed for the project.

Richard Volesky with the Golden Valley News joined the meeting.

Holly Praus and Amber Hofstead with the Sunrise Youth Bureau met with the Board to update them on the services they provide and are requesting the same amount of mill levy money as last year.

Social Service Director Melissa Pavlicek along with Dunn County Social Service Board members Craig Pelton and Bob Kleeman met with the Board to update the Board on how the contract work with Dunn County is working. They expressed that a full time Social Worker is needed in the Beach Office. It was agreed that Billings County and Golden Valley County should get together to discuss the options of hiring a full time Social Worker.

Tax Director Henry Gerving met with the Board to review the proposed resolution in regards to adopting a permanent highway easement recording and tax exemption policy. Commissioner Dietz made a motion to adopt the following resolution:

Resolution 2018-15

**A RESOLUTION OF THE GOLDEN VALLEY COUNTY COMMISSION ADOPTING  
A PERMANENT HIGHWAY EASEMENT RECORDING AND TAX EXEMPTION POLICY**

WHEREAS, pursuant to North Dakota Century Code 57-02-10, the board of county commissioners is authorized and directed to remove from the tax rolls and to declare as exempt from taxation all inundated lands upon which the owner thereof has granted or hereafter shall grant a permanent easement to the United State of America, its instrumentalities, or agencies, for the purpose of constructing, maintaining, and operating water or wildlife conservation projects, and all lands upon which the owner thereof has granted or hereafter shall grant an easement for the highway or road right of way to the United States, its instrumentalities or agencies, or to the state or its political subdivision, and such lands so removed from the tax rolls shall remain exempt until such time as such water or wildlife conservation projects or highway shall have been abandoned. Such lands shall not be removed from the tax rolls and declared exempt from taxation until such time as the construction of such water or wildlife conservation projects or highway thereon shall have been completed; and

WHEREAS, that it is in the best interest of Golden Valley County to maintain accurate records of permanent highway easements within the County to determine appropriate tax exemptions; and

WHEREAS, that is has been recognized in the past that permanent highway easements were not recorded frequently, resulting in problems not the least of which being difficulty in accurately calculating property tax exemptions for the acres covered by the permanent highway easements; and

WHEREAS, by the affirmative vote of the Golden Valley County Commission desires to adopt the proposed permanent highway easement recording and tax exemption policy; and

NOW, THEREFORE, BE IT RESOLVED, by the Commission of Golden Valley County as follows:

1. In the event that the County enters into a permanent highway easement, the permanent highway easement must be recorded with the Golden Valley County Recorder's Office.
2. Upon recordation, the recorded permanent highway easement must be given to the Tax Director to calculate the appropriate tax exemption for the acres covered by the permanent highway easement.

Dated July 3, 2018

GOLDEN VALLEY COUNTY

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Troy Tescher, Chairman  
Golden Valley County Commission

ATTEST:

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Tamra Sperry, County Auditor

and Commissioner Dietz seconded. Motion carried.

Zoning Director Henry Gerving met with the Board. Gerving recommends the Board approve the following Zoning Board recommendation for approval:

1. Alex and Hana Barthel's request that Lots 1-2 BLK 31, Original Golva Parcel #21-1-05435000 be rezoned from agricultural to mobile home.
2. 4 Boots request a road approach from HWY 10 into lot 4 of Whiskey Springs subdivision parcel #8-1-01783540.
3. Foundation Energy Management, LLC's request a pipeline permit to emplace a 3" SDR Poly line 4-4.5' deep to move produced water from the Samuelsson 23-32 and Davidson 44-31H. This will involve the E1/2 Sec 31-142-105 parcel #156-0-03481500 and S1/2 (les R/W) sec 32-142-105 parcel #15-0-03485500. This project will require a horizontal bore under 167<sup>th</sup> Ave SW between Sec 31-32-142-105.
4. Dennis and Amanda Bieber request a refund (\$75.00) for a BLDG permit they are claiming as an AG building. Permit associated with this request is #513 for 36'x80' Ag BLDG.

Commissioner Maus made a motion to approve those recommendations and Commissioner Dietz seconded. Motion carried. It was agreed that Gerving will go and inspect the building in question confirming it is Ag.

911 Coordinator Henry Gerving informed the Board of the \$0.38 increase of State Radio discharge fees for 2019. It was also discussed that \$10,000 of Tier Two reporting money in the Haz Mat fund can be used to help pay for the TAB Electronics estimate to move the radio equipment and tower up on Sentinel Butte Hill.

Discussion was held on the submitted budgets for 2019. It was agreed to have the County Auditor Tamra Sperry re-work the budgets with a 3% salary increase for all positions. A special meeting will be held July 19<sup>th</sup> at 1 pm to go over the budgets and meet with department heads if needed.

Mel and Michael Bosserman, Road Foreman Pete Wirtzfeld and Jeremy Wood with Northern Plains Engineering met with the Board to discuss a hazardous hill located by Michael Bosserman's farmstead. Wood presented the group with a plan and profile for the project. Commissioner Dietz made a motion move forward with the project and get 3 different bids from Noll Construction, Howard Olstad and Hlebechuk Construction and to also have the contractor gravel the additional 2000 feet of road and Commissioner Maus seconded. Motion carried.

Wood informed the Board that the contracts are signed for the Hwy 10 chip seal project.

Andrew Krebs with KLJ met with the Board with updates on the Beaver Creek Bridge project. Commissioner Dietz made a motion to accept and sign the engineering service agreement with States Attorney Christina Wenkos's provisions and Commissioner Tescher seconded. Motion carried.

Discussion was held on the millings and gravel request up at the Fairgrounds. It was agreed to donate the gravel as well for the project.

Commissioner Dietz made a motion to adjourn and Commissioner Tescher seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 2:37 P.M.

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**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
JULY 19, 2018     1:00 P.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Dennis Dietz and Donald Maus were present along with Adam Smith and Richard Volesky from the Golden Valley News.

Commissioner Maus made a motion to accept the agenda as is and Commissioner Dietz seconded. Motion carried.

The purpose of this special meeting is to go over the 2019 preliminary budgets. It was agreed to grant the employees that the Board of County Commissions have the authority to a 3% raise for 2019. Alan Muckle with the Ambulance met with the Board to discuss the mill levy for the Ambulance Services. Commissioner Maus made a motion to accept the preliminary budgets with the 3% raise and changes as discussed in the meeting and the Board will finalize the amount to be levied at the August regular meeting and Commissioner Tescher seconded. Motion carried.

County Auditor Tamra Sperry presented the Board with a letter of resignation from the Chairperson of the Social Service Board, Kara Finneman effective immediately. Discussion was held on the Memorandum of Understanding with Dunn County for service for Golden Valley/Billings County Social Services that did not get signed by all parties. It was then expressed that at this time Dunn County will not be providing service for the vacancies in the Social Service office.

Commissioner Dietz made a motion to adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 3:10 P.M.

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**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
August 7, 2018     9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioner Donald Maus, States Attorney Christina Wenko, Gene Hamilton and Adam Smith were present.



Commissioner Maus made a motion to accept the agenda with the change of removing the 9:30 meeting time with the Weed Control Office Kirby Maus and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the July regular and special meetings minutes and Commissioner Tescher seconded. Motion carried.

Discussion was held on the appointment for the District 2 vacant Commissioner position. Commissioner Tescher chose Adam Smith and Commissioner Maus chose Harley Steffen. Because of the tie the County Treasurer Gene Skoglund is the tie breaker per ND Century Code. Skoglund chose Harley Steffen. Commissioner Maus made a motion to appoint Harley Steffen to fill the vacancy to December 1, 2018 and Commissioner Tescher seconded. Motion carried. The remaining 2 year term will be filled by the candidate that properly filed to get on the November Ballot and receives the most votes.

Commissioner Maus made a motion to approve the prepaid and current vouchers for payment and Commissioner Tescher seconded. Motion carried.

Current business brought before the Board:

- Commissioner Tescher made a motion to transfer \$30,000 from the BLM fund to the Special County Road fund per 2018 budgets and Commissioner Maus seconded. Motion carried.
- Commissioner Maus made a motion to create a Land Purchase Budget and to amend for \$49,130 to transfer the funds collected into the General fund per the County's Accountant Jim Wosepka's recommendation and Commissioner Tescher seconded. Motion carried.
- Commissioner Maus made a motion to appoint Troy Tescher to the Social Service Board and Commissioner Tescher seconded. Motion carried. Commissioner Tescher made a motion to appoint Mary Barthel and Sue Marman to the Social Service Board to replace Kara Finneman's vacancy and Pam Popiel's expired term and Commissioner Maus seconded. Motion carried.
- Commissioner Maus made a motion to adopt the following resolution:

**RESOLUTION NO. 2018 - 16**

A RESOLUTION OF THE GOLDEN VALLEY COUNTY COMMISSION  
AMENDING THE EMPLOYEE HANDBOOK REGARDING VACATION  
BENEFITS

WHEREAS, the County has an Employee Handbook which outlines vacation benefits for employees; and

WHEREAS, the County's Employee Handbook states that vacation time may not be taken in increments of less than two (2) hours; and

WHEREAS, the County now has the necessary software to track employee leave time more efficiently; and

WHEREAS, the County desires to amend the Employee Handbook to allow for leave time in increments of half hour; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Golden Valley County hereby amend the Employee Handbooks as follows:

Vacation time may be taken in increments of half hour.

Dated this 7th day of August 2018.

APPROVED:

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Troy Tescher, Chairman  
Board of Commissioners  
County of Golden Valley

ATTEST:

\_\_\_\_\_  
Tamra Sperry  
Golden Valley County Auditor

and Commissioner Tescher seconded. Motion carried.

- The Board set October 2, 2018 at 1 pm for the budget hearing.
- Discussion was held on the requested donation from the Livestock Judging Team to go to Nationals. States Attorney Christina Wenko recommends the County should not expend County Funds as per statute a donation can not be giving.
- Commissioner Maus made a motion to allow the Social Service Board to hire an individual to fill the recently vacated position of Direct Care Associate and to fill one vacant Social Worker position and Commissioner Tescher seconded. Motion carried. Discussion was also held on the updated memorandum of understanding with Dunn County. Commissioner Tescher made a motion to sign the memorandum and Commissioner Maus seconded. Motion carried.
- The following Treasurer’s report was presented to the Board:

GOLDEN VALLEY COUNTY TREASURER  
Beach, North Dakota

Ledger balance for period 1-1-18 through 6-30-18

BALANCE 1-1-2018	\$6,897,774.45		
JAN. COLLECTIONS	\$3,407,175.57	JAN. PAYMENTS	\$3,202,631.59
FEB. COLLECTIONS	\$1,143,488.08	FEB. PAYMENTS	\$1,304,934.40
MAR. COLLECTIONS	\$285,823.41	MAR. PAYMENTS	\$701,458.77
APR. COLLECTIONS	\$2,286,168.72	APR. PAYMENTS	\$266,722.11
MAY COLLECTIONS	\$123,717.25	MAY PAYMENTS	\$490,522.35
JUNE COLLECTIONS	\$418,698.29	JUNE PAYMENTS	\$335,054.88
		BALANCE 6-30-2018	\$8,261,521.67

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TOTAL \$14,562,845.77 \$14,562,845.77

BALANCE 6-30-2018 \$8,261,521.67 BANK DEPOSITS \$3,169,176.11  
 WESTERN COOP.CU SA \$225,675.44  
 LIBR. CD & SAVINGS \$50,693.47  
 CERT. OF DEPOSITS \$4,808,384.11

CASH ITEMS	\$80.00
CHECKS & DRAFTS	\$1,467.09
CASH ON HAND	\$6,045.45

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TOTAL	\$8,261,521.67	\$8,261,521.67
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GOLDEN VALLEY CO. TREASURER

- Discussion was held on the tax incentive letter that was received from the City of Beach.
- States Attorney Christina Wenko gave the Board an update.
- Commissioner Maus made a motion to amend the County HT budget by \$165,000 due to extra crushing of gravel and amend the Road Reserve budget by \$50,000 to transfer into the County HT fund and Commissioner Tescher seconded. Motion carried.
- Commissioner Tescher made a motion to purchase a wifi extender for the Courthouse for \$419.89 out of the Capital Outlay budget and Commissioner Maus seconded. Motion carried.

The Building Committee met. Discussion was held on the building suggestion list and discussion was held on prioritizing the projects.

Due to time restrictions a brief road discussion was held.

Russ Walsh, Shannon Boehm and Misty Hayes from the Forest Service met with the Board to discuss different projects that are going on. The Board would like to meet every 6 months with the Forest Service.

County Agent Ashley Ueckert met with the Board to update them on whats happening in the County Agent Office. Commissioner Tescher made a motion to pay a bill from Jandt Plumbing and Heating LLC for \$65.85 out of the general fund that Ueckert presented to the Board and Commissioner Maus seconded. Motion carried. Ueckert then reported to the Board the office has an updated nitrogen testing kit. Discussion was held on the future of funding of Extension Offices.

11:00 A.M. was the annual budget hearing on the 2019 SW District Health Unit budget. Sherry Adams, Administrator of the SW District Health Unit and the County's representative on their board Gene Hamilton were present for this hearing. Sherry presented the Board with the 2019 budget and is requesting the same amount as 2018 for 2019. The Board will attend the Joint Board of County Commissioners meeting in Dickinson on September 5<sup>th</sup> to approve their final budget requests.

Commissioner Maus made a motion to levy the following amounts:

General: \$259,285

Council on Aging: \$30,595

Veteran Service: \$7,649

SW District Health Unit: \$56,043

Road and Bridge: \$152,973

Water Management: \$30,595

Ambulance: \$110,906  
Extension Service: \$30,595  
Weed Contol: \$61,189  
Library: \$61,189  
Soil Conservation: \$38,243  
SW Water Authority: \$15,297  
GV Historical Society: \$3,824  
Sunrise Youth: \$3,824  
State Medical Levy: \$15,297

and Commissioner Tescher seconded. Motion carried

Commissioner Tescher made a motion to levy the following amounts for the following unorganized townships:

136-105 \$2,281  
136-106 \$1,750  
137-103 \$705  
138-103 \$1,197  
141-103 \$1,979  
142-103 \$2,332  
142-105 \$2,287  
143-103 \$2,418  
144-103 \$4,090

And Commissioner Maus seconded. Motion carried.

Dennis Dietz joined the meeting.

Tax and Zoning Director Henry Gerving met with the Board. Commissioner Maus made a motion to accept the Zoning Boards following recommendation: Dietz, Dennis & Kevin request a portion of section line along 160<sup>th</sup> Ave SW on the east side of Sec 20-140-104 be vacated or closed "Closed to through traffic" and the requestor is responsible to sign the section line as such. Parcel #8-0-09136500 All (Less tract & R/W) Sec 20-140-104 and Commissioner Tescher seconded. After discussion the motion died due to the States Attorney's opinion that the request is not adequate and the requestor needs to follow statute in order to vacate the section line by presenting a petition to the Zoning Board. Dietz expressed that he will follow the statute and get the required petition.

911 Coordinator Henry Gerving informed the Board that the BLM National office visit will be at Sentinel Butte on Thursday, August 16<sup>th</sup> at 2 pm. DES Rachel Keohane will be there to let them in the buildings and complete their inspection. Gerving also updated the Board as to the progress of moving the radio equipment and tower on the Sentinel Butte Hill. Tier II money can be used for the project.

Jim Wosepka with Wosepka CPA met with the Board to go over the 2017 audit. Commissioner Tescher made a motion to allow Wosepka to send the audit to the State and Commissioner Maus seconded. Motion carried.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Krebs informed the Board the NDDOT services agreement is done on the Beaver Creak Bridge project. The bridge pre-job is scheduled August 23<sup>rd</sup> at 1 pm in the Commissioner's Room. Krebs also gave an update on the Mosher Bridge preliminary status.

Jeremy Wood with Northern Plains Engineering joined the meeting. 2 bids were opened for the Bosserman project from Noll Construction for \$56,838.75 and from Hlebechuk Construction for \$61,709.75. Commissioner Tescher made a motion to accept the low from Noll Construction and Commissioner Maus seconded. Motion carried. Clarence Finneman was present to discuss the ROW for the project. Wood informed the Board that the Hwy 10 chip seal projected has started. A response from the Department of the Army on the Corp Permit for the Rocky Butte/5 Point Bridges was received and is ready to move forward with the projects.

Commissioner Maus made a motion to adjourn and Commissioner Tescher seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 2:30 P.M.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**September 4, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Harley Steffen and Donald Maus, States Attorney Christina Wenko and Gene Hamilton were present.

Commissioner Maus made a motion to accept the agenda as is and Commissioner Steffen seconded. Motion carried.

Commissioner Tescher made a motion to approve the August regular meetings minutes and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to approve the prepaid and current vouchers for payment and Commissioner Steffen seconded. Motion carried.

Current business brought before the Board:

- Commissioner Steffen made a motion to sign the agreement between the County and Wosepka CPA to do the 2018 audit and Commissioner Tescher seconded. Motion carried.
- It was agreed that Commissioners Maus and Steffen will go to the joint Commissioner Meeting with SW Health Unit on September 5<sup>th</sup>.
- Russ Lapp joined the meeting.
- A letter from Emily Vesey the Chairperson from the Social Service Board was presented to the Board in regards to filling the Direct Care Associate Position. Commissioner Maus made a motion to hire 2 applicants to fill the 1 position due to increased services being requested and Commissioner Steffen seconded. Motion carried.

- Discussion was held on the upcoming NDACo Conference that will be held in Bismarck on October 7-9. Commissioner Tescher made a motion to appoint Commissioner Harley Steffen as the County's Delegate at the conference and Commissioner Maus seconded. Motion carried.
- Dennis Dietz joined the meeting.
- States Attorney Christina Wenko gave the Board an update on what's going on her office for the County.
- Discussion was held on the passing of candidate Gene Allen for County Commissioner District #3. The Secretary of State Office has verified that the other Candidate in that position will be the only one to be on the November ballot unless someone from District #3 fills out the proper paperwork and gathers enough signatures to be placed on the November ballot and it must be filed in the Auditors Office by today, September 4, 2018 by 4 pm.

Different road topics were discussed.

Tax/Zoning Director Henry Gerving met with the Board. Discussion was held on the estimated tax statements that were mailed out last week. The reason for those parcels that had an increase is the County is now using the new soil type values as in the past 1979 soil type values have been used up to this year.

Gerving request that the Board approve the following recommendation from the Zoning Boards approval: (1) Dietz, Dennis and Kevin requests a portion of Section line along 160<sup>th</sup> Ave SE on the East side of Sec 20-140-104 be vacated. Parcel #8-0-01936500 All (Less Tract & R/W) Sec 20-140-104 be vacated; (2) Uniti Towers C/O Scott Buell request to construct a self-supporting lattice-type communications tower with a small platform at the base for supporting equipment in Sec 5-139-104 or parcel #8-0-01550500; (3) Medora Grazing Association requests a Conditional use permit to install an electrical power line that runs parallel to Bell Lake Road. The conditional use will be to all the association to bore under Bell Lake Road from east to west. This will involve the following locations All Sec 11-143-103, Parcel #16-03545500, N1/2 Sec 12-143-103, parcel #16-0-03549500, and the S1/2 Sec 12-143-103, parcel #16-03551500; (4) and Lapp, Russ and Colleen request a variance to within 15' of a section line or road, the setbacks are 150' from all section lines, center of County highways and secondary County and Township roads, for Whiskey Springs Parcel #2 Sec 23-140-103. Kasian, Mark and Rebecca, have an approved variance for this parcel 50' permit #438 when the home was constructed at 30' from the section line. Commissioner Steffen made a motion to approve those 4 recommendations and Commissioner Maus seconded. Motion carried.

Discussion was held on the number of trips the VSO van has made so far this year.

Gerving then updated the Board on the status of moving the radio equipment and tower up on the Sentinel Butte Hill. Gerving is also working on 911 maps for Golva Fire District.

Road Foreman Pete Wirtzfeld and Andrew Krebs from KLJ met with the Board. Krebs gave the Board an update on Beaver Creek Bridge Project. The pre-job meeting and the haul road

inspection with Henry Township are complete and removal of the Bridge will start next week. Krebs also discussed with the Board the status of the Mosher Bridge Project.

Jeremy Wood with Northern Plains Engineering joined the meeting and discussed the status of the currents projects he is working on for the County.

Commissioner Steffen made a motion to adjourn and Commissioner Tescher seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 11:20 A.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
October 2, 2018 10:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Harley Steffen and Donald Maus, States Attorney Christina Wenko and Gene Hamilton were present.

Commissioner Maus made a motion to accept the agenda as is and Commissioner Steffen seconded. Motion carried.

Commissioner Tescher made a motion to approve the September regular meeting minutes and Commissioner Steffen seconded. Motion carried.

Commissioner Maus made a motion to approve the prepaid and current vouchers for payment excluding 2 vouchers for \$61,950.75 to Noll Construction, LLC and \$506.26 to Dion Steinley until visiting with Road Foreman Pete Wirtzfeld and Sheriff Scott Steele later on in the day and Commissioner Steffen seconded. Motion carried.

Current business brought before the Board:

- Discussion was held on the improvements being made by Dion Steinley in the Sheriff's Department. It was agreed to wait with any more improvements until the Board meets with Sheriff Scott Steele for clarification.
- Commissioner Maus made a motion to appoint George Weinreis to the Little Missouri River Water Commission and Commissioner Steffen seconded. Motion carried.
- Discussion was held on the properties that were turned back to the County due to delinquent taxes. Commissioner Tescher made a motion to set Parcel #02071000 NW ¼ Sec 11-139-105 at the minimal value of \$25,000 and Commissioner Steffen seconded. Motion carried. Commissioner Maus made a motion to set Parcel #04975000 Lots 1-2 Block 10, Hunter's 5<sup>th</sup> at \$500 and Commissioner Steffen seconded. Motion carried. October 30, 2018 at 1 pm is the time set for the public hearing on those values set.
- Commissioner Steffen made a motion to sign the 2019 Law Enforcement Contract with the City of Beach and Commissioner Tescher seconded. Motion carried.
- Commissioner Maus made a motion to allow the Library Board to hire substitute librarians and Commissioner Steffen seconded. Motion carried.

- Commissioner Tescher made a motion to amend the County HT fund by \$71,505.58 for the purchase of crushed gravel from Billings County and Commissioner Steffen seconded. Motion carried.
- Commissioner Tescher made a motion to appoint John Kouba as the County's State Fair Delegate and Commissioner Maus seconded. Motion carried.
- The date and time for County Canvassing of the 2018 General Election is November 13, 2018 at 1 pm.
- Discussion was held on charging the taxing districts that levied \$100,000 or more for tax levies to help with the cost incurred by the State Legislative mandated tax estimates that were sent out to the tax payers. It was agreed the County will cover the costs at this point and Treasurer Gene Skoglund will send a letter to those districts in regards to the expenses.
- States Attorney Christina Wenko gave the Board an update of her office.

Sidney Hegge met with the Board to discuss a section of land she owns that is land locked and her concern of the increase of valuation of the section due to the new soils. The next step is Sidney will apply for an abatement on that section.

Road Foreman Pete Wirtzfeld joined the meeting.

Discussion was held on trying to get some fall banding done on the County roads. It was agreed that Pete and Josh Barthel will work together to make a plan to band some roads.

Wirtzfeld discussed with the Board different topics with the Road Department including millings, BLM easement for access to the tower on the Butte and private waterline easements.

Andrew Krebs with KLJ Engineering joined the meeting. Krebs updated the Board on the status of the Beaver Creek Bridge Project and the Board signed a change order to extend the project 2 days costing the County no more money so the landowner can get some hay hauled. Discussion was held on the status of the Mosher Bride as well. The wetland mitigation plans were presented to the Board.

Jeremy Wood with Northern Plains Engineering met the Board. The Highway 10 seal coat is finalized just waiting to hear back from the contractors on the quantity on the project. Discussion was held on the 49<sup>th</sup> Street project and the submitted pay estimate and the difference in the quote of the project to the submitted bill was due to the error in the project specs on the correct size of pipe. Commissioner Maus made a motion to pay the vouchure to Noll Construction, LLC for \$61,950.75 for the 49<sup>th</sup> Street project and Commissioner Tescher seconded. Motion carried.

1 pm was the advertised time for the Public Hearing to finalize the 2019 budgets and levy amounts. Ted Tescher joined the meeting. The floor was opened up for public input. Commissioner Maus made a motion to approve the 2019 budgets and levy amounts as presented and Commissioner Steffen seconded. Motion carried.



After further discussion Commissioner Maus made a motion to pay the vouchure submitted by Dion Steinley less the sales tax for a total payment of \$479.91 and Commissioner Steffen seconded. Motion carried.

Commissioner Steffen made a motion to adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:40 pm.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
OCTOBER 30, 2018 1:00 P.M.**

Vice Chairman Donald Maus called the meeting to order. Commissioner Harley Steffen was present for the meeting.

The purpose of this special meeting was to hold the hearing on the values that were set on the property turned back for taxes.

Commissioner Steffen made a motion to set the value of the following property: Lots 1-2 of Block 10, Hunter's 5<sup>th</sup> to the City of Beach at \$500 and Commissioner Maus seconded. Motion carried.

1 P.M is the time that the Board set for the Annual Sale on November 20, 2018 for this property.

Commissioner Steffen made a motion to adjourn and Commissioner Maus seconded. Motion carried. Vice Chairman Maus declared the meeting adjourned at 1:20 P.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
November 8, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Harley Steffen and Donald Maus, States Attorney Christina Wenko, Adam Smith and Gene Hamilton were present.

Commissioner Steffen made a motion to accept the agenda as is and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the October regular and special meeting minutes and Commissioner Steffen seconded. Motion carried.

Commissioner Maus made a motion to approve the prepaid and current vouchers for payment and Commissioner Steffen seconded. Motion carried.

Current business brought before the Board:

- Commissioner Steffen made a motion to sign the GIS Workshop subscription renewal and Commissioner Tescher seconded. Motion carried.

- Commissioner Steffen made a motion to sign the Detention Service Agreement for another 30 months and Commissioner Maus seconded. Motion carried.
- An application for abatement or refund of taxes was reviewed. Commissioner Tescher made a motion to reject an abatement for Sydney Hegge involving the property ALL SEC 9-138-103. The application had been filled out and signed as the current total true and full value of \$129,100. Hegge's application did not specify the amount of the reduction she was requesting as required by statute rather it was stated at the hearing she was requesting "something lower." In addition, Hegge identified the reason for the abatement based on accessibility. The information presented to the Board did not support a finding of lack of access. Commissioner Steffen seconded the motion. Motion carried.
- Commissioner Tescher made a motion to sign the Maintenance Certification County Federal Aid Project and Commissioner Maus seconded. Motion carried.
- Discussion was held on snow removal for the upcoming winter season. It was agreed the County will advertise for bids on the snow removal.
- States Attorney Christina Wenko gave the Board an update.

Discussion was held on various road topics.

Sheriff Scott Steele met with the Board to give them an update on the progress of the interview room remodel in the Sheriff's department.

Adam Smith met with the Board to discuss some issues that he has in regards to a building permit for the N1/2 Sec 4-139-105 parcel #02037500 with an address of 1654 36<sup>th</sup> St SW. After discussion the Board agreed that Smith will not be required to get a permit. It was agreed that States Attorney Christina Wenko and Tax Director Henry Gerving will get together to go through the verbage on the requirements of building permits for agricultural structures to avoid future confusion on what is required. Gerving will present the changes to the Zoning Board at the November meeting.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Krebs presented the Board with the compliance certification to be signed on the Beaver Creek Bridge. The Board agreed to sign the Western Dakota Energy Association Local Government LoadPass Permits agreement. Mowing of the County's shoulders are about complete. Wirtzfeld brought the Board up to speed on the Square Butte Road project. Discussion was held on the Five Point and Rocky Butte Bridge projects. Slope County requested additional gravel from the Finneman Pit to finish the John Brown Road project. The Board agreed to sell them up to 1500 yards of gravel to finish the project. Discussion was held on the Bonnie View Road. Wirtzfeld and the Board agreed that it needs spot graveling or graveling in its entirety.

Commissioner Steffen made a motion to adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 12:00 pm.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
NOVEMBER 20, 2018 1:00 P.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Don Maus and Harley Steffen along with Henry Gerving, Gene Hamilton and States Attorney, Christina Wenko were present for the annual sale of real estate forfeited to Golden Valley County for delinquent taxes.

The County advised that it was not warranting title to any of these properties and the buyer was put on notice they were purchasing the property under that premise.

There was no one present interested in bidding.

There was one property delinquent. Lots 1-2 of Block 10 Hunter's 5<sup>th</sup> to the City of Beach. Discussion was held on the specials that are assessed to the property in the amount of \$46,952.61.

The property of Lots 1-2 of Block 10 Hunter's 5<sup>th</sup> to the City of Beach did not have a bid. The property will still be available for purchase with the minimum bid set at \$500. Any bids can be submitted in writing to the County Auditor which will be presented to the Board for acceptance or not.

One bid was received for snow removal. Tescher Fencing LLC sent a bid for \$75/hour for removal done with skidsteer with bucket and sweeper and \$30/hour for removal done on foot with shovel or snow blower. Commissioner Maus made a motion to award Tescher Fencing LLC the snow removal and Commissioner Steffen seconded. Roll call vote: Maus-yes, Steffen-yes, Tescher abstained from voting. Motion carried.

Mark Hardy joined the meeting.

Commissioner Tescher made a motion to reopen the bidding for the property to be sold for delinquent taxes, and Commissioner Steffen seconded. Motion carried. Discussion with held with Mark Hardy on the details of the property up for sale. After reviewing the specials on the property Hardy decided that he was not interested in the property and there was no additional bidders. Commissioner Tescher made a motion to close the bidding and Commissioner Maus seconded. Motion carried.

Further discussion was held on the property and specials regarding NDCC Section 57-28-17, which allows any property not sold at the November meeting may be sold by private sale free of a lien if the governing body of the city in which the property is located finds that the sum of the minimum sale price and the unpaid special assessment exceeds the market value of the property. If the governing body of the city makes this finding, it may cancel all or part of the special assessment lien against the property to reduce the lien to an amount which, when added to the minimum sale price, will be equal to the market value of the property.

Commissioner Steffen made a motion that the County would propose waiving \$8000 in specials and that States Attorney Christina Wenko will work with County Auditor Tamra Sperry to compose a letter to the City of Beach proposing to match the \$8000 for a total of \$16,000 in reductions on the specials and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to adjourn and Commissioner Steffen seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:48 P.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
December 4, 2018 9:00 A.M.**

Commissioner Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul Schmitz along with Gene Hamilton were present.

Commissioners Steffen, Schmeling and Schmitz re-read the Oath of Office that was read, signed and notarized prior to December 1<sup>st</sup> as that is when they took office.

Commissioner Schmitz made a motion to appoint Commissioner Harley Steffen as Chairman and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmeling made a motion to appoint Commissioner Schmitz as Vice-Chairman and Commissioner Steffen seconded. Motion carried.

Commissioner Schmitz made a motion to accept the agenda as is and Commissioner Schmeling seconded. Motion carried.

Commissioner Steffen made a motion to approve the November regular and special meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling made a motion to approve the prepaid and current vouchers for payment and Commissioner Steffen seconded. Motion carried.

Current business brought before the Board:

- The Board set December 27, 2018 at 9 am for the date and time of the final meeting for 2018 to pay final bills and attend to final business for the year.
- Commissioner Steffen made a motion to appoint Commissioner Schmitz to the Social Board to replace past Commissioner Troy Tescher and Commissioner Schmeling seconded. Motion carried.
- Commissioner Schmeling made a motion to appoint Commissioner Steffen to the Library Board to replace past Commissioner Donald Maus and Commissioner Schmitz seconder. Motion carried.
- Commissioner Schmeling made a motion to amend the Library budget by \$13,036.82 to cover the expense line item of insurance out of pocket and Commissioner Schmitz seconded. Motion carried.
- Commissioner Schmeling made a motion to amend the County Road and Bridge budget by \$65,000 due to the 47<sup>th</sup> street project that was not originally budgeted for and Commissioner Schmitz seconded. Motion carried.

- Commissioner Schmitz made a motion to transfer \$4,000 per 2018 budgets from Wireless 911 to County 911 fund retro-active to November 15, 2018 and Commissioner Schmeling seconded. Motion carried.
- Commissioner Schmeling made a motion for Chairman Steffen to sign the certificate of levy for the Health District Budget for the year ending December 31, 2019 and Commissioner Steffen seconded. Motion carried.
- Due to the January 2019 meeting falling on the New Years Day Holiday the meeting will be moved to Thursday, January 3, 2019.
- Commissioner Schmeling made a motion to adopt the following resolution:

**RESOLUTION NO. 2018 - 17**

A RESOLUTION OF THE GOLDEN VALLEY COUNTY COMMISSION  
AMENDING THE EMPLOYEE HANDBOOK REGARDING VACATION  
BENEFITS

WHEREAS, the County has an Employee Handbook which outlines vacation benefits for employees; and

WHEREAS, the County's Employee Handbook does not provide that an employee can donate vacation time to another employee; and

WHEREAS, the County seeks to amend its policy regarding the donation of vacation time; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Golden Valley County hereby amend the Vacation Benefits Section of the Employee Handbook as follows:

An employee may donate his or her accumulated vacation time to another employee as long as his or her accumulated vacation time does not go below one hundred twenty (120) hours.

Dated this 4th day of December 2018.

APPROVED:

\_\_\_\_\_, Chairman  
Board of Commissioners  
County of Golden Valley

ATTEST:

\_\_\_\_\_  
Tamra Sperry  
Golden Valley County Auditor

and Commissioner Schmitz seconded. Motion carried.

- County Auditor Tamra Sperry presented the Board with an application for abatement of taxes from Barry Schafer. Commissioner Schmeling made a motion to accept the

abatement due to a nonexisting improvement assessed on parcel 11-0-02769500 NW1/4 Sec 11-141-104 and Commissioner Schmeling seconded. Motion carried.

Tax/Zoning Director Henry Gerving met with the Board. Commissioner Schmeling made a motion to approve the following two zoning recommendations:

**ORDINANCE NO. 2019-1**

AN ORDINANCE AMENDING THE ZONING CODE

WHEREAS, the County of Golden Valley has adopted a Zoning Code; and

WHEREAS, Article VI Section 6.5 outlines the requirements for Permits, Procedures and Fees; and

WHEREAS, the County of Golden Valley seeks to amend its requirements regarding building permits for agricultural buildings; and

NOW, THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Golden Valley County, North Dakota, as follows:

Section 1: An amendment to the Zoning Code is hereby approved as follows

6.5 Permits, Procedures, and Fees

Permits are required for all Buildings and conditionally permitted uses in all districts in accordance with this ordinance and said permits shall be received by the applicant before physical action on the use may be taken and must be complied with. A fee is required for all Buildings, except, agricultural buildings in an agricultural district, which will be determined by the zoning director at the time of application for the permit. Said fee shall be paid to the County Auditor. All fee payments shall be deposited in the county general fund.

6.5.1 Building Permits

A building permit is required prior to the construction or moving in of any building or structure and whenever the outside dimensions of an existing building are altered. The conditions of the permit must be adhered to. To receive a building permit, an application which shall include the following shall be submitted to the zoning director.

- 1) Description of the nature or function of the building, structure or addition.
- 2) Description of the size, principle construction materials used and cost of the building, structure or addition.

- 3) A legal description of the property and a plat map of a reasonable scale which shows the size of building or structure, its position on the lot and surrounding yard dimensions.
- 4) Must demonstrate compliance with district requirements and permitted uses.
- 5) A building permit shall be valid for a period of one year from the date of issuance. The term of the permit may be extended for good cause shown.
- 6) The fee schedule for building permits shall be determined by the County Commission.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

\_\_\_\_\_  
 \_\_\_\_\_, Chairman  
 Board of County Commissioners

ATTEST

\_\_\_\_\_  
 Tamra Sperry  
 County Auditor

First Reading: January 3, 2019

Second Reading: \_\_\_\_\_

Final Passage: \_\_\_\_\_ and to appoint Commissioner Schmitz to replace past Commissioner Troy Tescher and appoint Troy Tescher to fill Paul Schmitz position to the Zoning Board and Commissioner Steffen seconded. Motion carried.

DES Rachel Keohane met with the Board to discuss the FEMA maps that are currently being updated and to discuss the importance of LEPC meetings and attendance.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Krebs presented the Board with change order #3 on the Beaver Creek Bridge project for channel excavation.

Wirzfeld recommended the Board sign the change order. Commissioner Schmeling made a motion to sign the change order and Commissioner Schmitz seconded. Motion carried. Krebs updated the Board on the status of the Mosher Road Bridge. The Square Butte Raod project is on hold until Spring as the archeology mononitoring can not be done with frost in the ground. Wirtzfeld updated the Board on other projects.

Commissioner Steffen made a motion to adjourn and Commissioner Schmitz seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 12:03 P.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
December 27, 2018 10:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul Schmitz along with States Attorney Christina Wenko and Ollie Golberg were present.

Commissioner Schmitz made a motion to accept the agenda with the change of taking Doug Wegh off the agenda as he cancelled due to weather and has re-scheduled for the January 2019 meeting and Commissioner Schmeling seconded. Motion carried.

Ollie Golberg with Buffalo Gap Guest Ranch met with the Board to renew his beer and liquor license for 2019. Commissioner Schmeling made a motion to approve the renewal of the beer and liquor license for 2019 and Commissioner Schmitz seconded.

Commissioner Steffen mentioned that there needs to be support from Golden Valley County in regards to the Social Services upcoming changes at legislature and the importance of attending those meetings.

States Attorney Christina Wenko discussed with the Board the role of a Commissioner.

Commissioner Schmeling made a motion to approve the final vouchers for 2018 and Commissioner Steffen seconded. Motion carried.

Current business brought before the Board:

- Commissioner Steffen made a motion to appoint Susan Marman to the Library Board for a 3 year term to replace Beverly Kukowski and Commissioner Schmeling seconded. Motion carried.
- Commissioner Schmitz made a motion to amend the Library budget by \$3,500 for shelving that was purchased, the Unorganized Township budget by \$17,106.65 for the service the County provided for 2018 and the County Road and Bridge budget by \$609,406.90 for the Beaver Creek Bridge project that was not originally budgeted for in 2018 and Commissioner Schmeling seconded. Motion carried.
- Chairman Steffen signed the County Federal Aid Program for 2019.

Commissioner Schmeling made a motion to adjourn and Commissioner Steffen seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 10:23 A.M.