

**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
JANUARY 3, 2019 9:00 A.M.**

Chairman Harley Steffen called the meeting to order. Commissioners Robert Schmeling and Paul Schmitz were present, along with States Attorney Christina Wenko and Gene Hamilton.

Commissioner Steffen made a motion to accept the agenda with the changes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling made a motion to appoint Commissioner Steffen as the Chair of the Board for 2019 and Commissioner Schmitz seconded. Motion carried.

Commissioner Steffen made a motion to appoint Commissioner Schmitz as the Vice Chair of the Board for 2019 and Commissioner Schmeling seconded. Motion carried.

Commissioner Schmeling made a motion to approve the December regular and special meeting and 2018 final meeting minutes and Commissioner Schmitz seconded. Motion carried.

Commissioner Schmeling made a motion to approve the prepaid and current vouchers for payment and Commissioner Schmitz seconded. Motion carried.

Current business brought before the Board:

- Commissioner Schmitz made a motion to appointment Commissioner Schmitz to the Roosevelt Custer Board, Commissioner Steffen to the Community Action Board, Commissioner Schmitz to the GVC Zoning Board, Commissioner Schmitz to the Social Services Board, Commissioner Schmeling to the Airport Board and Commissioner Steffen to the Library Board and Commissioner Steffen seconded. Motion carried.
- The following resolutions have been adopted:

RESOLUTION 2019-1

APPOINTMENT OF OFFICERS, CLERKS, CUSTODIAN, & ROAD FOREMAN

STATES ATTORNEY	CHRISTINA WENKO
TAX & ZONING DIRECTOR	HENRY GERVING
CUSTODIAN	GENE SKOGLUND
ROAD FOREMAN	PETER WIRTZFELD
VETERANS SERVICE OFFICER	HENRY GERVING
CORONER	JOHN FOSTER
CAFETERIA PLAN ADMINISTRATOR	TAMRA SPERRY
SAFETY RISK MANAGER	ANGELINA MARMAN
ENGINEER	SELECTED PER PROJECT
DES DIRECTOR	RACHEL KEOHANE

ALL ELECTED OFFICIALS SHALL APPOINT THEIR DEPUTIES AND/OR CLERKS AND ARE SUBJECT TO LIMITATIONS OF THE FISCAL BUDGET APPROVED AND ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS.

COMMISSIONER SCHMITZ MOVED TO ADOPT RESOLUTION 2019-1;
COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-2

**PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE HELD
IN THE COMMISSIONERS ROOM OF THE GOLDEN VALLEY COUNTY
COURTHOUSE AT BEACH, ND, AND THE HOUR OF BEGINNING OF MEETINGS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 11-11-05 N.D.C.C., THE BOARD OF
COUNTY COMMISSIONERS SHALL DETERMINE THE DATES FOR REGULAR
COMMISSIONERS MEETINGS FOR THE YEAR 2019,

AND WHEREAS, THE BOARD OF COUNTY COMMISSIONERS SHALL OBSERVE
DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS
OBSERVED AND MOUNTAIN STANDARD TIME DURING THOSE MONTHS
MOUNTAIN STANDARD TIME IS USED,

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY
COMMISSIONERS MEETINGS SHALL BEGIN AT 9:00 A.M. ON THE FOLLOWING
DATES AND MAY BE ADJOURNED FROM TIME TO TIME IF NECESSARY:

JANUARY 3	MAY 7	SEPTEMBER 3
FEBRUARY 5	JUNE 4	OCTOBER 1
MARCH 5	JULY 2	NOVEMBER 5
APRIL 2	AUGUST 6	DECEMBER 3

IN THE EVENT OF A SPECIAL SESSION CALLED EITHER BY THE COUNTY AUDITOR
OR THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS, THE PERSON
CALLING THE MEETING SHALL NOTIFY THE NEWS MEDIA ACCORDING TO THE
PROVISION OF CHAPTER 11-11-05 OF THE N.D.C.C.

COMMISSIONER SCHMELING MOVED TO ADOPT RESOLUTION 2019-2;
COMMISSIONER SCHMITZ SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-3

ESTABLISHMENT OF DAYS THE COURTHOUSE IS CLOSED DUE TO HOLIDAYS

WHEREAS, UNDER PROVISIONS OF CHAPTER 1-03-01 OF THE N.D.C.C. AND BY
ACTIONS OF THE BOARD OF COUNTY COMMISSIONERS TO DECLARE DAYS THE
COURTHOUSE WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT THE COURTHOUSE WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 1	NEW YEAR'S DAY	SEPTEMBER 2	LABOR DAY
JANUARY 21	MARTIN LUTHER KING	NOVEMBER 11	VETERAN'S DAY
FEBRUARY 18	PRESIDENTS' DAY	NOVEMBER 28	THANKSGIVING
APRIL 19	GOOD FRIDAY	NOVEMBER 29	THANKSGIVING
MAY 27	MEMORIAL DAY	DECEMBER 24	CHRISTMAS EVE
JULY 4	INDEPENDENCE DAY	DECEMBER 25	CHRISTMAS DAY

COURTHOUSE CLOSINGS WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE U.S.A. AND THE GOVERNOR OF THE STATE OF N.D.

COMMISSIONER STEFFEN MOVED TO ADOPT RESOLUTION 2019-3;
COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-4

BUSINESS HOURS OF COURTHOUSE OFFICES

WHEREAS, THE BOARD OF COUNTY COMMISSIONERS WILL DETERMINE THE HOURS THE COURTHOUSE OFFICES WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT THE COURTHOUSE OFFICES WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO 12:00 P.M. AND 1:00 P.M. TO 4:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

COMMISSIONER SCHMITZ MOVED TO ADOPT RESOLUTION 2019-4;
COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-5

REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING

WHEREAS, COUNTY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE COUNTY,

AND WHEREAS, IF COUNTY EMPLOYEES OBTAIN PRIOR APPROVAL FROM THE BOARD OF COUNTY COMMISSIONERS TO INCUR SUCH EXPENSE, THE COUNTY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COMMISSIONERS MEETINGS,

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 11-10-15, 11-15-12, AND 54-06-09 OF N.D.C.C. AS FOLLOWS:

PERSONAL VEHICLE MILEAGE		STATE RATE
1ST QUARTER	6:00 A.M. – 12:00 NOON	7.00
2ND QUARTER	12:00 NOON – 6:00 P.M.	10.50
3RD QUARTER	6:00 P.M. – 12:00 MIDNIGHT	17.50
4TH QUARTER	12:00 MIDNIGHT – 6:00 A.M.	84.60

(OR ACTUAL LODGING NOT TO EXCEED \$84.60 PLUS ANY APPLICABLE TAXES)

COMMISSIONER SCHMELING MOVED TO ADOPT RESOLUTION 2019-5;
COMMISSIONER SCHMITZ SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-6

EXPEDITION OF BUSINESS

WHEREAS, IT APPEARS THE BUSINESS OF THE COUNTY WILL BE EXPEDITED BY AUTHORIZING THE COUNTY TREASURER, UPON AUDIT OF THE COUNTY AUDITOR, TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, (GAS, ELECTRICITY, WATER, & TELEPHONE), BLUE CROSS BLUE SHIELD OF NORTH DAKOTA EMPLOYEE PREMIUMS, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL, AND APPORTIONMENTS.

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY TREASURER BE ALLOWED TO PAY SUCH CLAIMS.

COMMISSIONER SCHMELING MOVED TO ADOPT RESOLUTION 2019-6;
COMMISSIONER SCHMITZ SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-7

LISTING OF DEPOSITORY BANKS

WHEREAS, IT IS NECESSARY FOR THE COUNTY TREASURER TO DEPOSIT MONIES FROM TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE COUNTY TREASURER TO DRAW UPON THE DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMED FOR DEPOSITORY FUNDS;

FIRST STATE BANK OF GOLVA, GOLVA &
BEACH, ND

CUSTODIAL FUNDS,
CERTIFICATES OF DEPOSIT,
CHECKING ACCT. OF REFUND
ORDERS, CHECKING ACCOUNT
FOR COUNTY BUSINESS
DEPOSITORY FOR WITHHOLD-
ING FUNDS, CERTIFICATES
OF DEPOSITS, CHECKING
ACCT. FOR COUNTY BUSINESS
SAVINGS ACCOUNT
CERTIFICATES OF DEPOSIT

BANK OF THE WEST, BEACH, ND

WESTERN COOP CREDIT UNION, BEACH, ND
STOCKMAN'S BANK, WIBAUX, MT

COMMISSIONER SCHMELING MOVED TO ADOPT RESOLUTION 2019-7;
COMMISSIONER SCHMITZ SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-8

PLEDGE OF SECURITIES

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,

NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED AT
110%

BANK OF THE WEST, BEACH, ND	\$3,277,068.24
FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND	\$5,427,083.81

COMMISSIONER SCHMITZ MOVED TO ADOPT RESOLUTION 2019-8;
COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-9

COUNTY TREASURER TO INVEST AND REINVEST FUNDS

WHEREAS, COUNTY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT OR
US TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY TREASURER BE
AUTHORIZED TO INVEST FUNDS AND REINVEST UPON MATURITY OF
CERTIFICATES OF DEPOSIT. ALL CD'S THAT ARE REDEEMED OR REINVESTED
SHALL REQUIRE THE SIGNATURE OF BOTH THE COUNTY TREASURER AND
COUNTY AUDITOR.

COMMISSIONER SCMELING MOVED TO ADOPT RESOLUTION 2019-9;
COMMISSIONER STEFFEN SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-10

POSTING AND PUBLISHING LEGAL NOTICES

WHEREAS, IT IS NECESSARY TO PUBLISH LEGAL NOTICES IN THE OFFICIAL COUNTY NEWSPAPER,

AND WHEREAS, THE PUBLIC HAS EXPRESSED THE "GOLDEN VALLEY NEWS" BE THE OFFICIAL PAPER,

AND WHEREAS, FROM TIME TO TIME LEGAL NOTICES ARE TO BE POSTED IN THE COURTHOUSE,

NOW THEREFORE, BE IT RESOLVED THAT THE "GOLDEN VALLEY NEWS" BE DECLARED THE OFFICIAL COUNTY NEWSPAPER FOR THE YEAR 2019 AND BE IT FURTHER RESOLVED THAT THE BULLETIN BOARD IN THE LOBBY OF THE COURTHOUSE BE DECLARED THE LOCATION FOR POSTING LEGAL NOTICES.

COMMISSIONER STEFFEN MOVED TO ADOPT RESOLUTION 2019-10;
COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

RESOLUTION 2019-11

SALARIES OF ELECTED AND APPOINTED OFFICIALS

WHEREAS, THE BOARD OF COUNTY COMMISSIONERS SHALL SET FORTH SALARIES OF COUNTY OFFICIALS AND EMPLOYEES,

AND WHEREAS, THE BOARD OF COUNTY COMMISSIONERS HAVE ADOPTED A BUDGET FOR THE YEAR 2019,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING MAXIMUM SALARIES BE SET EITHER ON AN ANNUAL OR AN HOURLY BASIS:

AUDITOR	\$52,432.00
TREASURER	55,492.00
DEPUTY AUDITOR/CLERK OF COURT/ROD	20.88/HOUR
CLERK OF COURT/ROD/MAGISTRATE	39,532.00
TAX DIRECTOR	43,917.00
STATE'S ATTORNEY (INCL. CITY PROSEC. CONT.)	47,575.00
COUNTY AGENT (COUNTY SHARE 50%)	28,892.79

COUNTY AGENT SECRETARY	17.27/HOUR
D.E.S. COORDINATOR	15,450.00
SHERIFF	66,154.00
DEPUTY SHERIFF	59518.00
DEPUTY SHERIFF	53963.00
DEPUTY SHERIFFS (2)	51529.00
PART TIME DEPUTY	25.00/HOUR
OFFICE DEPUTY	21.43/HOUR
CUSTODIAN	27,300.00
ROAD FOREMAN	63,542.00
ROAD CREW (2)	22.56/HOUR
ROAD CREW (2)	23.87/HOUR
ROAD CREW (1)	26.00/HOUR
WEED CONTROL OFFICER	41,200.00
COMMISSIONER CHAIRMAN	17,902.00
COMMISSIONERS (2)	15,430.00
SOCIAL WOKER III	68160.00
ELIGIBILITY SPEC. WORKER II	59,909.00
ELIGIBILITY SPEC. WORKER II	52,654.00
ADMINISTRATIVE SECRETARY I	37,204.00
HOMEMAKER	19.06/HOUR
HOMEMAKER	16.00/HOUR
HOMEMAKER	15.00/HOUR
CSSB MEMBERS	50.00/MTG
RISK MANAGER	1,249.00
CAFETERIA PLAN ADMINISTRATOR	1,249.00
COUNTY CORONER	3,751.00
VETERAN'S SERVICE OFFICER	7,715.00
911 COORDINATOR	6,242.00
WEBSITE ADMINISTRATOR	1,249.00
LIBRARIAN	17.17/HOUR
ZONING DIRECTOR	2,497.00
ZONING BOARD MEMBERS & SECRETARY	45.00/MTG

COMMISSIONER STEFFEN MOVED TO ADOPT RESOLUTION 2019-11;
COMMISSIONER SCHMELING SECONDED THE MOTION. MOTION CARRIED.

- The Board has agreed to hold the Annual County/Township meeting at the regular February 5th meeting at 1 pm.
- Commisisoner Schmitz made a motion to move payroll for January to the 18th and February to the 15th due to a Holiday falling on the regular payroll dates and Commissioner Schmeling seconded. Motion carried.
- States Attorney Christina Wenko gave the Board an update on cases she is working on for the County.

Bobby Olstad with Dakota Insurance met with the Board to go over the County's annual billing.

Henry Gerving joined the meeting.

Sara Trustem was unable to meet with the Board. The County Auditor read an email that was sent informing the Board of the importance of the event SW Night with the Legislators.

The first reading on Ordinance 2019-1 amending the zoning code was held. Commissioner Schmeling made a motion to approve the 1st reading and to move to the 2nd and final reading after the public hearing at the February 5th meeting at 10 AM and Commissioner Schmitz seconded. Motion carried.

Jonna Bertelsen and Patsy Maus joined the meeting.

Doug Wegh from Hettinger County met with the Board to discuss SB2206. Discussion was held on the proposed zones and regions. Wegh presented the Board with 4 scenarios for Social Services governance. The scenario that the State is leaning towards is Scenario 3: aggregate social services governance at zone levels. It was discussed that it makes sense that the 8 counties of Dunn, Stark, Hettinger, Adams, Bowman, Slope, Billings and Golden Valley would be a zone/region.

Darin Maus, Dan Buccholz, and Jamie Gray met with the Board to discuss the ambulance mill levy. Maus asked the Board to consider raising the mill to the 10 mill max in the future to help cover State mandates to keep the ambulance in compliance with the regulations and to help pay those that are on call to keep the volunteer numbers up.

Road Foreman Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Krebs informed the Board that the Beaver Creek Bridge is complete and the final pay estimate has been submitted to the DOT for final payment.

Discussion was held on gravel crushing at Hoot Owl on Byron Richards. Wirtzfeld contacted the surrounding Townships to inform them of the available gravel.

Commissioner Schmeling made a motion to adjourn and Commissioner Steffen seconded. Motion carried. Chairman Steffen declared the meeting adjourned at 2:52 P.M.