

Commissioner Thompson made a motion to approve a 2010 Homestead Credit Abatement Application and Commissioner Steffen seconded the motion. Motion carried unanimously.

The Board set Tuesday, February 22nd at 1:00 P.M. as the date and time for the annual County/Township meeting.

The Board reviewed the Treasurer's bi-annual report:

GOLDEN VALLEY COUNTY TREASURER
Beach, North Dakota

Ledger balance for period 7-1-10 through 12-31-10

BALANCE 7-1-2010	\$6,041,707.12		
JULY COLLECTIONS	\$251,651.42	JULY PAYMENTS	\$315,381.25
AUG. COLLECTIONS	\$256,574.80	AUG. PAYMENTS	\$325,690.95
SEPT. COLLECTIONS	\$282,571.05	SEPT. PAYMENTS	\$425,194.61
OCT. COLLECTIONS	\$320,920.51	OCT. PAYMENTS	\$327,555.94
NOV. COLLECTIONS	\$155,596.61	NOV. PAYMENTS	\$352,127.54
DEC. COLLECTIONS	\$1,054,604.68	DEC. PAYMENTS	\$770,857.42
		BALANCE 12-31-2010	\$5,846,818.48
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	\$8,363,626.19		\$8,363,626.19
BALANCE 12-31-2010	\$5,846,818.48	BANK DEPOSITS	\$1,221,757.19
		LIBR. CD & SAVINGS	\$ 57,576.91
		CERT. OF DEPOSIT	\$4,259,214.16
		CASH ITEMS	\$ 86.64
		CHECKS & DRAFTS	\$ 302,927.25
		CASH ON HAND	\$ 5,256.33
.....			
TOTAL	\$5,846,818.48		\$5,846,818.48

GOLDEN VALLEY CO. TREASURER

Chairman Quale signed a Highway Easement Deed between USA-DOT and Golden Valley County for easements for Forest Highway 4 (County Highway 1746).

Commissioner Thompson made a motion to amend the County Agent budget by \$200.00 for snow removal expense and Commissioner Steffen seconded the motion. Motion carried unanimously.

DES Director Brenda Frieze met with the Board to discuss the Homeland '10 Grant the County received for a new county repeater for \$14,813.84. Brenda stated that the County will have to purchase a new base station for the County repeater by 2013 and she will look into getting some grants for this station. Brenda attended the first meeting for the new Multi-Jurisdictional Multi-Hazard Mitigation Plan which consists of Golden Valley, Billings and Dunn County. They have to have an approved plan in order for the jurisdictions to qualify for FEMA funding.

Road Foreman Pete Wirtzfeld met with the Board to discuss the snow situation in the County. Chairman Quale made a motion to lease a bull dozer for snow removal and Commissioner Steffen seconded the motion. Motion carried unanimously.

The Chairman signed a Maintenance Certification for County Federal Aid Projects for the ND Department of Transportation. The Chairman also signed the NDDOT maintenance Agreement for County/Township Roadways within NDDOT Right of Way. Commissioner Thompson made a motion to apply to the Forest Service for easements on Road #722 and Commissioner Steffen seconded the motion. Motion carried unanimously. The Board also signed a modified Schedule "A" agreement between the County and the US Forest Service.

Road Foreman Pete Wirtzfeld and Tim Kelly from Kadrmas, Lee & Jackson, Inc. met with the Board to discuss current and future road projects.

Chairman Quale declared the meeting adjourned at 2:45 P.M.

ATTEST:

Cecilia Stedman, Auditor

David Quale, Chairman, County Commissioners



STATE OF NORTH DAKOTA)
)SS
COUNTY OF GOLDEN VALLEY)

BOARD OF COUNTY COMMISSIONERS

MINUTES OF PROCEEDINGS
FEBRUARY 22, 2011 1:00 P.M.

Chairman Dave Quale called the meeting to order. Commissioners Harley Steffen and John Thompson were present.

The purpose of this special meeting was to hold the annual County/Township meeting. Eight Township officers representing 6 of the 10 organized townships were present for this meeting along with Road Foreman Pete Wirtzfeld.

Chairman Quale welcomed the group and thanked them for coming. Quale asked the group that in the future if they plan to close a township road due to snow, to let the post office and schools know if that road is currently being used as a mail or bus route.

Commissioner Steffen presented a copy of the State and Local Tax Guide from the State Tax Commissioner's Office and stated that Golden Valley County had the biggest decrease in taxes in the state.

Commissioner Thompson asked the group to let the County know if they are aware of any gravel in the northern part of the County for the county to crush. Thompson also informed the group that the County will be updating their zoning ordinances this year.

Road Foreman Pete Wirtzfeld spoke on the following topics:

- equipment rates will be the same as last year but may be re-evaluated this fall
- the County is leasing a dozer for snow removal and could do work for the townships @ \$110/hr.
- the County's culver policy will remain the same
- surfacing that was done last year and crushing done in 2010 and planned for 2011
- work done on a snow trap on County Rd 11 north of Sentinel Butte
- projects done in 2010 and planned for 2011
- the County upgraded their motor graders last fall and added a 4th motor grader

Other topics covered were the Oil Impact Funds, the Infrastructure Fund and increased traffic concerns due to more oil industry in the County. Andrew Smith from Beach Civil Township thanked Pete and the Commissioners for their help in snow removal this winter.

Chairman Quale declared the meeting adjourned at 2:00 P.M.

ATTEST:

Cecilia Stedman, Auditor

David Quale, Chairman, County Commissioners

Chairman Dave Quale called the meeting to order. Commissioner Harley Steffen was present along with States Attorney Charles J. Peterson. Commissioner John Thompson was absent.

Chairman Quale made a motion to approve the March minutes and Commissioner Steffen seconded the motion. Motion carried unanimously.

Chairman Quale made a motion to reappoint Gene Skoglund, Paul Schmitz and John Thompson to the County Zoning Board and Commissioner Steffen seconded the motion. Motion carried unanimously.

County Recorder/Clerk of Court Susan Davidson met with the Board to discuss the need for extra help in the Recorder's Office due to the increase of oil and gas leases the County has received. Commissioner Steffen made a motion to approve of a permanent, part-time position for the Recorder's Office and Chairman Quale seconded the motion. Motion carried unanimously. Susan will hire Deputy Auditor/Treasurer Crystal Nesvig for this position, making Crystal a full time county employee.

States Attorney Charles Peterson updated the Board on cases his office is covering for the County.

Kelly Cooper, President of the Bank of the West, Janel Ordahl, Financial Services Investment Operator of BancWest Investment Services, Amy Schweitzer, V.P./Area Manager of BancWest Investment Services and Jason Bierman with Hartford met with the Board and a few county employees to discuss the County's current retirement plan and options for the future.

Sheriff Scott Steele met with the Board to inform them that he is taking applications for the deputy position vacated by Deputy Johnson, that he is receiving bids for a new patrol unit and to discuss the county's excess property auction that is planned for the near future.

The Auditor informed the Board that the County's 2011 PILT (Payment in Lieu of Taxes) came in at \$1,093,467.99. The Board will meet with the Schools at their May meeting to discuss the disbursements of these funds.

The Board adjourned as the Board of County Commissioners and convened as the County Park Board along with Park Board member Kim Nunberg. Park Board member Brian Keohane was not present for this meeting. Letters of request for funds were read from the Spirit of the West, Pheasants Forever and the Beach Golf Assn. Jim Groll represented the Beach Golf Assn., Ron Barthel requested funds for the Golva Park projects and fire works display, Rick Olson requested funds for Sentinel Public Rec for re-wiring the gym, Ashley Ueckert requested funds for the Fair Board for entertainment expenses at the fair and Janie Rathbun requested funds for the swimming pool. Quale made a motion to give \$5000.00 to the Beach City Park for the swimming pool, and give \$1000.00 each to Spirit of the West, the Beach Golf Assn., Golva Park, Sentinel Public Rec and the County Fair Board for expenses and Steffen seconded the motion. Motion carried unanimously. The Board felt that the Pheasants Forever Organization didn't really qualify as a County organization. There was discussion regarding replacing Brian Keohane

on the County Park Board per Keohane's request but no action was taken. Nunberg made a motion to adjourn at 11:25 and Steffen seconded the motion. Motion carried unanimously.

The Board reconvened as the Board of County Commissioners.

County Agent Ashley Ueckert met with the Board to request amending her County Agent Budget to include \$500.00 to hire someone to clean their office. Chairman Quale made a motion to amend the County Agent Budget by \$500.00 to pay someone \$10.00/hr. for cleaning the office and Commissioner Steffen seconded the motion. Motion carried unanimously.

Zoning Director Stacey Swanson met with the Board with a pipeline permit for Bear Paw Energy. Chairman Quale made a motion to approve the pipeline permit in the NW1/4 of Section 13-143-103 for Bear Paw Energy and Commissioner Steffen seconded the motion. Motion carried unanimously. Stacey also reported on the progress of the Zoning Ordinances and Comprehensive Plan being done by RC & D.

Janet Prchal from Hulsing & Associates Architects and Chris Wentz from CW Structural Engineers met with the Board and Al Miller and Gene Skoglund from the County ADA Board, to discuss options for making the courthouse accessible. Prchal and Wentz were given a tour of the courthouse by Miller and Skoglund and will get back to the Board with some recommendations and prices. Richard Volesky from the Golden Valley News was also present for this discussion and tour.

The Board was informed that the County's 2011 NDIRF conferment of benefits was \$9071.00 and will be credited back to those funds which paid the premiums.

2:00 P.M. was the advertised time for opening bids on Road Project CP-1711(10)02 for the Knutson Creek/Lardy corner project. Road Foreman Pete Wirtzfeld, Tim Kelly from Kadrmas, Lee & Jackson, Inc., Wayne Wilson from Wilson Construction, Inc. and Richard Volesky from the Golden Valley News were all present for this bid opening.

The following four bids were received for this project:

Onsite Improvements, Inc.	\$286,389.00
Gratech Company	\$427,123.21
Wilson Construction, Inc.	\$263,074.98
Edward Schwartz Construction	\$305,545.12

Chairman Quale made a motion to award the bid to Wilson Construction, Inc. for the low bid of \$263,074.98 and Commissioner Steffen seconded the motion. Motion carried unanimously. Commissioner Steffen made a motion to authorize the Chairman to sign the agreement between the County and Wilson Construction when it arrives and Chairman Quale seconded the motion. Motion carried unanimously.

2:30 P.M. was the advertised time for opening the bids for a payloador. Greg Ditsworth, Area Financial Manager and Sales Manager Justin Schulz from RDO Equipment Company were

Commissioner Steffen made a motion to transfer \$100,000.00 from the County Poor Fund into the Social Service Fund and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Steffen made a motion to appoint Attorney Thomas A. Gehrz, from the Mackoff Kellogg Law Firm, as an assistant States Attorney for Golden Valley County and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion to approve of a Gaming Site Application for Home on the Range of 2011 and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion to appoint Crystal Nesvig, to replace Brian Keohane, on the County Park Board and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion to have the Chairman sign the Juvenile Detention Service Contract between the County and the State of North Dakota Department of Corrections and Rehabilitation's and Youth Correctional Center and Commissioner Steffen seconded the motion. Motion carried unanimously. This contract will be in place from June 1, 2011 through May 31, 2014.

Zoning Director Stacey Swanson met with the Board to present a conditional use and zoning permit of John and Eileen Schwichtenberg for building a commercial shop in the SW ¼ of Section 19-139-105. Commissioner Thompson made a motion to approve of this permit, per the recommendation of the Zoning Board, and Commissioner Steffen seconded the motion. Motion carried unanimously.

Zoning Director Stacey Swanson and Trish Feiring and Christi Strobbe from the NRCS Office met with the Board regarding a variance for Mark and Christi Strobbe for a shelterbelt on the south side of 30th ST SW in the NW ¼ of Section 1-140-106. The Zoning Board had denied this variance as they felt it would be a snow hazard. Feiring stated that this shelterbelt would be within NRC'S guidelines and would be used as a living snow fence. Commissioner Thompson made a motion to go along with the Zoning Board's recommendation and deny this variance and Commissioner Steffen seconded the motion. Motion carried unanimously. Feiring asked to be put on the May 23rd Zoning Board agenda to discuss this with the Zoning Board again.

Tax Director, Zoning Director and 911 Coordinator Stacey Swanson submitted a letter or resignation to the Board effective May 17, 2011. Chairman Quale made a motion to accept Stacey's resignation and Commissioner Thompson seconded the motion. Motion carried unanimously. The Board thanked Stacey for the fine job she has done for Golden Valley County.

Mark Feland from RDO Equipment met with the Board to have the Chairman sign the purchase order for the JD644 pay loader. Road Foreman Pete Wirtzfeld joined the meeting at this time. The group discussed the dozer the County is leasing from RDO. Commissioner Thompson made a motion to continue to lease the 2011 JD 750J dozer for five years with a buyout option at the end of the five years and Commissioner Steffen seconded the motion. Motion carried unanimously. The annual lease payment will be \$17,908.51.

Beach School Superintendent Larry Helvik, Lone Tree School Board member Paul Schmitz and Road Foreman Pete Wirtzfeld met with the Board to discuss the 2011 PILT (Payment in Lieu of Taxes) payment of \$1,093,467.99. After some discussion Commissioner Thompson made a motion to disburse the 2011 PILT payment using the same percentages and last year and Commissioner Steffen seconded the motion. Motion carried unanimously. The disbursements will be as follows: 7 1/2 % to Beach School District or \$82,010.10, 3% to Lone Tree School District and Sentinel Township or \$32,804.04 each, \$500.00 to each of the 6 unorganized townships with Forest Service Lands or \$3000.00 and the balance of \$942,849.81 to the Road Reserve Fund.

Gary Brennan and John Broz from Broz Engineering of Bowman met with the Board and Road Foreman Wirtzfeld to introduce themselves and explain the services their firm has to offer.

Road Foreman Wirtzfeld discussed various road department issues with the Board.

Chairman Quale declared the meeting adjourned at 4:30 P.M.

ATTEST:

Cecilia Stedman, Auditor

David Quale, Chairman, Co. Commissioners

STATE OF NORTH DAKOTA)
)SS
COUNTY OF GOLDEN VALLEY)

**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS**

17 County employees met with the Board to discuss the County's current retirement plan and any other concerns they might have. The Board will leave the retirement plan as currently in place with either Expert Plan through the Bank of the West or with Vanguard.

Commissioner John Thompson and States Attorney Charles J. Peterson joined the meeting at this time.

Commissioner Steffen made a motion to approve the May minutes and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Steffen made a motion to reappoint Darlene Lardy to another 3 year term on the County Reorganization Committee for the County School Districts and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion to appoint David Bares to the County Weed Board, to replace Mike Van Horn who asked to be taken off the Board, and Commissioner Steffen seconded the motion. Motion carried unanimously.

Tax Director Henry Gerving met with the Board to discuss his wages, hours and duties as Tax and Zoning Director. Commissioner Steffen made a motion to leave the Zoning Director Wage at \$100.00 per month and set the Tax Director wage at \$2000.00 per month and Commissioner Thompson seconded the motion. Motion carried unanimously.

The Auditor informed the Board of the individuals who were selected and approved by the various entities for the County Redistricting Board, that is appointed every 10 years after the new Census figures are available. Commissioner Thompson made a motion to approve of the following members on the County Redistricting Board: County Commissioner Chairman Dave Quale, States Attorney Charles J. Peterson, Steve Raisler representing the organized townships, Walter Losinski representing the 3 cities and Duane Maus as a citizen at large along with County Auditor Ceil Stedman as a non-voting member of the Board and Commissioner Steffen seconded the motion. Motion carried unanimously. This Board agreed to wait and meet once all the figures are put together for the 3 Commissioner Districts.

Commissioner Steffen made a motion to adopt the following Resolution, which was verbally approved by the Board at an earlier date for the Chairman to sign, and Commissioner Thompson seconded the motion. Motion carried unanimously.

RESOLUTION 2011-13

WHEREAS, Golden Valley County, North Dakota has experienced a severe 2010-2011 winter with heavy snowfall, gusty winds, freezing rains, and blizzard conditions; and

WHEREAS, winter conditions caused road closures that prevented access to homes and delays in response time for emergency services; and

WHEREAS, winter storms have produced whiteout conditions making travel hazardous, prompting county officials to potentially shelter residents and stranded motorists; and

WHEREAS, farmers and ranchers are experiencing a significant loss of livestock and downed fence line due to harsh winter conditions; and

WHEREAS, snowmelt from the winter caused high water tables throughout the county which have created hardships for residents who have reported seepage into basements; and

WHEREAS, the April 29 – May 1, 2011 storm which brought 13 + inches of wet, heavy snow which have disrupted operations of sump pumps, and rain in excess of 2 inches on May 9 and May 10, 2011 caused additional damages to public and private property; and

WHEREAS, continued response and restoration activities may have a serious financial effect of the utility companies, townships, cities and Golden Valley County in general.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Golden Valley County Commissioners declares an emergency exists in Golden Valley County, North Dakota.

Dated at Beach, North Dakota this 16th day of May, 2011.

David L. Quale, Chairman
Golden Valley County Commissioners

Commissioner Steffen made a motion to reappoint Kim Nunberg as the County's Representative on the SW Rural Economic Area Partnership (SW REAP) Board and Commissioner Thompson seconded the motion. Motion carried unanimously.

The Auditor informed the Board that her deputy Crystal Nesvig has completed her 6 months probationary period. Commissioner Thompson made a motion to give Crystal a 50 cent and hour raise and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion to amend the General budget by \$6500.00 to cover the wages for Crystal since she was put to full time as deputy Auditor/Treasurer/Register of Deeds and Commissioner Steffen seconded the motion. Motion carried unanimously.

Discussion was held regarding courthouse accessibility and a proposal the Board received from Hulsing & Associates Architects. Commissioner Steffen made a motion to move ahead and have an assessment of the courthouse done and hire Hulsing & Associates Architects for the

Courthouse accessibility project and Commissioner Thompson seconded the motion. Motion carried unanimously.

Ron Jablonski, Tina Thornton and Russ Walsh from the US Forest Service and Road Foreman Pete Wirtzfeld met with the Board to go over their annual Schedule A,B & C Road Cooperative Agreements, easements, gravel & scoria pits, erosion on roads and an update on the Williams Dam Project.

Dan Buchholz representing the Central and Beach Fire Departments met with the Board to discuss possible funding for the auto extrication service they provide for the entire county. At the current time there are no fees charged for these services which cost the fire departments time and money every time they are called out on an accident. States Attorney Peterson advised Buchholz to work with the Ambulance Board on possibly charging fees for these services or the Ambulance Board increasing their levy to help cover these costs.

Dennis Dietz stopped in the meeting to thank the Board for the County's help with the road north of Sentinel Butte and for the chip sealing done in Sentinel Butte.

Commissioner Thompson made a motion to approve new budgets for Homeland '08, Homeland '09, Homeland '10 and the new 24-7 fund for 2011 and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Steffen made a motion to approve funding for the 2012 Health Maintenance Program of \$3750.00 and Commissioner Thompson seconded the motion. Motion carried unanimously.

The Auditor informed the Board that the State rates for meals will be going up on August 1, 2011 which the county is mandated to follow.

The Auditor informed the Board that she will be attending her annual Auditor's Convention in Grand Forks from June 21st – 24th. The Board also approved of the Auditor attending an ILG class on redistricting in Bismarck on July 13th.

1:00 P.M. was the advertised time for the annual County Equalization Meeting. Tax Director Henry Gerving reviewed changes with the Board since the 2010 taxes. There will be a 7% increase to the cropland soil assessments and a 2% increase in the non-cropland soil assessments for 2011 in order to be in tolerance with the State values.

The Board met as the Unorganized Township Board. Commissioner Steffen made a motion that a finding be made that all classifications of property have been reviewed and find them proper as assessed and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion that a finding be made that there were no Exemption Applications and Homestead Credit Applications to be reviewed and Commissioner Steffen seconded the motion. Motion carried unanimously. Commissioner Thompson made a motion that a finding be made that the overall Assessment Roll for the Unorganized Townships for 2011

has been reviewed and found properly assessed and Commissioner Steffen seconded the motion. Motion carried unanimously. Commissioner Steffen made a motion that based on the preceding findings, the Board declare the Assessment Roll for 2011 for the Unorganized Townships equalized and Commissioner Thompson seconded the motion. Motion carried unanimously. The Board adjourned as the Unorganized Township Board at 1:10 P.M.

The Board met as the County Equalization Board. Various changes were reviewed by the Board. Commissioner Steffen made a motion to recommend a reduction in value for parcel #21-1-05438000 by \$1700.00 due to an adjustment for a creek and Commissioner Thompson seconded the motion. Motion carried unanimously. Commissioner Thompson made a motion to recommend and increase in value for parcel #8-01797500 by \$500.00 for 3 acres put back to ag values and Commissioner Steffen seconded the motion. Motion carried unanimously. Commissioner Steffen made a motion to recommend a reduction in value for parcel #11-2-02831500 by \$300.00 for 3 acres removed as ag acres and Commissioner Thompson seconded the motion. Motion carried unanimously. Commissioner Thompson made a motion to recommend and increase in values for parcel #8-01899500 by \$1300.00 and parcel #8-01914000 by \$2000.00 since these parcels went from exempt property to taxable property and Commissioner Steffen seconded the motion. Motion carried unanimously. Commissioner Steffen made a motion that a finding be made that all classifications of property have been reviewed and found properly assessed and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion that a finding be made that the Board reviewed all Exemption Applications, including Veteran's Exemptions, and Homestead Credit Applications and found them properly assessed and Commissioner Steffen seconded the motion. Motion carried unanimously. Commissioner Steffen made a motion that a finding be made that the overall Assessment Roll for Golden Valley County for 2011 has been reviewed and found properly assessed and Commissioner Thompson seconded the motion. Motion carried unanimously. Commissioner Thompson made a motion that based on the preceding findings, the Board declare the assessment Roll for 2011 for Golden Valley County equalized and Commissioner Steffen seconded the motion. Motion carried unanimously. The Board adjourned as the County Equalization Board at 1:30 P.M.

Commissioner Thompson made a motion to transfer \$213,500.00 from the Road Reserve Fund into the Special County Road Fund, per the 2011 approved budgets, and Commissioner Steffen seconded the motion. Motion carried unanimously.

Joanne Beckman, Energy Impact Symposium Coordinator from Dickinson State University, John Hurlimann, Director of the Office of Extended Learning from Dickinson State University and Tim Moore, Director of Economic Development from Senator Kent Conrad's Office met with the Board and Road Foreman to discuss impacts the County has been having with the oil industry. They are working on a two-year symposia project sponsored by a grant from the US Department of Energy. Erin Wanner, a Contract Land man for Whiting Oil & Gas Corp. was also present for this meeting. The group discussed oil impact concerns such as roads, housing, workforce, surfacing for roads and increased cases for the Sheriff and Social Service Offices.

3:00 P.M. was the advertised time for opening the bids for a new mower. Road Foreman Pete Wirtzfeld was present for the bid opening. A bid was received from Dakota Farm Equipment for a John Deere mower and offset hitch for \$39,150.00. Commissioner Steffen made a motion to accept a late mower bid from West Plains Inc. and Commissioner Thompson seconded the motion. Motion carried unanimously. West Plains Inc. bid a Schulte mower and offset hitch for \$35,300.00. Commissioner Thompson made a motion to accept the low bid from West Plains Inc. for a Schulte mower for \$35,300.00, to be paid out of the Special County Road Fund, and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion to approve a Waterline Easement between the County and Dale Maus to cross County Road 11 in the NE ¼ of Section 34-141-104 and Commissioner Steffen seconded the motion. Motion carried unanimously.

The Chairman signed a Road Release Statement for the road used as a haul road for Project SC-FHC-1746(054).

Road Foreman Pete Wirtzfeld and Tim Kelly from Kadrmas, Lee & Jackson, Inc. met with the Board to discuss various road projects, the road damage on the road going up to Sentinel Butte Hill and road department concerns.

Chairman Quale declared the meeting adjourned at 4:30 P.M.

ATTEST:

Cecilia Stedman, Auditor

David Quale, Chairman, County Commissioners

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STATE OF NORTH DAKOTA)
)SS
COUNTY OF GOLDEN VALLEY)

BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
JULY 12, 2011 9:00 A.M.

Chairman Dave Quale called the meeting to order. Commissioners John Thompson and Harley Steffen were present along with States Attorney Charles J. Peterson.

Commissioner Steffen made a motion to approve the June minutes and Commissioner Thompson seconded the motion. Motion carried unanimously.

Discussion was held regarding HB1194.

States Attorney Peterson updated the Board regarding cases he is covering for the County.

Commissioner Steffen made a motion to approve of an Electrical Easement between Golden Valley County and Goldenwest Electric Co-op, Inc. for a push pole in the County R-O-W on the west side of 169th Ave SW in Section 23-139-106 and Commissioner Thompson seconded the motion. Motion carried unanimously.

The 2011 Bureau of Land Management (BLM) payment came in at \$28,188.00. Commissioner Steffen made a motion to transfer \$27000.00 from the BLM Fund into the Special County Road fund, per the 2011 budgets, and Commissioner Thompson seconded the motion. Motion carried unanimously.

Janet Prchal from Hulsing & Associates Architects met with the Commissioners and the County ADA Board consisting of Chairman Dave Quale, States Attorney Charles Peterson, Treasurer Gene Skoglund and Custodian Al Miller regarding the structural evaluation of the County Courthouse done by Chris Wentz, P.E. of CW Structural Engineers, Inc. After reviewing the evaluation, Commissioner Steffen made a motion to proceed with the Schematic Design with Hulsing & Associates Architects and Commissioner Thompson seconded the motion. Motion carried unanimously.

Sheriff Scott Steele met with the Board to discuss the County/City of Beach Law Enforcement contract for 2012 and it was decided to request a 10% increase from the City for 2012. Steele also informed the Board of the bids he has received on the new vehicle for the sheriff's department and the Board agreed to go with the vehicle that comes with the equipment installed.

The following Treasurer's Semi-annual report was reviewed:

GOLDEN VALLEY COUNTY TREASURER
Beach, North Dakota

Ledger balance for period 1-1-11 through 6-30-11

BALANCE 1-1-2011	\$5,846,818.48		
JAN. COLLECTIONS	\$1,079,062.36	JAN. PAYMENTS	\$1,152,837.61
FEB. COLLECTIONS	\$1,074,183.22	FEB. PAYMENTS	\$ 436,551.44
MAR. COLLECTIONS	\$1,367,178.53	MAR. PAYMENTS	\$ 839,624.98
APR. COLLECTIONS	\$ 283,208.24	APR. PAYMENTS	\$ 306,293.32
MAY COLLECTIONS	\$1,235,261.40	MAY PAYMENTS	\$1,613,991.82
JUNE COLLECTIONS	\$ 517,002.31	JUNE PAYMENTS	\$ 487,993.76
		BALANCE 6-30-2011	\$6,565,421.61
TOTAL	\$11,402,714.54		\$11,402,714.54

BALANCE	6-30-2011	\$6,565,421.61	BANK DEPOSITS	\$1,580,578.34
			LIBRARY CD & SAV.	\$ 57,620.68
			CERT. OF DEPOSITS	\$4,918,411.08
			CASH ITEMS	\$ 86.64
			CHECKS & DRAFTS	\$ 2,927.25
			CASH ON HAND	\$ 5,797.62
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TOTAL		\$6,565,421.61		\$6,565,421.61

GOLDEN VALLEY COUNTY TREASURER

James J. Wosepka met with the Board to review the County's 2010 Audit Report. Commissioner Steffen made a motion to approve the 2010 Audit Report for Golden Valley County and Commissioner Thompson seconded the motion. Motion carried unanimously.

Tax Director Henry Gerving and Brian Rummel from ESP Computers of Dickinson met with the Board to discuss the computer in the Tax Director's Office and discuss suggestions for networking the computers in the courthouse in the future. Gerving also discussed some on-line classes he would like to take to speed up the process for him getting certified as Tax Director. Commissioner Steffen made a motion to buy a new computer for the Tax Director's Office and to allow Gerving to take these on-line classes and to pay for these expenses out of the General Contingency Fund and Commissioner Thompson seconded the motion. Motion carried unanimously. The Board will visit with Gerving about the computer networking proposal at budget time.

John Broz from Broz Engineering of Bowman met with the Board to discuss the Sentinel Butte to I-94 and Sentinel Butte to the Billings County Line road projects. Road Foreman Pete Wirtzfeld was also present for this discussion. The Board agreed to have Broz Engineering do the coring and survey to get some figures put together for these 2 road projects.

Lori Cook met with the Board and Road Foreman Pete Wirtzfeld regarding the tar she got on her vehicle while the road crew was working on Old Hwy 10 in June.

Road Foreman Pete Wirtzfeld and Tim Kelly from Kadrmas, Lee & Jackson, Inc. met with the Board regarding road department issues and road projects. Chairman Quale signed the Standard Form of Agreement between Golden Valley County and Wilson Construction, Inc. for the Knutson Creek Project.

Chairman Dave Quale declared the meeting adjourned at 4:30 P.M.

Attest:

Commissioner Thompson made a motion to amend the Capital Outlay Reserve Budget by \$75,000.00 for expenses that may be incurred with getting the Courthouse accessible and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Steffen made a motion to have the Chairman sign an Owner/Architect Agreement between the County and Hulsing & Associates Architects for the courthouse elevator addition and Commissioner Thompson seconded the motion. Motion carried unanimously.

Sheriff Scott Steele and Beach City Council Member Mark Benes met with the Board to discuss the County/City Law Enforcement Contract. Sheriff Steele also informed the Board that he is still waiting on quotes for the new patrol unit and that his office deputy Kayla Begger is resigning.

DES Director Brenda Frieze met with the Board regarding the 10% match the County owes for Homeland Grant '09. Commissioner Thompson made a motion to pay this 10% or \$104.60 out of the General Contingency Fund to close out the Homeland '09 Grant and Commissioner Steffen seconded the motion. Motion carried unanimously. Brenda also updated the Board on county radios and the oil rig fire last month.

2:00 P.M. was the advertised time for the annual SW District Health Unit Budget Hearing. Sherry Adams, Executive Officer of SW District Health Unit and Judy Curl, the County's representative on the District Board, met with the Board to discuss the District's 2012 budget. A joint County Commissioner meeting will be held on August 30th in Dickinson to finalize the District's 2012 budget.

Commissioner Steffen made a motion to appoint Ashley Ueckert to the County Weed Board, to replace Amy Northrop on this Board, and Commissioner Thompson seconded the motion. Motion carried unanimously.

Road Foreman Pete Wirtzfeld met with the Board regarding road department issues. Commissioner Thompson made a motion to appoint Pete Wirtzfeld as the County's Title VI Coordinator and Commissioner Steffen seconded the motion. Motion carried unanimously.

Tim Kelly from Kadrmas, Lee and Jackson, Inc. and Jeremy Wood from Northern Plains Engineering met with the Board and Road Foreman to discuss various road projects.

Chairman Quale declared the meeting adjourned at 4:30 P.M.

ATTEST:

Cecilia Stedman, Auditor

Dave Quale, Chairman Co. Commissioners



STATE OF NORTH DAKOTA)
)SS
COUNTY OF GOLDEN VALLEY)

**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
SEPTMEBER 8, 2011 9:00 A.M.**

Chairman Dave Quale called the meeting to order. Commissioners John Thompson and Harley Steffen were present.

Commissioner Steffen made a motion to approve the August minutes and Commissioner Thompson seconded the motion. Motion carried unanimously.

911 Coordinator Kayla Begger met with the Board to recommend Brenda Frieze as her replacement as the County's 911 Coordinator. Commissioner Thompson made a motion to appoint Brenda Frieze as the County's 911 Coordinator, to replace Kayla Begger, and Commissioner Steffen seconded the motion. Motion carried unanimously. The Board agreed to pay both Kayla and Brenda a September 911 salary since Kayla will be training Brenda this month.

Sheriff Scott Steele met with the Board to let them know that the County doesn't have enough items for an auction. The Board agreed to have the Sheriff and Auditor set a date for a silent and sealed bid auction to try and sell these items.

Commissioner Thompson made a motion to transfer \$335,000.00 from the Road Reserve Fund into the Road and Bridge Fund, per the 2011 budgets, and Commissioner Steffen seconded the motion. Motion carried unanimously.

Zoning Director Henry Gerving met with the Board to discuss an amendment to the County's Temporary Crew Housing Regulations as approved by the County Zoning Board on August 29, 2011. Commissioner Steffen made a motion to adopt the Temporary Crew Housing Amendment to the Golden Valley County Zoning Ordinances and Commissioner Thompson seconded the motion. Motion carried unanimously. Gerving also received permission from the Board to leave and help fight fires if he is called out during business hours.

Commissioner Steffen made a motion to amend the County Infrastructure by \$11600.36 to pay for some unorganized road expenses, per a motion from the December 28, 2010 meeting, and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Steffen made a motion to have the Chairman sign a letter of understanding between the County and James J. Wosepka, PC to have Wosepka's firm do the County's 2011 audit and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Steffen made a motion to have the Board approve of the SW District Health Unit's 2012 budget and levy, per the Joint County Commissioner meeting in Dickinson August 30th, and Commissioner Thompson seconded the motion. Motion carried unanimously.

The Board reviewed the proposed 2012 budgets from the department heads and various entities. The Board made some amendments to the budgets and have scheduled the annual budget hearing for October 4th at 10:00 A.M.

Road Foreman Pete Wirtzfeld met with the Board to discuss his proposed 2012 budgets and various road department issues. Commissioner Steffen made a motion to amend the Road Reserve budget by \$200,000.00 and to transfer \$200,000.00 from the Road Reserve Fund to the Special County Road Fund and Commissioner Thompson seconded the motion. Motion carried unanimously.

The Board and Road Foreman reviewed the County's 2012-2013 Federal Aid Program. Commissioner Steffen made a motion to have the Chairman sign the County's 2012-2013 Federal Aid Program, per amendments made by the Board, and Commissioner Thompson seconded the motion. Motion carried unanimously.

Chairman Quale declared the meeting adjourned at 4:30 P.M.

ATTEST:

Cecilia Stedman, Auditor

Dave Quale, Chairman, County Commissioners

STATE OF NORTH DAKOTA)
)SS
COUNTY OF GOLDEN VALLEY)

**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
OCTOBER 4, 2011 9:00 A.M.**

Chairman Dave Quale called the meeting to order. Commissioners Harley Steffen and John Thompson were present along with States Attorney Charles Peterson.

Commissioner Steffen made a motion to approve the September minutes and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Steffen made a motion to appoint John Kouba as the County's delegate to the ND State Fair meeting in Minot in November and Commissioner Thompson seconded the motion. Motion carried unanimously.

States Attorney Peterson updated the Board on cases he is covering for the County.

The Auditor informed the Board that no property was turned back to the County for delinquent taxes this year.

Judy Ridenhower met with the Board to see if the County would be interested in helping out with an all County school reunion for the County's Centennial next year. This reunion would be held in conjunction with the County Fair, Spirit of the West and Home on the Range Rodeo weekend. Judy said they are contemplating putting together a book for the school reunion. Commissioner Steffen made a motion to put \$3000.00 in the 2012 budget to help with the expenses of a County Centennial School Book and Commissioner Thompson seconded the motion. Motion carried unanimously.

10:00 A.M. was the advertised time for the annual County budget hearing. Dan Buchholz from the Beach Fire Department, Kitty Knapkewicz and Dawn Ueckert representing the Community Ambulance Service met with the Board to discuss levying extra ambulance mills to help cover costs for extrication expenses at accidents they are called out to cover. Buchholz presented a 10

year projected plan for acquisitions and expenditures for extrication. Buchholz also stated that they will be applying for Oil Impact Grants to help cover some of these costs. After further discussion, Commissioner Steffen made a motion to approve the 2012 budgets as amended by the Board and Commissioner Thompson seconded the motion. Motion carried unanimously.

County Agent Ashley Ueckert met with the Board to inform them that Jen Steiner will be resigning her position in the County Agent's office effective November 4, 2011. Commissioner Thompson made a motion to accept Jen Steiner's resignation and Commissioner Steffen seconded the motion. Motion carried unanimously. Ashley was given permission to begin advertising for this position. Ashley also asked to have Todd Earhart and Barb Oppegard appointed to the County Fair Board. Commissioner Steffen made a motion to appoint Todd Earhart and Barb Oppegard to the County Fair Board, to fill vacancies on this Board, and Commissioner Thompson seconded the motion. Motion carried unanimously. Ashley informed the Board that the Fair Board plans to make some improvements on the Blue Fair Building and asked the Board if the County would want to put any monies toward this project. The Board said this request could be part of the Fair Budget next year.

Sheriff Scott Steele met with the Board to discuss a meeting he had attended with the sheriff's in western North Dakota regarding the impact of oil activity in our counties. Steele also discussed various other issues in the Sheriff department regarding housing for his deputies and help from the County to get them housed. Commissioner Steffen made a motion to amend the 24/7 budget by \$500.00 due to the increased use of this program, and Commissioner Thompson seconded the motion. Motion carried unanimously.

Architect Jan Prchal from Hulsing & Associates Architects met with the Board to show them the preliminary plans for the elevator addition to the courthouse and an estimate for this addition. Treasurer Gene Skoglund and Richard Volesky from the Golden Valley News were present for this part of the meeting. The Board gave Hulsing and Associates permission to go ahead with the next phase for this addition.

Road Foreman Pete Wirtzfeld met with the Board to discuss road departments issues and projects. Jeremy Wood from Northern Plains Engineering met with the group to discuss the pit measurements from the Abraham pit and other road projects. Tim Kelly and Doug Fischer from Kadrmas, Lee & Jackson, Inc. met with the group to discuss various road projects.

Chairman Quale declared the meeting adjourned at 3:45 P.M.

ATTEST:

Cecilia Stedman
County Auditor

Dave Quale
Chairman, County Commissioners



Chairman Dave Quale called the meeting to order. Commissioners John Thompson and Harley Steffen were present along with States Attorney Charles J. Peterson

Commissioner Thompson made a motion to approve the October minutes and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion to approve of the Redistricting Board’s decision to not make any changes in the County Commissioner districts and Commissioner Steffen seconded the motion. Motion carried unanimously.

States Attorney Peterson gave the Board an update on cases he is handling for the County and said there has been an increase in the County case load.

Tax and Zoning Director Henry Gerving met briefly with the Board to update them on what he is working on in his office.

DES Director Brenda Frieze met with the Board to discuss grants for new radios and for programming. Brenda stated that the County didn’t receive any grant monies for the new narrowband radios that will be required by January 2013 but did receive grant monies for programming these radios. Brenda also visited with the Commissioners regarding the 2011 EMPG grant funds.

Road Foreman Pete Wirtzfeld met with the Board to discuss current road projects and road department issues.

Chairman Quale declared the meeting adjourned at 3:15 P.M.

ATTEST:

Cecilia Stedman, Auditor

David L. Quale, Chairman, County Commissioners

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STATE OF NORTH DAKOTA)
)SS
COUNTY OF GOLDEN VALLEY)

**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
NOVEMBER 9, 2011 9:00 A.M.**

Chairman Dave Quale called the meeting to order. Commissioners Harley Steffen and John Thompson were present.

The purpose of this special meeting was to select an engineering firm to do a land survey for the courthouse addition. The Board received 3 proposals for this survey. Commissioner Thompson made a motion to hire Brosz Engineering, Inc. for the land

survey for the courthouse addition, as they had the lowest bid, and Commissioner Steffen seconded the motion. Motion carried unanimously.

Chairman Quale declared the meeting adjourned at 9:15 A.M.

ATTEST:

Cecilia Stedman, Auditor

David L. Quale, Chairman, County Commissioners

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STATE OF NORTH DAKOTA)
)SS
COUNTY OF GOLDEN VALLEY)

**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
DECEMBER 6, 2011 9:00 A.M.**

Chairman Dave Quale called the meeting to order. Commissioners John Thompson and Harley Steffen were present along with States Attorney Charles J. Peterson.

Commissioner Thompson made a motion to approve the November minutes and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Steffen made a motion to continue to have only 1 precinct in Golden Valley County for the 2012 elections, the same as it has been since the 2006 elections, and Commission Thompson seconded the motion. Motion carried unanimously. This precinct will be at the Beach High School.

The Board set December 29, 2011 at 8:30 A.M. for the final 2011 meeting for final bills and year end business.

The Board set their January 2012 meeting for January 10th instead of January 3rd so there will be time for statements and vouchers to be prepared for the meeting.

Clerk of Court Susan Davidson met with the Board to request a shredder for her office since the Clerk of Court Offices have gone paperless and need to shred old records. Commissioner Thompson made a motion to purchase a shredder from Boss Office Supplies and to pay for it out of the Document Preservation Fund and Capital Outlay General Fund and Commissioner Steffen seconded the motion. Motion carried unanimously.

Susan also discussed the 2012 Court Facility Grant and that she plans to apply for a scanner, a stand for the scanner and for glass to be put around the judges bench. The County's share of these grants is 1/3 of the cost. She also stated that they bought 2 larger monitors out of the Document Preservation Fund for the Recorder's Office as requested by the Landmen for pictures they take off of the monitors.

Road Foreman Pete Wirtzfeld met briefly with the Board and States Attorney to discuss road easements on a proposed road project.

States Attorney Peterson presented a Disclaimer to the Board for a clear title exception. Commissioner Steffen made a motion to allow the Chairman to sign this Disclaimer for Lots 6 & 7 of Block 4 of Mrs. Richards First Addition to the City of Beach and Commissioner Thompson seconded the motion. Motion carried unanimously. Peterson also updated the Board on cases he is covering for the County.

The Board was presented with 2 quotes for the soils boring for the addition on the courthouse. Commissioner Steffen made a motion to accept the quote of \$2300.00 from American Engineering Testing, Inc. for the soils boring and Commissioner Thompson seconded the motion. Motion carried unanimously.

Ken Davis from Roosevelt-Custer Regional Council met with the Board to discuss the Community Development Block Grants that are administered from HUD to the State and then to the regional councils. Davis will do some checking to see if the County's courthouse addition will qualify for any of this funding.

Tax and Zoning Director Henry Gerving met with the Board to discuss Measure 2, Zoning Ordinances and the Tax Director powers and duties. Richard Volesky from the Golden Valley News was present for this part of the meeting. Commissioner Thompson made a motion to approve of the rezoning to Industrial and the crew housing application from the Weinreis Brothers in a Tract in the SE ¼ of Section 18-140-105, as approved by the GV County Zoning Board, and Commissioner Steffen seconded the motion. Motion carried unanimously. Commissioner Thompson made a motion to approve of the rezoned parcels in the City of Sentinel Butte, as approved by the GV County Zoning Board, and Commissioner Steffen seconded the motion. Motion carried unanimously. Gerving also discussed the County's adult entertainment center regulations, reappraisal of the County that is suppose to be done every 7 years and hasn't been done since 2004 and GIS classes he has taken and plans to take after the first of the year.

County Agent Ashley Ueckert met with the Board to inform them that she has hired Cindy Schmidt to replace Jen Steiner as the County Agent's Assistant and gave an update on the 2012

Fair and Centennial plans. Commissioner Steffen made a motion to appoint Jen Steiner to the County Fair Board and Commissioner Thompson seconded the motion. Motion carried unanimously.

Sheriff Scott Steele met with the Board to inform them that he has hired Jenifer Hardy as a deputy and she will attend the academy beginning in January. Steele also stated that he is still expecting the new patrol unit to be here by the end of the year.

Road Department Foreman Pete Wirtzfeld met with the Board to discuss various road department issues and projects. Jeremy Wood from Northern Plains Engineering and Rex Cook met with the Board and Wirtzfeld to discuss the Bell Lake Road project and options for that road. Jon Brosz from Brosz Engineering did a slide presentation regarding Old Highway 10 from Sentinel Butte to the Billings County Line. Tim Kelly from Kadrmas, Lee & Jackson, Inc. met with the Board regarding the Lardy/Maus road project and other road projects.

At 3:30 P.M. the Board and Road Foreman received a conference call from Chesapeake Energy Corporation. Representing Chesapeake Energy Corp. on this call were John Dill, Kelsey Campbell and Matthew Thompson. Dill stated that Chesapeake is fairly new to North Dakota and has leased 450,000 acres in North Dakota in the past few months. They are the 2nd largest National Gas Producer and the 13th largest Oil Producing company in the country. Most of their activity is in Stark and Hettinger counties but they will have a rig moving into Golden Valley County this week. They hope to have 4 rigs drilling in North Dakota after the first of the year. Dill expressed their willingness to work with the County regarding their roads.

Chairman Quale declared the meeting adjourned at 4:30 P.M.

ATTEST:

Cecilia Stedman, Auditor

David Quale, Chairman, County Commissioners



STATE OF NORTH DAKOTA)
)SS
COUNTY OF GOLDEN VALLEY)

BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
DECEMBER 29, 2011 8:30 A.M.

Chairman Dave Quale called the meeting to order. Commissioners Harley Steffen and John Thompson were present.

The purpose of this special meeting was to pay the final vouchers for 2011, amend 2011 budgets and discuss road projects for 2012.

Chairman Quale made a motion to amend the 2011 Unorganized Township budget by \$12,000, due to additional work done and billed out for the unorganized township roads, and Commissioner Steffen seconded the motion. Motion carried unanimously.

Chairman Quale signed an updated Law Enforcement Services Contract between the County and the City of Beach.

Commissioner Steffen made a motion to amend the Social Security budget by \$6000.00, due to excess wages paid out in 2011, and Commissioner Thompson seconded the motion. Motion carried unanimously.

Olie Golberg met with the Board to renew his beer and liquor licenses for 2012. Commissioner Steffen made a motion to renew the beer and liquor licenses for Buffalo Gap Lodge LLC for 2012 and Commissioner Thompson seconded the motion. Motion carried unanimously.

Commissioner Steffen made a motion to amend the General Budget by \$400,000.00 due to unexpected oil revenue and Commissioner Thompson seconded the motion.

Commissioner Thompson made a motion to transfer \$300,000.00 from the General fund into the Road Reserve fund and \$100,000.00 from the General fund into the Capital Outlay Reserve fund and Commissioner Steffen seconded the motion. Motion carried unanimously.

Road Foreman Pete Wirtzfeld and Jon Brosz from Brosz Engineering met with the Board to discuss road projects for 2012 and various grant monies that are available to counties for road projects. Wirtzfeld requested that the Board use the monies put in the County Infrastructure fund

for work to be done on the various unorganized township roads in 2012. Commissioner Thompson made a motion to use the \$28,867.78 in the

County Infrastructure fund for work that will be done on unorganized township roads in 2012 and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion to amend the County HT budget by \$350,000.00, due to having gravel hauled out of the County's gravel inventory and not replacing it with new gravel plus additional custom hauling the County had done this year, and Commissioner Steffen seconded the motion. Motion carried unanimously.

Commissioner Thompson made a motion to amend the new Tower Road Fund budget by \$9000.00 for the new tower road that was built on Sentinel Butte Hill and Commissioner Steffen seconded the motion. Motion carried unanimously. The \$9000.00 in the fund was received from donations from various tower owners to get a new road up to the butte.

Chairman Quale declared the meeting adjourned at 11:15 A.M.

ATTEST:

Cecilia Stedman, Auditor

David Quale, Chairman, Co. Commissioners