

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
JANUARY 4, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Donald Maus and Dennis Dietz were present, along with States Attorney Christina Wenko.

Commissioner Maus made a motion to accept the agenda as is and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the December regular and special meeting and 2017 final meeting minutes and Commissioner Tescher seconded. Motion carried.

Discussion was held on the Chairman position and salary. Commissioner Maus made a motion to increase the Chairman salary an extra \$200/month and amend the general budget by \$2,400 and Commissioner Dietz seconded. Motion carried. Commissioner Maus made a motion to appoint Troy Tescher as the 2018 Chairman and Commissioner Dietz seconded. Motion carried.

Commissioner Dietz made a motion to appoint Donald Maus as the 2018 Vice-Chairman and Commissioner Tescher seconded. Motion carried.

Commissioner Tescher made a motion to approve the prepaid and current vouchers for payment and Commissioner Dietz seconded. Motion carried.

Current business brought before the Board:

- Commissioner Tescher made a motion to leave the appointments as is to the following Boards: Donald Maus-Roosevelt Custer, Troy Tescher-Community Action, Troy Tescher-GVC Zoning, and Dennis Dietz-Social Services and Commissioner Maus seconded. Motion carried.
- The following resolutions have been adopted:

**RESOLUTION 2018-1**

**APPOINTMENT OF OFFICERS, CLERKS, CUSTODIAN, & ROAD FOREMAN**

STATES ATTORNEY	CHRISTINA WENKO
TAX & ZONING DIRECTOR	HENRY GERVING
CUSTODIAN	GENE SKOGLUND
ROAD FOREMAN	PETER WIRTZFELD
VETERANS SERVICE OFFICER	HENRY GERVING
CORONER	JOHN FOSTER
CAFETERIA PLAN ADMINISTRATOR	TAMRA SPERRY
SAFETY RISK MANAGER	ANGELINA MARMAN
ENGINEER	SELECTED PER PROJECT
DES DIRECTOR	RACHEL KEOHANE

ALL ELECTED OFFICIALS SHALL APPOINT THEIR DEPUTIES AND/OR CLERKS AND ARE SUBJECT TO LIMITATIONS OF THE FISCAL BUDGET APPROVED AND ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS.

COMMISSIONER TESCHER                    MOVED TO ADOPT RESOLUTION 2018-1;  
COMMISSIONER MAUS                      SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-2  
PUBLIC NOTICE OF REGULARLY SCHEDULED MEETING DATES TO BE  
HELD IN THE COMMISSIONERS ROOM OF THE GOLDEN VALLEY COUNTY  
COURTHOUSE AT BEACH, ND, AND THE HOUR OF BEGINNING OF  
MEETINGS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 11-11-05 N.D.C.C., THE BOARD OF COUNTY COMMISSIONERS SHALL DETERMINE THE DATES FOR REGULAR COMMISSIONERS MEETINGS FOR THE YEAR 2018,

AND WHEREAS, THE BOARD OF COUNTY COMMISSIONERS SHALL OBSERVE DAYLIGHT SAVINGS TIME DURING THOSE MONTHS DAYLIGHT SAVINGS TIME IS OBSERVED AND MOUNTAIN STANDARD TIME DURING THOSE MONTHS MOUNTAIN STANDARD TIME IS USED,

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS MEETINGS SHALL BEGIN AT 9:00 A.M. ON THE FOLLOWING DATES AND MAY BE ADJOURNED FROM TIME TO TIME IF NECESSARY:

JANUARY 4	MAY 1	SEPTEMBER 4
FEBRUARY 6	JUNE 5	OCTOBER 2
MARCH 6	JULY 3	NOVEMBER 8
APRIL 3	AUGUST 7	DECEMBER 4

IN THE EVENT OF A SPECIAL SESSION CALLED EITHER BY THE COUNTY AUDITOR OR THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS, THE PERSON CALLING THE MEETING SHALL NOTIFY THE NEWS MEDIA ACCORDING TO THE PROVISION OF CHAPTER 11-11-05 OF THE N.D.C.C.

COMMISSIONER MAUS                    MOVED TO ADOPT RESOLUTION 2018-2;  
COMMISSIONER DIETZ                    SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-3  
ESTABLISHMENT OF DAYS THE COURTHOUSE IS CLOSED DUE TO  
HOLIDAYS**

WHEREAS, UNDER PROVISIONS OF CHAPTER 1-03-01 OF THE N.D.C.C. AND BY ACTIONS OF THE BOARD OF COUNTY COMMISSIONERS TO DECLARE DAYS THE COURTHOUSE WILL BE CLOSED,

NOW THEREFORE, BE IT RESOLVED THAT THE COURTHOUSE WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

JANUARY 1	NEW YEAR'S DAY	SEPTEMBER 3	LABOR DAY
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JANUARY 15	MARTIN LUTHER KING	NOVEMBER 12	VETERAN'S DAY
FEBRUARY 19	PRESIDENTS' DAY	NOVEMBER 22	THANKSGIVING
MARCH 30	GOOD FRIDAY	NOVEMBER 23	THANKSGIVING
MAY 28	MEMORIAL DAY	DECEMBER 24	CHRISTMAS EVE
JULY 4	INDEPENDENCE DAY	DECEMBER 25	CHRISTMAS DAY

COURTHOUSE CLOSINGS WILL ALSO BE OBSERVED UPON ACTION OF THE PRESIDENT OF THE U.S.A. AND THE GOVERNOR OF THE STATE OF N.D.

COMMISSIONER DIETZ        MOVED TO ADOPT RESOLUTION 2018-3;  
 COMMISSIONER TESCHER    SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-4**

**BUSINESS HOURS OF COURTHOUSE OFFICES**

WHEREAS, THE BOARD OF COUNTY COMMISSIONERS WILL DETERMINE THE HOURS THE COURTHOUSE OFFICES WILL BE OPEN,

NOW THEREFORE, BE IT RESOLVED THAT THE COURTHOUSE OFFICES WILL BE OPEN MONDAY THROUGH FRIDAY, 8:00 A.M. TO 12:00 P.M. AND 1:00 P.M. TO 4:00 P.M., WITH THE EXCEPTIONS OF HOLIDAYS.

COMMISSIONER MAUS        MOVED TO ADOPT RESOLUTION 2018-4;  
 COMMISSIONER TESCHER    SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-5**

**REIMBURSEMENT FOR MILEAGE, MEALS AND LODGING**

WHEREAS, COUNTY EMPLOYEES MAY INCUR EXPENSES FOR MILEAGE, MEALS, AND LODGING IN THE PERFORMANCE OF CARRYING OUT THE DUTIES REQUIRED BY THE COUNTY,

AND WHEREAS, IF COUNTY EMPLOYEES OBTAIN PRIOR APPROVAL FROM THE BOARD OF COUNTY COMMISSIONERS TO INCUR SUCH EXPENSE, THE COUNTY AUDITOR, UPON BEING PRESENTED WITH DOCUMENTED EVIDENCE AND IS SATISFIED WITH AUDIT OF EXPENSES, MAY APPROVE PAYMENT BETWEEN REGULARLY SCHEDULED COMMISSIONERS MEETINGS,

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY ALLOW REIMBURSEMENT FOR EXPENSES INCURRED ACCORDING TO CHAPTER 11-10-15, 11-15-12, AND 54-06-09 OF N.D.C.C. AS FOLLOWS:

PERSONAL VEHICLE MILEAGE	STATE RATE
1ST QUARTER 6:00 A.M. – 12:00 NOON	7.00
2ND QUARTER 12:00 NOON – 6:00 P.M.	10.50
3RD QUARTER 6:00 P.M. – 12:00 MIDNIGHT	17.50
4TH QUARTER 12:00 MIDNIGHT – 6:00 A.M.	83.70

(OR ACTUAL LODGING NOT TO EXCEED \$83.70 PLUS ANY APPLICABLE TAXES)

COMMISSIONER DIETZ            MOVED TO ADOPT RESOLUTION 2018-5;  
COMMISSIONER MAUS            SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-6  
EXPEDITION OF BUSINESS**

WHEREAS, IT APPEARS THE BUSINESS OF THE COUNTY WILL BE EXPEDITED BY AUTHORIZING THE COUNTY TREASURER, UPON AUDIT OF THE COUNTY AUDITOR, TO PAY CERTAIN MISCELLANEOUS ITEMS, SUCH AS POSTAGE, FREIGHT, UTILITIES, (GAS, ELECTRICITY, WATER, & TELEPHONE), BLUE CROSS BLUE SHIELD OF NORTH DAKOTA EMPLOYEE PREMIUMS, REFUND ORDERS, REGULAR EMPLOYEE PAYROLL, AND APPORTIONMENTS.

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY TREASURER BE ALLOWED TO PAY SUCH CLAIMS.

COMMISSIONER MAUS            MOVED TO ADOPT RESOLUTION 2018-6;  
COMMISSIONER DIETZ            SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-7  
LISTING OF DEPOSITORY BANKS**

WHEREAS, IT IS NECESSARY FOR THE COUNTY TREASURER TO DEPOSIT MONIES FROM TIME TO TIME,

AND WHEREAS, IT IS NECESSARY FOR THE COUNTY TREASURER TO DRAW UPON THE DEPOSITS,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING BANKS BE NAMED FOR DEPOSITORY FUNDS;

FIRST STATE BANK OF GOLVA, GOLVA &  
BEACH, ND

BANK OF THE WEST, BEACH, ND

ACCT. FOR COUNTY BUSINESS  
WESTERN COOP CREDIT UNION, BEACH, ND  
STOCKMAN'S BANK, WIBAUX, MT

CUSTODIAL FUNDS,  
CERTIFICATES OF DEPOSIT,  
CHECKING ACCT. OF REFUND  
ORDERS, CHECKING ACCOUNT  
FOR COUNTY BUSINESS  
DEPOSITORY FOR WITHHOLD-  
ING FUNDS, CERTIFICATES  
OF DEPOSITS, CHECKING

SAVINGS ACCOUNT  
CERTIFICATES OF DEPOSIT

COMMISSIONER DIETZ            MOVED TO ADOPT RESOLUTION 2018-7;  
COMMISSIONER TESCHER        SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-8**

**PLEDGE OF SECURITIES**

WHEREAS, IT IS NECESSARY TO HAVE PLEDGE OF SECURITIES,

NOW THEREFORE, BE IT RESOLVED THE FOLLOWING PLEDGES BE ACCEPTED AT 110%

BANK OF THE WEST, BEACH, ND \$3,343,947.18  
FIRST STATE BANK OF GOLVA, GOLVA & BEACH, ND \$4,753,123.55

COMMISSIONER MAUS MOVED TO ADOPT RESOLUTION 2018-8;  
COMMISSIONER TESCHER SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-9  
COUNTY TREASURER TO INVEST AND REINVEST FUNDS**

WHEREAS, COUNTY FUNDS MAY BE INVESTED IN CERTIFICATES OF DEPOSIT OR US TREASURY NOTES TO DRAW INTEREST,

AND WHEREAS, THESE FUNDS MATURE FROM TIME TO TIME,

NOW THEREFORE, BE IT RESOLVED THAT THE COUNTY TREASURER BE AUTHORIZED TO INVEST FUNDS AND REINVEST UPON MATURITY OF CERTIFICATES OF DEPOSIT. ALL CD'S THAT ARE REDEEMED OR REINVESTED SHALL REQUIRE THE SIGNATURE OF BOTH THE COUNTY TREASURER AND COUNTY AUDITOR.

COMMISSIONER TESCHER MOVED TO ADOPT RESOLUTION 2018-9;  
COMMISSIONER MAUS SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-10  
POSTING AND PUBLISHING LEGAL NOTICES**

WHEREAS, IT IS NECESSARY TO PUBLISH LEGAL NOTICES IN THE OFFICIAL COUNTY NEWSPAPER,

AND WHEREAS, THE PUBLIC HAS EXPRESSED THE "GOLDEN VALLEY NEWS" BE THE OFFICIAL PAPER,

AND WHEREAS, FROM TIME TO TIME LEGAL NOTICES ARE TO BE POSTED IN THE COURTHOUSE,

NOW THEREFORE, BE IT RESOLVED THAT THE "GOLDEN VALLEY NEWS" BE DECLARED THE OFFICIAL COUNTY NEWSPAPER FOR THE YEAR 2018 AND BE IT FURTHER RESOLVED THAT THE BULLETIN BOARD IN THE LOBBY OF THE COURTHOUSE BE DECLARED THE LOCATION FOR POSTING LEGAL NOTICES.

COMMISSIONER TESCHER MOVED TO ADOPT RESOLUTION 2018-10;  
COMMISSIONER MAUS SECONDED THE MOTION. MOTION CARRIED.

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**RESOLUTION 2018-11**  
**SALARIES OF ELECTED AND APPOINTED OFFICIALS**

WHEREAS, THE BOARD OF COUNTY COMMISSIONERS SHALL SET FORTH  
SALARIES OF COUNTY OFFICIALS AND EMPLOYEES,

AND WHEREAS, THE BOARD OF COUNTY COMMISSIONERS HAVE ADOPTED A  
BUDGET FOR THE YEAR 2018,

NOW THEREFORE, BE IT RESOLVED THAT THE FOLLOWING MAXIMUM  
SALARIES BE SET EITHER ON AN ANNUAL OR AN HOURLY BASIS:

AUDITOR	\$50,904.00
TREASURER	53,875.10
DEPUTY AUDITOR/CLERK OF COURT/ROD	20.27/HOUR
CLERK OF COURT/ROD/MAGISTRATE	38,380.00
TAX DIRECTOR	42,636.72
STATE'S ATTORNEY (INCL. CITY PROSEC. CONT.)	46,189.32
COUNTY AGENT (COUNTY SHARE 50%)	23,430.00
COUNTY AGENT SECRETARY	16.77/HOUR
D.E.S. COORDINATOR	12,120.00
SHERIFF	64,227.00
DEPUTY SHERIFF	57,783.60
DEPUTY SHERIFFS (2)	50,025.84
PART TIME DEPUTY	20.00/HOUR
OFFICE DEPUTY	20.81/HOUR
CUSTODIAN	12,120.00
ROAD FOREMAN	61,690.32
ROAD CREW (1)	21.90/HOUR
ROAD CREW (2)	23.17/HOUR
ROAD CREW (1)	25.24/HOUR
WEED CONTROL OFFICER	36,360.00
COMMISSIONER CHAIRMAN	17,380.32
COMMISSIONERS (2)	14,980.32
SOCIAL SERVICE DIRECTOR	72,000.00
ELIGIBILITY SPEC. WORKER II	56,400.00
ELIGIBILITY SPEC. WORKER II	51,120.00
ADMINISTRATIVE SECRETARY I	36,120.00
HOMEMAKER	18.50/HOUR
HOMEMAKER	15.00/HOUR
HOMEMAKER	14.00/HOUR
CSSB MEMBERS	50.00/MTG
RISK MANAGER	1,212.00
CAFETERIA PLAN ADMINISTRATOR	1,212.00

COUNTY CORONER	3,641.04
VETERAN'S SERVICE OFFICER	7,490.16
911 COORDINATOR	6,060.00
WEBSITE ADMINISTRATOR	1,212.00
LIBRARIAN	16.51/HOUR
ZONING DIRECTOR	2,424.00
ZONING BOARD MEMBERS & SECRETARY	45.00/MTG

COMMISSIONER DIETZ        MOVED TO ADOPT RESOLUTION 2018-11;  
COMMISSIONER TESCHER    SECONDED THE MOTION. MOTION CARRIED.

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- The Annual County Township meeting will be held at the regular February 6, 2018 meeting at 1 P.M.
- Commissioner Tescher made a motion to move the pay dates for January and February to January 12<sup>th</sup> and February 16<sup>th</sup> and Commissioner Dietz seconded. Motion carried.
- Discussion was held on the road vacancy position and Road Superintendent. The Board agreed to discuss this when they meet with Road Foreman, Pete Wirtzfeld later on in the day.
- Commissioner Dietz made a motion for the Chairman to sign the certificate of levy for the SW District Health and Commissioner Maus seconded. Motion carried.
- States Attorney, Christina Wenko updated the Board on the cases she is handling for the County.

County Agent, Ashley Ueckert and Jim Gray from NDSU met with the Board. Discussion was held on the proposed changes on the base policy for splitting expenses for the County Agent Office between the County and the State. It was agreed to try to set up a round table discussion with neighboring Counties to discuss this issue.

Bobby Olstad met with the Board to discuss the annual renewal of insurance for the County. Commissioner Dietz made a motion to increase the liability coverage amount for the County from \$2,000,000 to \$4,000,000 and Commissioner Maus seconded. Motion carried.

Clerk of Court/Recorder, Rachel Koehane and Deputy, Angelina Marman met with the Board to discuss the extra work job duties Angelina has been doing in the 3 offices she is working in. Discussion was held on the current wage Angelina is receiving. Commissioner Tescher told Angelina that her being employed less than 5 years and is presently receiving more than a county employee that has worked here 21 years, he is not in favor of paying her more. Commissioner Maus suggested \$1/hour increase while Commissioner Dietz said \$3/hour is appropriate. Commissioner Dietz made a motion to increase Angelina Marman's wage by \$3 a more per hour and Commissioner Maus seconded. Roll call: Maus-yes, Dietz-yes and Tescher-no. Motion carried.

Tax Director, Henry Gerving met with the Board. Gerving presented 2 abatements to the Board for approval. Commissioner Dietz made a motion to approve an abatement for William Schmidt due to a data input error and one from Darin Maus due to a procedural error and Commissioner

Maus seconded. Motion carried. Gerving presented the Board with his recommendation for changes made by the NDSU soils value changes from \$285.14 per acre to \$301.62 per acre.

Veteran Service Officer, Henry Gerving informed the Board based on some recent changes to policy the Veterans can use the local clinic for primary care if approved by the VA prior to care. Veterans should go see Gerving to verify they qualify for the service from the local clinic.

911 Coordinator, Henry Gerving and Sheriff, Scott Steele discussed with the Board the status of the communications shelter on the Sentinel Butte Hill. It was agreed when the bills come in for the completion of the electric wiring and moving of the propane tank budget amendments will be addressed then as the project was projected for 2017 but will be completed in 2018. TAB Electronics estimate to move the radio equipment and tower came in at \$37,582.45 on Sentinel Butte Hill. Sheriff, Scott Steele presented the Board with an estimate from TAB Electronics to prepare the new equipment room downstairs and to move, hook up and test the equipment.

Bob Procive, Jim Kadrmas, and Brent Hardy with Interstate Engineering met with the Board. Discussion was held on what Interstate Engineering has to offer and the different kinds of projects they have done.

Road Foreman, Pete Wirtzfeld and Andrew Krebs with KLJ met with the Board. Krebs handed out the preliminary plans for the Beaver Creek Bridge Project. Discussion was held on the procedure to move forward with the project for engineer bidding and construction bidding. Discussion was then held on the Mosher Road Bridge. It was agreed to get proposals for the preliminary design engineering of the bridge.

Commissioner Dietz made a motion to advertise for the following positions in the Road Department: Road Superintendent, Road Foreman, and Equipment Operator and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to advertise to accept bids for 4 new motor graders and Commissioner Tescher seconded. Motion carried.

Commissioner Tescher made a motion to leave the Clerk of Court/Recorder and DES salary as is. The motion died due to a lack of second. It was agreed to put the topic on the agenda at the February meeting.

Commissioner Dietz made a motion to adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 3:55 P.M.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**February 6, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Dennis Dietz and Donald Maus were present along with States Attorney Christina Wenko.



Commissioner Dietz made a motion to accept the agenda as is and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to approve the January regular meeting minutes and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the prepaid and current vouchers for payment and Commissioner Tescher seconded. Motion carried.

Current business brought before the Board:

- Discussion was held on the Tab Electronics proposals. Commissioner Dietz made a motion to accept the proposals from Tab Electronics for \$35,596.70 to move the radio base from the 3<sup>rd</sup> floor to downstairs and \$37,582.45 to move the radio equipment up on Sentinel Butte Hill and complete the projects and to amend the Capital Outlay Budget by \$73,179.15 to pay for the projects and Commissioner Maus seconded.
- Commissioner Tescher made a motion to transfer the excess fund carryover of \$48,732.73 from the human services funds to the general fund per legislative changes and Commissioner Dietz seconded. Motion carried.
- The following Treasurer’s report was presented to the Board:

GOLDEN VALLEY COUNTY TREASURER

Beach, North Dakota

Ledger balance for period 7-1-17 through 12-31-17

BALANCE 7-1-2017	\$7,339,128.19		
JULY COLLECTIONS	\$296,677.26	JULY PAYMENTS	\$435,937.60
AUG. COLLECTIONS	\$127,503.26	AUG. PAYMENTS	\$433,991.85
SEPT. COLLECTIONS	\$146,649.48	SEPT. PAYMENTS	\$432,476.23
OCT. COLLECTIONS	\$320,140.05	OCT. PAYMENTS	\$511,941.77
NOV. COLLECTIONS	\$296,127.36	NOV. PAYMENTS	\$382,686.81
DEC. COLLECTIONS	\$956,855.04	DEC. PAYMENTS	\$388,271.93
		BALANCE 12-31-2017	\$6,897,774.45
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TOTAL	\$9,483,080.64		\$9,483,080.64
BALANCE 12-31-2017	\$6,197,710.48	BANK DEPOSITS	\$1,827,443.14
		WESTERN COOP CU SA	\$225,619.14
		LIBR. CD & SAVINGS	\$50,686.04
		CERT. OF DEPOSITS	\$4,784,970.39
		CASH ITEMS	\$0.00
		CHECKS & DRAFTS	\$1,568.98
		CASH ON HAND	\$7,486.76
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TOTAL	\$6,197,710.48		\$6,897,774.45

GOLDEN VALLEY COUNTY TREASURER

- Commissioner Maus made a motion to appoint Kara Finneman to another 3 year term on the Social Service Board and appoint Diane Weir and Tony Kessel to another 3 year term

retro-active to January 2018 contingent upon Billings County's approval of the appointments and Commissioner Tescher seconded. Motion carried.

- The Board set March 6, 2018 at 11 am as the time and date for the Annual Park Board meeting.
- Commissioner Dietz made a motion to transfer \$313,464 from Road Reserve to County HT fund and amend the Road Reserve budget for the same amount for the purchase of the gravel at Richard's pit and Commissioner Tescher seconded. Motion carried.
- The County Auditor presented the Board with the outstanding tax balances.
- Commissioner Tescher made a motion to adopt the following resolution:

**RESOLUTION NO. 2018 -12**

A RESOLUTION OF THE GOLDEN VALLEY COUNTY COMMISSION  
ADOPTING THE 911 FEE RESOLUTION AND BALLOT MEASURE

WHEREAS, emergency 911 services are critical to public safety in this county; and

WHEREAS, the monthly 911 fee on traditional telephone exchange access service and wireless (cellular) access service imposed pursuant to N.D.C.C. 57-40.6 is essential to the operation and maintenance of emergency 911 services of this county; and

WHEREAS, the current fee limited is limited to \$1.00 per month per telephone access line and wireless access line was first implemented by resolution of this Board and approved by the voters of Golden Valley County; and

WHEREAS, N.D.C.C. Section 57-40.6-02(4) provides that once established by this section, the maximum fee may be increased, decreased, or eliminated by a majority vote of the electors. The question may be placed on the ballot of any general, primary, or special election by a resolution of the governing body, or by a petition signed by ten percent or more of the total number of qualified electors of the political subdivision voting for governor at the most recent gubernatorial election and submitted to the governing body. By action of the governing body, the fee amount collected may be adjusted, subject to the maximum approved by the voters, to meet the costs allowed by this chapter.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Golden Valley County proposes an increase of the existing 911 fee an additional .50 cents and directs that the following measure be placed on the County ballot for the statewide primary election scheduled for June 12, 2018.

GOLDEN VALLEY COUNTY MEASURE

Should the current emergency service communication fee be increased from \$1.00 to \$1.50 per month per wireless access line and telephone access line for the operation and maintenance of the emergency 911 communication system? Voter approval would allow a fee of \$1.50 per month per wireless (cellular) access line and telephone access line with the revenue dedicated to maintaining and operating the emergency services communication system as required by State law.

YES \_\_\_\_\_ A "YES" vote means you approve the increase of the fee

NO \_\_\_\_\_ A "NO" vote means you do not approve the increase of the fee

Dated this 6<sup>th</sup> day of February 2018.

APPROVED:

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Troy Tescher, Chair  
Board of Commissioners  
County of Golden Valley

ATTEST:

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Tamra Sperry  
Golden Valley County Auditor

and Commissioner Dietz seconded. Motion carried.

- States Attorney Christina Wenko updated the Board on the cases she is handling for the County.
- Discussion was held on the current mill levy for the County Extension office.

Clerk of Court/Recorder Rachel Keohane met with the Board to discuss the expenses incurred during a jury trial. Commissioner Dietz made a motion to amend the Clerk of Court/Recorder budget by \$2,000 for jury trial expenses and Commissioner Maus seconded. Motion carried.

Sheriff Scott Steele met with the Board and presented them with the memorandum on the statewide inoperable radio network. At this time Steele didn't feel a need to sign this memorandum and the Board agreed to wait. Commissioner Dietz made a motion to appoint Henry Gerving as the alternative member on the SW Coordinated Regional Interoperability and Commissioner Maus seconded. Motion carried.

Tax/Zoning Director Henry Gerving met with the Board. Gerving asked that the Board approve the following recommendations that were approved by the Zoning Board: Alex Barthel's request for two road approach permits for Lots 1-2 Block 31 Original Golva, Parcel #21-1-05435300 & tract in former R/R Sec 30-138-105 parcel #21-1-05495000 and Alex Barthel's request a tract in former R/R Sec 30-138-105 Parcel #21-1-05495000 be rezoned from recreational/conservation to agricultural. Commissioner Dietz made a motion to approve those recommendations and Commissioner Maus seconded. Motion carried. Discussion was then held on the use of his office during jury trials. Gerving presented the Board with a visual showing the assessment process.

911 Coordinator Henry Gerving informed the Board that the power and gas have been installed into the new communications shelter on Sentinel Butte Hill. There may be a possibility to use Hazmat Funds to help pay for the Tab Electronics bill to move the equipment.

Discussion was held on the DES Salary. Commissioner Dietz made a motion to set the DES salary to \$15,000/annually a \$3,000 annual raise retro-active to January 1, 2018 and Commissioner Maus seconded. Roll call vote: Dietz-yes, Maus-yes and Tescher-no. Motion carried.

Jeremy Wood with Northern Plains Engineering and Andrew Krebs with KLJ met with the Board. Wood presented the Board with application for the army corps permit on the 5 point Bridge. Commissioner Maus made a motion to sign the application and Commissioner Tescher seconded. Motion carried. Discussion was held on the requests for proposals for preliminary and design engineering on the Mosher Road Bridge and Highway 10 seal coat.

Andrew Krebs discussed with the Board the status of the Beaver Creek Bridge and the project certifications and the RFP for construction engineering is ready for posting. Discussion was held on the bidding process and the project will be bid April 13<sup>th</sup> at the DOT in Bismarck.

Commissioner Maus made a motion to establish an agency selection committee and designate Chairman Troy Tescher and Road Foreman Pete Wirtzfeld to the committee and Commissioner Dietz seconded. Motion carried.

Discussion was held on the job openings at the road department. It was agreed a starting salary for a qualified applicant for the Road Superintendent will be \$65,000/annually.

Commissioner Dietz made a motion to hire Chuck Horter with NDACo to help advertise and hire for the following positions in the Road Department: Road Superintendent, Road Foreman, and Equipment Operator and Commissioner Tescher seconded. Motion carried.

1 PM was the advertised time for Annual/County Township Meeting. Commissioners Troy Tescher and Dennis Dietz along with Tax Director Henry Gerving and Weed Control Officer Kirby Maus and States Attorney Christina Wenko were present.

Chairman Tescher welcomed the group and thanked them for coming to the Annual County/Township Meeting. 17 Township officers from all the Townships were present for the meeting.

Chairman Tescher presented the group with a handout from Road Foreman, Pete Wirtzfeld with information on County custom rates and culvert policy, projects that were completed in 2017 and projects for 2018, overweight permitting, energy impact grants, mowing and crushing.

Tax Director, Henry Gerving discussed with the group about soil surveys and presented to the Townships his schedule for the Equalization Meetings in April.

Weed Control Officer Kirby Maus introduced himself and encouraged the Townships to call him with any questions and concerns. Maus also discussed with the group his plans for spray crews and the equipment he currently has.

There was a brief question and answer session.

Commissioner Dietz made a motion to adjourn and Commissioner Tescher seconded. Motion carried. Chairman Tescher declared the Annual Township/County meeting adjourned at 2:00 P.M.

Weed Control Officer Kirby Maus discussed with the Board State spraying contracts. It was agreed that one of the County Commissioners needs to be on the Weed Board. Commissioner Dietz made a motion to appoint Don Maus to the Weed Board and Commissioner Tescher seconded. Motion carried.

Commissioner Tescher made a motion to adjourn and Commissioner Dietz seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 2:50 PM.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**February 27, 2018 12:00 P.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Donald Maus and Dennis Dietz were present along with Road Foreman Pete Wirtzfeld and County Agent Ashley Ueckert.

Commissioner Dietz made a motion to accept the agenda as is and Commissioner Maus seconded. Motion carried.

The purpose of this special meeting was to discuss County Extension funding and the part of West River Road that is shared by both Billings County and Golden Valley County and to meet with Billings County in regards to these topics at 1 P.M.

County Agent Ashley Ueckert presented the Board with some population numbers for Billings County and Golden Valley County that her office serves. There was review of the funds received from Billings County and the funds that Stark County receives from Billings County. The memorandum of agreement between Billings, Golden Valley, Stark Counties and the North Dakota Cooperative Extension Service from 1986 was reviewed.

Discussion was then held with Road Foreman Pete Wirtzfeld on the shared West River Road the County has with Billings County.

At 1 P.M. the Billings County Commissioners Mike Kasian, Joe Kessel, and Jim Arthaud along with Billings County Road Superintendent Jeff Iverson and Billings County Auditor Marcia Lamb met with the Board.

Discussion was held on the shared road on West River Road. It was agreed that Golden Valley County will purchase the gravel at \$9/CY from Billings County out of Cliff Obrigewitch's pit and haul the gravel to the shared road and Billings County will lay the gravel and maintain it for the future. Richard Volesky with the Golden Valley County News joined the meeting. Iverson and Wirtzfeld will coordinate with each other to get the project completed. Iverson and Arthaud

have the philosophy to keep a road as it was designed and built and it was agreed to leave the width as is.

Discussion was then held on Extension Office funding. Currently Billings County is paying 22% of Stark County's budget and about 9% of Golden Valley County's budget. Discussion was held on the programs held in Billings County from 2013-2017 and the other services offered from the Golden Valley County Extension office. Billings County will discuss at their next meeting about future funding for Extension services to Golden Valley County.

Commission Tescher made a motion adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:20 P.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
February 28, 2018 10:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Donald Maus and Dennis Dietz were present along with Road Foreman Pete Wirtzfeld and Chuck Horter from NDACo.

Commissioner Maus made a motion to accept the agenda as is and Commissioner Tescher seconded. Motion carried.

The purpose of this special meeting was to discuss hiring personal in the road department.

Horter presented the Board with his Road Department Structure with key positions and the position considerations.

After much discussion Commissioner Dietz made a motion to keep Pete Wirtzfeld in his current position of Road Superintendent/Foreman and to hire a Road Equipment Operator and the starting salary will be \$20/hour with an opportunity for a pay increase after a 6 month probation period and Commissioner Maus seconded. Motion carried.

Chuck Horter will help with development of the ad and it was agreed to advertise in the Dickinson Press and Golden Valley County News. Horter will also work with Auditor Sperry to update the employment application and to assist with compiling interview questions.

Commissioner Dietz made a motion to adjourn and Commissioner Maus seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 11:40 A.M.

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
March 7, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioners Dennis Dietz and Donald Maus were present along with States Attorney Christina Wenko.

Commissioner Maus made a motion to accept the agenda as is and Commissioner Tescher seconded. Motion carried.

Commissioner Maus made a motion to approve the February regular and special meetings minutes and Commissioner Dietz seconded. Motion carried.

Commissioner Dietz made a motion to approve the prepaid and current vouchers for payment except for the \$9,679.39 voucher to Smart Computers due to the overrun on the estimate and Commissioner Tescher seconded. Motion carried.

Current business brought before the Board:

- The SW Association of Counties will be held March 27<sup>th</sup> at 5:30 pm in Medora at the AmericInn.
- It was agreed to send County Auditor to the HR Conference in Bismarck on April 18-19.
- Commissioner Maus made a motion to transfer \$10,000 from the general fund to the county 911 fund and to amend the general fund by \$10,000 and Commissioner Dietz seconded. Motion carried.
- Commissioner Maus made a motion to sign the funding agreement for clerk of district court services with the State for 2019-2021 and Commissioner Dietz seconded. Motion carried.
- Commissioner Tescher made a motion to amend the Tax Director budget by \$1,600 for the tax program modifiers and Commissioner Dietz seconded. Motion carried.
- Commissioner Tescher made a motion to sign the Gaming Site Authorization for Home On The Range and Commissioner Maus seconded. Motion carried.

Various road topics were discussed.

Sheriff Scott Steele met with the Board. Discussion was held on the statewide inoperable radio network memorandum as of now there was not anyone in the Southwest that signed it and the Board still agrees to wait signing the memorandum. Discussion was then held on the remodel downstairs. It was agreed to move forward and get the interview room done by splitting the Sheriff's office in 2 and look into technology updates in the Courtroom. Commissioner Tescher made a motion to create a building committee and appointed Commissioner Don Maus, Auditor Tamra Sperry and Treasurer Gene Skoglund and Commissioner Dietz seconded. Motion carried.

Chairman Tescher made a motion to suspend the regular meeting and Commissioner Maus seconded. Motion carried.

Commissioner Tescher called the Annual County Park Board meeting to order. County Park Board Members that were present: Kim Gauglar, Commissioners Maus, Dietz, and Tescher. Ashley Ueckert with the Fair, Janie Rathbun with the City of Beach Park, Joe Kreitinger and Ron Barthel with the City of Golva Park, Jim Groll with the Golf Association and Mike VanHorn with Sentinel Butte Public Rec presented the Board with their requests. Kim Gauglar made a motion to distribute \$500 to the Spirit of the West, \$1000 to the Fair, \$3,250 to the City of Beach Pool, \$1,250 to Golva Park, \$750 to the Golf Association, and \$500 to Sentinel Public Rec and

Commissioner Maus seconded. Motion carried. Commissioner Dietz made a motion to adjourn and Commissioner Maus seconded. Motion carried.

Chairman Tescher made a motion to reconvene to the regular meeting and Commissioner Dietz seconded. Motion carried.

Road Foreman/Superintendent Pete Wirtzfeld met with the Board. Discussion was held on the road banding bids that are due at 1 pm at this point no bids have been received. The Board agreed to leave the bid open until filled. Wirtzfeld updated the Board on the progress of equipment job posting.

Mike Hardy with Interstate Engineering joined the meeting.

1 P.M. was the advertised time to open the road banding bids. No bids were received and the Board will keep the bid open until filled.

Road Foreman/Superintendent Pete Wirtzfeld and Jeremy Wood with Northern Plains and Andrew Krebs with KLJ met with the Board. Krebs presented the Board with the final plans for the Beaver Creek Bridge and the core permit was received back and the project is ready for the bid opening in April at the NDDOT in Bismarck. Wood discussed with the Board as to why there is a temporary suspension of permitting on the Rocky Butte and Five Point Bridges due to needing a Cultural Survey which may require a field review for archeology which cannot be performed with snow cover. Discussion was held on implementation of upcoming frost restrictions.

2:00 P.M. was the advertised time for opening motor grader bids. Bids were received from RDO Equipment Company of Bismarck and Tractor & Equipment Company of Billings, MT/Williston, ND. The Board visited with Toby Lester with Tractor and Equipment Company and Mark Feland with RDO regarding their bids and equipment. Commissioner Dietz made a motion to accept RDO's bid and purchase four 872GP motor graders with wings and Commissioner Maus seconded. Motion carried.

County Auditor Tamra Sperry distributed the submitted RFP's for the Mosher Road Bridge and Chip Seal on Highway 10 for the Board to review. Brent Hardy visited with the Board about his submitted RFP's and a little history of the company. Andrew Krebs with KLJ did a quick review with his submitted RFP's. Jeremy Wood with Northern Plains visited with the Board about history of Northern Plains and work they have completed.

Sheriff Scott Steele met with the Board to follow up on the Smart Computers bill. Steele explained that they are willing to decrease the bill by \$1,364.92 but the Board is requesting to have the bill decreased by \$3,151.60 splitting the difference of the over run on the estimate.

Commissioner Tescher made a motion to adjourn and Commissioner Maus seconded. Chairman Tescher declared the meeting adjourned at 3:55 PM.

## **BOARD OF COUNTY COMMISSIONERS**



## **MINUTES OF PROCEEDINGS**

**March 27, 2018 1:00 P.M.**

Chairman Troy Tescher called the meeting to order via telephone conference. Commissioner Donald Maus was present via telephone conference and Commissioner Dennis Dietz was present along with Road Foreman Pete Wirtzfeld.

Commissioner Dietz made a motion to accept the agenda as is and Commissioner Maus seconded. Motion carried.

The purpose of this special meeting is to go over the request for proposals to perform preliminary design and construction engineering for the replacement of a bridge 20 miles North and 6 miles East of Beach and seal coat on Highway 10 that were requested at the March 6<sup>th</sup> meeting.

Discussion was held on how the selection committee: Commissioner Tescher and Road Foreman Pete Wirtzfeld scored the proposals for each firm. Commissioner Tescher made a motion to interview the top 3 firms for each project at the upcoming regular meeting on April 3<sup>rd</sup> and Commissioner Dietz seconded. Motion carried.

Commissioner Maus made a motion to adjourn and Commissioner Dietz seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:20 P.M.

## **BOARD OF COUNTY COMMISSIONERS**

### **MINUTES OF PROCEEDINGS**

**April 3, 2018 9:00 A.M.**

Chairman Troy Tescher called the meeting to order. Commissioner Dennis Dietz was present along with States Attorney Christina Wenko and Richard Volesky with the Golden Valley News and Gene Hamilton and Adam Smith.

Commissioner Dietz made a motion to accept the agenda with this change: work through lunch moving the 1 PM agenda item to 12 PM and Commissioner Tescher seconded. Motion carried.

Commissioner Tescher made a motion to approve the March regular and special meetings minutes and Commissioner Dietz seconded. Motion carried.

Commissioner Maus joined the meeting.

Commissioner Dietz made a motion to approve the prepaid and current vouchers for payment and Commissioner Tescher seconded. Motion carried.

Current business brought before the Board:

- County Auditor Tamra Sperry presented the Board with the information on the upcoming annual meeting for the North Dakota Insurance Reserve Fund to be held in Bismarck on May 17th and they cast their vote for the nominee for the County representative.

- Commissioner Maus made a motion to appoint Raynette Szudera as the inspector for the 2018 Primary and General Election and Commissioner Dietz seconded. Motion carried.
- Commissioner Tescher made a motion to accept Commissioner Dietz's resignation effective August 1, 2018 and Commissioner Dietz seconded. Motion carried. It was agreed to run a notice in the Golden Valley News once in April and once in May of the upcoming vacancy.
- Discussion was held on an application that was postmarked by the deadline but not received in the office until 2 days later and it was agreed to accept it.
- The County Auditor presented the Board with the resignation letter that was received by the Social Service Director Maurice Hardy. Commissioner Dietz made a motion to accept Hardy's resignation effective April 13, 2018 and Commissioner Maus seconded. Motion carried.
- States Attorney Christina Wenko gave the Board an update on what she is working on for Golden Valley County.

Proposals from Noll Construction for blading 26 miles of roads in the south and rates for pulling shoulders and resurfacing were presented to the Board and will be discussed later on in the meeting with Road Foreman Pete Wirtzfeld. Discussion was held with the millings pile that are stockpiled at Rojics and to get verification of the amount Sentinel Butte used out of that pile. It was also brought up the concern of dust issues when mixing gravel and scoria.

Sheriff Scott Steele met with the Board to update them on the status of the Statewide Interoperability Executive Committee. A letter and sample memorandum of understanding as an alternative submission to the Statewide Interoperability Executive Committee was presented to the Board from Stark County. Commissioner Maus made a motion to not sign a letter of intent or approve of a MOU at this time and Commissioner Tescher seconded. Motion carried. Sheriff Steele informed the Board that the state grant funding for the Task Force Program is diminishing. A plan will need to be made to help fund this necessary program in the near future.

Members of the Social Service Board and Staff Members of the department met with the Board and States Attorney Christina Wenko to discuss the next steps in filling the vacant position of Director/Social Worker. Due to the County's hiring freeze the Social Service Board requested that the County allow them to fill the vacancy. Commissioner Dietz made a motion to allow the Social Service Board to advertise to seek out qualified applicants to fill that vacancy and Commissioner Tescher seconded. Motion carried.

Jeremy Wood with Northern Plains Engineering met with the Board and Road Foreman Pete Wirtzfeld to be interviewed for the firms submitted Request For Proposal for the Hwy 10 seal coat project.

Lonni Fleck and Brent Hardy with Interstate Engineering met with the Board and Road Foreman Pete Wirtzfeld to be interviewed for the firms submitted Request For Proposal for the upcoming bridge project on Mosher Road.

Andrew Krebs and Wade Johnson with KLJ met with the Board and Road Foreman Pete Wirtzfeld to be interviewed for the firms submitted Request For Proposals for the upcoming bridge project on Mosher Road and the Hwy 10 chip seal project.

Gary Brennan and Billy Doerr with Brosz Engineering met with the Board and Road Foreman Pete Wirtzfeld to be interviewed for the firms submitted Request For Proposals for the upcoming bridge project on Mosher Road and the Hwy 10 chip seal project.

Jeremy Wood with Northern Plains Engineering gave the board the current status of the Five Points and Rocky Butte Bridge Projects and still waiting on the weather to complete the surveys.

Andrew Krebs with KLJ met with the Board in regards to the Beaver Creek Bridge project and the bid opening will be done at the DOT on April 13<sup>th</sup>.

Discussion was held on the job applicants that were received for the road maintenance operator position that is available. Road Foreman Pete Wirtzfeld and Commissioner Tescher will review the applicants and pick the top 3 qualified applicants and schedule interviews.

Commissioner Dietz made a motion to hire Noll Construction, LLC to blade 26 miles of County Roads down south at \$125/hour and that the County will pull up the shoulders and Noll Construction, LLC will do the resurfacing from Highway 16 East and 5 miles on 49<sup>th</sup> St and Commissioner Maus seconded. Motion carried.

Commissioner Dietz made a motion to adjourn and Commissioner Tescher seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:05 P.M.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**April 5, 2018 1:00 P.M.**

Chairman Troy Tescher called the meeting to order via telephone conference. Commissioners Donald Maus and Dennis Dietz were present via telephone and Road Foreman Pete Wirtzfeld was present in the Commissioners Room.

Commissioner Dietz made a motion to accept the agenda as is and Commissioner Tescher seconded. Motion carried.

The purpose of this special meeting is to make the final decision on selecting the Engineering firms that were interviewed at the April 3<sup>rd</sup> meeting to perform preliminary design and construction engineering for the replacement of a bridge 20 miles North and 6 miles East of Beach and seal coat on Highway 10.

Commissioner Tescher made a motion to award Northern Plains Engineering for the seal coat project and Commissioner Maus seconded. Motion carried.

Commissioner Maus made a motion to award KLJ for the bridge replacement project and Commissioner Dietz seconded. Motion carried.

Commissioner Maus made a motion to adjourn and Commissioner Tescher seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 1:10 P.M.

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**April 19, 2018     12:07 P.M.**

Chairman Troy Tescher and Commissioner Dennis Dietz were present via telephone conference. Road Foreman Pete Wirtzfeld was also present. Chairman Troy Tescher called the meeting to order.

Commissioner Dietz made a motion to accept the agenda as is and Chairman Tescher seconded. Motion carried.

The purpose of this special meeting is to review the application screening and rating scores from the interviews that were conducted last Friday to fill the vacant road maintenance department position, and to vote on the individual to be hired.

After some discussion, Commissioner Dietz made a motion to offer the vacant position to Mike Braden and Chairman Tescher seconded. Motion carried.

Commissioner Dietz made a motion to adjourn and Chairman Tescher seconded. Motion carried. Chairman Tescher declared the meeting adjourned at 12:19 P.M.